

MEETING:	Full Council
DATE:	Thursday, 23 November 2017
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

AGENDA

1. Declarations of Interests

To receive any declarations of interest of a pecuniary or non-pecuniary nature from Members in respect of the items on this agenda.

2. Minutes (*Pages 7 - 22*)

To approve as a correct record the minutes of the meetings of the Council held on the 28th September and 9th November, 2017.

3. Communications

To consider any communications to be submitted by the Mayor or the Chief Executive.

4. Questions by Elected Members

To consider any questions which may have been received from Elected Members and which are asked pursuant to Standing Order No. 11.

5. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

Minutes of the South Yorkshire Pensions Authority, South Yorkshire Fire and Rescue Authority, Sheffield City Region Combined Authority, and Police and Crime Panel

Any Member of the Council shall have the opportunity to comment on any matters referred to in the following minutes.

The relevant representatives shall then be given the opportunity to respond to any comments made by Members on those minutes.

6. Sheffield City Region Combined Authority - 11th September, 2017 (*Pages 23 - 28*)

7. Sheffield City Region Combined Authority (Extra Ordinary Meeting) - 18th September, 2017 (*Pages 29 - 32*)

8. South Yorkshire Fire and Rescue Authority - 18th September, 2017 (*Pages 33 - 52*)

9. South Yorkshire Fire and Rescue Authority (Draft) - 16th October, 2017 (*Pages 53 - 60*)

10. Police and Crime Panel (Draft) - 29th September, 2017 (*Pages 61 - 78*)

11. South Yorkshire Pensions Authority (Draft) - 5th October, 2017 *(Pages 79 - 84)*

Minutes of the Regulatory Boards

12. Planning Regulatory Board - 26th September, 2017 *(Pages 85 - 88)*
13. Planning Regulatory Board - 24th October, 2017 *(Pages 89 - 92)*
14. General Licensing Regulatory Board - 25th October, 2017 *(Pages 93 - 96)*
15. Statutory Licensing Regulatory Board - 14th November, 2017 *(To Follow)*
16. General Licensing Panel - 3rd October, 2017 *(Pages 97 - 98)*
17. Appeals, Awards and Standards - Various *(Pages 99 - 100)*

Minutes of the Health and Wellbeing Board

18. Health and Wellbeing Board - 3rd October, 2017 *(Pages 101 - 106)*

Minutes of the Scrutiny Committees

19. Overview and Scrutiny Committee - 27th September, 2017 *(Pages 107 - 112)*
20. Overview & Scrutiny Committee - 17th October, 2017 *(Pages 113 - 118)*

Minutes of the Area Councils

21. Central Area Council - 4th September, 2017 *(Pages 119 - 124)*
22. Dearne Area Council - 18th September, 2017 *(Pages 125 - 128)*
23. North Area Council - 18th September, 2017 *(Pages 129 - 134)*
24. South Area Council - 19th September, 2017 *(Pages 135 - 136)*
25. North East Area Council - 28th September, 2017 *(Pages 137 - 142)*
26. Penistone Area Council - 5th October, 2017 *(Pages 143 - 146)*
27. South Area Council - 20th October, 2017 *(Pages 147 - 150)*

Items for Decision

28. Appointment of Members to Regulatory Boards

Proposed:

General Licensing Regulatory Board

Councillor P Birkinshaw to replace Councillor Sheard

Councillor Murray to fill an existing vacancy

Appeals, Awards and Standards Board

Councillor Murray to fill and existing vacancy

Recommendations to Council

All reports detailed below are subject to Cabinet recommendation and are available to download from the Council's website. The Cabinet Spokesperson for the Service in question will respond to any comments or amendments concerning these minutes.

- 29.** Barnsley Youth Justice Plan (2017/18) (Cab.20.9.2017/10) (Pages 151 - 164)

RECOMMENDED TO COUNCIL that the Barnsley Youth Justice Plan for 2017/18, as set out in Appendix 1 of the report now submitted, be adopted.

- 30.** Revision to Assisted Waste and Recycling Collection Policy (Cab.15.11.1017/8) (Pages 165 - 178)

RECOMMENDED TO COUNCIL:-

- (i) that the proposed changes to the current Assisted Waste and Recycling Collection Policy, as detailed in the report now submitted, be approved;
- (ii) that the current eligibility criteria be amended so that the age of applicants is no longer considered as a determining factor, for new applicants after 1st December, 2017;
- (iii) that approval be given to support Option 2 to introduce a single, one-off administration fee contribution of £10 (marked as C in the table at 4.3.15 of the report now submitted), which will be applied to all new current service users receiving the service after 1st December, 2017. All new applicants will also be charged a single, one-off administration fee contribution of £10 for applications after 1st December, 2017;
- (iv) that a revised application process for service users be introduced to reduce the time taken to determine applications; and
- (v) that a pilot project be supported that determines whether waste and recycling technology is suitably developed to consider the implementation of an 'on-demand' assisted collection scheme.

- 31.** Local Plan Examination - Modifications and Additional Sites Consultation (Cab.15.11.2017/6) (Pages 179 - 264)

RECOMMENDED TO COUNCIL:-

- (i) that the updates on the Local Plan Examination and consultation on modifications, as detailed in the report now submitted, be approved;

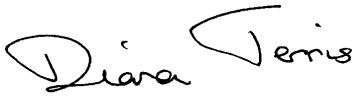
- (ii) that the Jobs and Business Plan and Housing Strategy are reviewed and updated to align with the Local Plan (as modified);
- (iii) that, subject to the outcome of the Sustainability Appraisal, the total number of jobs provided for during the Local Plan period be modified to approximately 28,840, including around 16,920 net additional jobs;
- (iv) that, subject to the outcome of the Sustainability Appraisal, the objectively assessed housing need figure be a maximum of 1,134 dwellings per year based on the Policy On Employment-Led CR Sens Scenario in the Barnsley Demographic Forecasts October 2017 Report by Edge Analytics;
- (v) that for the remainder of the examination, authority be delegated to the Head of Planning and Building Control, in consultation with the Cabinet Spokesperson for Place, to agree to main modifications and associated consultation, including those requested by the Inspector at stages 1 and 2 of the examination, any further main modifications arising following the stage 3 hearings and in response to the Inspector's Interim Findings. This will include additional site allocations, changes to existing site allocations if required and any further changes to the figures in recommendations 2.2 and 2.3 if requested by the Inspector;
- (vi) that, subject to the Inspector agreeing, consultation on modifications to the plan, including any additional site allocations, begins in January 2018 for a period of 6 weeks; and
- (vii) that approval be given to extend the Programme Officer Post to the end of July 2018.

Minutes of the Cabinet Meetings

- 32.** Cabinet - 20th September, 2017 *(Pages 265 - 268)*
- 33.** Cabinet - 4th October, 2017 *(Pages 269 - 272)*
- 34.** Cabinet - 18th October, 2017 *(Pages 273 - 274)*
- 35.** Cabinet - 1st November, 2017 *(Pages 275 - 278)*

(NB. No Cabinet decisions have been called in from these meetings)

Schedule of Declarations - copy attached

A handwritten signature in black ink that reads "Diana Terris". The signature is written in a cursive style with a large, sweeping initial 'D'.

Diana Terris
Chief Executive

Wednesday, 15 November 2017

This page is intentionally left blank

MEETING:	Full Council
DATE:	Thursday, 28 September 2017
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

	The Mayor (Councillor Ennis)
Central Ward	- Councillors D. Birkinshaw, Bruff and M. Dyson
Cudworth Ward	- Councillors Hayward and C. Wraith MBE
Darfield Ward	- Councillors Coates, Markham and Saunders
Darton East Ward	- Councillors Miller and Spence
Darton West Ward	- Councillors Burgess, Cave and Howard
Dearne North Ward	- Councillors Gardiner, Gollick and Phillips
Dearne South Ward	- Councillors C. Johnson and Noble
Dodworth Ward	- Councillors P. Birkinshaw and Riggs
Hoyland Milton Ward	- Councillors Franklin and Shepherd
Kingstone Ward	- Councillors Mitchell and Williams
Monk Bretton Ward	- Councillors Richardson and Sheard
North East Ward	- Councillors Hampson and Higginbottom
Old Town Ward	- Councillors Cherryholme and Lofts
Penistone East Ward	- Councillors Barnard and Hand-Davis
Penistone West Ward	- Councillors David Griffin, Millner and Unsworth
Rockingham Ward	- Councillors Andrews BEM, Dures and Lamb
Royston Ward	- Councillors Cheetham, Clements and Makinson
St. Helen's Ward	- Councillors Platts and Tattersall
Stairfoot Ward	- Councillors K. Dyson, W. Johnson and Mathers
Wombwell Ward	- Councillors R. Wraith
Worsbrough Ward	- Councillors G. Carr, Clarke and Pourali

95. Declarations of Interests

Councillors Markham, Pourali and Unsworth declared a non-pecuniary interest in Minute No 124 'Proposed Changes to the Financial contributions Policy for Adult Social Care Services: Stakeholder Consultation' in view of them being Members of the Berneslai Homes Board.

96. Suspension of Standing Orders

Moved by Councillor Andrews BEM – Seconded by Councillor Gardiner; and

RESOLVED that Standing Order 13 (5) of the Council be suspended in respect of Minute 97 only insofar as it relates to restrictions on Members speaking more than once.

97. External Annual Governance Report - Presentation

Ms A Warner C Partridge, representing KPMG, the Authority's External Auditor made a presentation on the External Audit Annual Governance Report 2016/17.

The following points were noted:

- An unqualified opinion was to be given on the financial Statements, on the Use of Resources and Whole of Government Accounts
- The Accounts and working papers had been produced to high standard and the Local Authority Finance Team had dealt with the audit queries efficiently and professionally
- The following audit risks had been identified for 2016/17 all of which had been mitigated:
 - The change in pension liabilities due to the Local Government Pension Scheme triannual valuation
 - The Valuation of the waste management PFI
- No specific Value for Money risks for 2016/17 had been identified
- The following audit adjustments had been identified as part of the External Audit Work all of which had been adjusted in the final version of the accounts:
 - The production of Group Accounts
 - Minor presentational adjustments in relation to notes to the accounts
- Four recommendations had been raised in the year:
 - To improve notification of HR/Payroll of leavers to reduce overpayments
 - To turn on the system log to record amendments made to the production client in SAP
 - To improve notification of IT of leaves in order to reduce risk of inappropriate access to application
 - To review access to the Council Tax system to confirm all staff with access were appropriate
- The Annual Governance Statement complied with CIPFA guidance and was consistent with other information the Council published

The Cabinet Spokesperson Core Services and Members of the Council asked to place on record their thanks and appreciation for the work of the External Auditors and for the way in which the audit had been conducted. They also recorded their

thanks for the work of those staff within the Finance Directorate and within Internal Audit, who had contributed to the Annual Governance Report.

98. Audit Committee Minutes - 22nd September, 2017

Moved by Councillor Clements – Seconded by Councillor Barnard; and

RESOLVED that the minutes now submitted of the proceedings of the Audit Committee held on the 22nd September, 2017 be received.

99. External Audit Annual Governance Report 2016/17

Moved by Councillor Gardiner – Seconded by Councillor Franklin; and

RESOLVED:

- (i) That the External Auditor's Annual Governance Report 2016/17 be approved;
- (ii) That the findings on the effectiveness of the Council's internal controls and the conclusions on the Council's arrangements for securing Value for Money be noted; and
- (iii) That the findings from the audit work in relation to the 2016/17 financial statements be noted and accordingly, the final accounts 2016/17 be approved.

100. Final Annual Governance Statement 2016/17

Moved by Councillor Andrews BEM – Seconded by Councillor Gardiner; and

RESOLVED that the Annual Governance Statement 2016/17 be approved and adopted.

101. Minutes

The minutes of the meeting held on 27th July, 2017 were taken as read and signed by the Chair as a correct record.

102. Communications

The Executive Director Core Services, in the absence of the Chief Executive, reported on the following Communications received.

(a) Josie Thirkell OBE

The Executive Director Core Services reported with great sadness on the death of Josie Thirkell on the 27th August, 2017.

Although hailing from the North East Josie spent much of her successful career in Barnsley.

Josie had been a dedicated public servant, being the Head Teacher at Springwell School which provided special education for children with emotional,

social and behavioural difficulties. Subsequently she had been appointed as Chief Executive Officer of Wellspring Academy Trust and more recently she served as the Chair of Barnsley College and Chair of Barnsley Museums and Heritage Trust.

Josie had been forthright and down to earth and had a great sense of humour; she had been passionate about education culture and heritage and was a great advocate for Barnsley.

She had been awarded the OBE from HRH Prince Charles in February this year for her commitment to education and young people. She would be dearly missed by all who knew her.

Councillor Miller, Cabinet Spokesperson for Place, highlighted that he got to know Josie very well whilst she was Chair of the Barnsley Museums and Heritage Trust, a role she was ideally suited to as she had a special way with people, being both passionate and persuasive about education, culture and heritage and the way in which these things could make a real difference to people's lives

The Mayor and Members of the Council noted, with regret, the receipt of this news and they expressed their condolence to Ms Thirkell's family at their sad loss.

(b) Berneslai Homes

The Executive Director Core Services reported that the Council may wish to congratulate Berneslai Homes on being voted No.1 Landlord for the Year in this year's 24 Housing list of the top 50 social landlords. Berneslai Homes led by Helen Jaggar, Chief Executive, who was unable to be in attendance today due to annual leave, was represented by Paul Hayes, Chair of Berneslai Homes, and Stephen Davies.

Berneslai Homes had achieved this success in recent years despite the challenging local environment. It had collected over 98.5% of the Council's rental income and brought in substantial additional benefits helping to sustain tenancies for those most in need within the Borough.

Councillor Miller, Cabinet Spokesperson for Place, added his thanks to Berneslai Homes for supporting the Council to achieve its strategic objectives, moving services to be more digitally friendly, including self-service lettings, whilst also tackling the shortage of homes by building and acquiring 320 new homes for the Council with a further 200 homes planned.

The Mayor and Members of the Council congratulated Berneslai homes and its staff at this success and expressed their thanks to all involved in the usual manner.

(c) Tobacco Control (CLear Assessment)

The Executive Director Core Services reported that the Council had been peer assessed by a team of national experts on its approach to tobacco control. The

assessment was based on robust evidence and focussed on how the Council challenged itself, its leadership and its results

From the first assessment in 2013 the total points available had increased from 40% to 70%. The feedback from the assessors had been excellent. They described Barnsley's strengths as the political and public health leadership, the targeted action plan and the shared ambition to make smoking invisible and create a smoke free generation.

Every member of the Barnsley Tobacco Alliance should be congratulated on this achievement and particular thanks were extended to Diane Lee, Kaye Mann and Gilly Brenner from Public Health, Paul Micklethwaite from the Place Directorate, Richard Jenkins and Bob Kirton from Barnsley Hospital and Councillors Andrews BEM, Platts and Tattersall.

Councillor Andrews BEM, Chair of the Tobacco Alliance, outlined the pioneering work which was being undertaken and commented that officers had shown outstanding commitment to supporting the work of the Alliance, particularly those involved in parks, protecting children travelling in cars, and in the Town Hall Square. He asked to place on record his thanks for the enthusiastic support of Members of the Council to create a smoke free generation.

The Mayor and Members of the Council expressed their congratulations on this achievement in the usual manner.

(d) Sandford Awards

The Executive Director Core Services was delighted to inform Members that the Museums Learning Team had been awarded the prestigious Sandford Award for its work at the Cooper Gallery, which added to the awards already gained for Experience Barnsley and Cannon Hall.

The Sandford Award was an independently judged, quality assured assessment of education programmes at heritage sites, museums, archives and collections across the British Isles. The Awards focussed on formal, curriculum-linked education opportunities offered to schools by heritage sites, although recognition was also made of formal learning such as family programmes.

The Award brought a number of benefits including:

- A 'kite mark' for high quality education provision which was recognised by schools and other education institutions across the United Kingdom
- The opportunity to use the Award to attract new visitors
- National recognition amongst the heritage sector

The Manager, Jemma Conway, who was present in the Council Chamber this morning, and her team were all to be congratulated on achieving this outstanding mark of quality for the service.

Councillor Miller, Cabinet Spokesperson for Place thanked the Learning Team for this achievement and for the recognition this had brought to the Service and for Barnsley. He particularly expressed his thanks to Jemma Conway and her team for all they hard work in achieving this success, explaining that last year

over 11,000 school children took part in learning activities across the Culture Service, almost double the number from two years ago. He highlighted that the Museum Learning Team offers learning experiences of the highest possible quality and the Sanford Award for the Cooper Gallery is recognition of that fact.

The Mayor and Members of the Council expressed their congratulations on these achievements in the usual manner.

(e) British Safety Council International Safety Award 2017 and RoSPA Order of Distinction Award 2017

The Executive Director Core Services informed Members of the Council of an award received for the Core Services Directorate. He reported that the British Safety Council and the Royal Society for the Prevention of Accidents (RoSPA) awards were awarded annually to organisations that had attained consistently high health and safety standards. To be eligible the Council needed to have achieved a better than national average accident level and demonstrably robust management practices for health and safety.

To achieve the Awards the Council had provided a wealth of supporting documentation to prove its commitment to health and safety. This included an outline of the health and safety policy and management organisation for health and safety.

Simon Dobby, Head of Corporate Health Safety and Emergency Resilience was present in the Council Chamber this morning.

Councillor Gardiner, Cabinet Member for Core Services added his congratulations and commented that achievement of the awards reflected the Council's strong commitment to the health and safety of its employees.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

(f) #EverybodyThink Campaign

The Executive Director Core Services reported that the Communications and Marketing Team had been awarded 'Social Media Campaign of the Year' for the #EverybodyThink Campaign to tackle fly tipping at the UK Public Sector Communications Awards earlier this month.

The awards celebrated and rewarded excellent communication strategies and campaigns by local and national governments, emergency services and not-for-profit bodies across the UK.

The Campaign, which had been launched in December last year resulted in a 15% reduction in fly tipping in its first 7 months, compared to the same time last year.

The Campaign was part of a long term strategy by the Council to change behaviour and improve the local environment for residents and visitors to Barnsley.

The Council was working really hard to deliver excellent campaigns with reducing funding and this was a great example of the many different Council Services coming together to really get to the heart of the problem and make a positive difference to Barnsley.

Councillor G Carr, Chair of the Task and Finish Group which looked at this issue added her thanks to both Members of the Council and Officers for their commitment to this campaign.

Councillor Platts, Cabinet Spokesperson for Communities, reported that in terms of enforcement, joint working with the Police using evidence from CCTV cameras, had been used to bring perpetrators to justice, highlighting that a particularly prolific fly-tipper had now received a custodial sentence.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

(g) Barnsley in Bloom

The Executive Director Core Services was pleased to report that the work of the parks service, volunteers and local groups had produced a staggering 23 awards in this year's Yorkshire in Bloom competition.

These included category winner award for Carlton Marsh Nature Reserve and a special mention for Oxspring Primary School, which received a discretionary award for 'Outstanding Small Community'.

The results followed a visit from the Yorkshire in Bloom judges earlier in the year where they assessed a number of green spaces, squares and gardens across Barnsley.

This year saw an increase in the number of green spaces taking part and this was thanks to the Parks Team who helped and encouraged them along the way.

Councillor Platts, Cabinet Spokesperson for Communities commented on the brilliant results which improved year on year and which was as a direct result of the dedication and hard work of groups of volunteers supported by the Parks Team. She made particular reference to the success of Carlton Marsh which had been awarded the first Platinum Award within Barnsley. She expressed her thanks to all volunteers and to the members of the Parks team for all their hard work and dedication in achieving such outstanding results.

Councillor Barnard made particular mention of the success of Oxspring Primary School in being given the discretionary award for 'Outstanding Small Community' and expressed thanks to all involved in helping to achieve this success.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

103. Questions by Elected Members

The Executive Director Core Services, in the absence of the Chief Executive, reported that he had received no questions from Elected Members in accordance with Standing Order No. 11.

104. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

The Executive Director Core Services, in the absence of the Chief Executive reported that he had received no questions from Elected Members in accordance with Standing Order No. 12.

105. Police and Crime Panel - 7th July, 2017

RESOLVED that the minutes be noted.

106. Sheffield City Region Combined Authority - 17th July, 2017

RESOLVED that the minutes be noted.

107. South Yorkshire Fire and Rescue Authority - 24th July, 2017

RESOLVED that the minutes be noted.

108. Planning Regulatory Board - 25th July, 2017

Moved by Councillor D. Birkinshaw - Seconded by Councillor R Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on the 25th July, 2017 be received.

109. Planning Regulatory Board - 5th September, 2017

Moved by Councillor D. Birkinshaw - Seconded by Councillor R Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on the 5th September, 2017 be received.

110. General Licensing Regulatory Board - 6th September, 2017

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Shepherd; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the General Licensing Regulatory Board held on the 6th September, 2017 be received.

111. Statutory Licensing Regulatory Board - 6th September, 2017

Moved by Councillor C Wraith MBE - Seconded by Councillor Shepherd; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Statutory Licensing Regulatory Board held on the 6th September, 2017 be received.

112. General Licensing Panel - Various

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Shepherd; and

RESOLVED that the details of the various General Licensing Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

113. Statutory Licensing Regulatory Board Sub Committee - 14th August, 2017

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Shepherd; and

RESOLVED that the details of the Statutory Licensing Regulatory Board Sub Committee held on the 14th August, 2017 together with its decision be received.

114. Appeals, Awards and Standards - Various

Moved by Councillor Shepherd – Seconded by Councillor Makinson; and

RESOLVED that the details of the various Appeals, Awards and Standards Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

115. Health and Wellbeing Board - 8th August, 2017

Moved by Councillor Andrews BEM – Seconded by Councillor Platts; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Health and Well Being Board held on the 8th August, 2017 be received.

116. Overview and Scrutiny Committee - 12th July, 2017

Moved by Councillor W Johnson – Seconded by the Mayor (Councillor Ennis); and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on the 12th July, 2017 be received.

117. Overview and Scrutiny Committee - 12th September, 2017

Moved by Councillor W Johnson – Seconded by the Mayor (Councillor Ennis); and

RESOLVED that the minutes now submitted of the proceedings of the Overview and Scrutiny Committee held on the 12th September, 2017 be received.

118. Central Area Council - 3rd July, 2017

Moved by Councillor Riggs - Seconded by Councillor Williams; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Central Area Council held on the 3rd July, 2017 be received.

119. North Area Council - 17th July, 2017

Moved by Councillor Cherryholme – Seconded by Councillor Platts; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North Area Council held on the 17th July, 2017 be received.

120. Dearne Area Council - 24th July, 2017

Moved by Councillor Noble – Seconded by Councillor C Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Dearne Area Council held on the 24th July, 2017 be received.

121. North East Area Council - 27th July, 2017

Moved by Councillor Hayward – Seconded by Councillor C Wraith MBE; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North East Area Council held on the 27th July, 2017 be received.

122. Penistone Area Council - 3rd August, 2017

Moved by Councillor Barnard – Seconded by Councillor Hand-Davis; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Penistone Area Council held on the 3rd August, 2017 be received.

123. South Area Council - 1st September, 2017

Moved by Councillor Franklin - Seconded by Councillor Shepherd; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the South Area Council held on the 1st September, 2017 be received.

124. Proposed Changes to the Financial Contributions Policy for Adult Social Care Services: Stakeholder Consultation (Cab.26.7.2017/9)

Moved by Councillor Bruff – Seconded by Councillor Saunders; and

RESOLVED

- (i) that the changes outlined in the proposed Financial Contributions Policy for Adult Social Care Services, as set out in Appendix 1 of the report now submitted, be approved for adoption; and
- (ii) that the proposed changes be implemented with effect from 2nd October, 2017.

125. Review of the Lettings Policy in response to changes in Universal Credit affecting the 18 to under 22 age group (Cab.6.9.2017/18)

Moved by Councillor Miller – Seconded by Councillor Gardiner; and

RESOLVED

- (i) that the proposed amendments to the Council's Lettings Policy and Code of Guidance, as detailed in Appendix 1 of the report now submitted, be agreed;

- (ii) that the Council works with Berneslai Homes and other agencies to provide advice and to support those applicants adversely affected by the legislative changes; and
- (iii) that a review of how the housing needs of those individuals affected by the amendments to the Lettings Policy be undertaken as part of the Housing Allocations and Community Safety Service Review; the proposals/actions to be presented to Cabinet over the coming months.

126. Cabinet Meeting - 26th July, 2017

Moved by Councillor Andrews BEM – Seconded by Councillor Gardiner; and

RESOLVED that the minutes as printed and now submitted of the Cabinet Meeting held on the 26th July, 2017 be received.

127. Cabinet Meeting - 6th September , 2017

Moved by Councillor Andrews BEM – Seconded by Councillor Gardiner; and

RESOLVED that the minutes as printed and now submitted of the Cabinet Meeting held on the 6th September, 2017 be received.

128. MacMillan Coffee Morning

The Mayor reminded Members of the Council of the Coffee Morning to be held in the Town Hall between 10.00 am and 12 noon on Friday 29th September, 2017 as part of the World's Biggest Coffee Morning in support of MacMillan Cancer Support. All Members were invited to attend.

As part of the event, the Mayor and Mayoress were to hold and judge a 'Great Barnsley Bake Off'. Anyone wishing to enter this 'bake off' should submit their entry by no later than 10.30am on the morning of the event. An award was to be given to the 'star' baker.

129. Mayor's Acknowledgement

The Mayor asked to place on record his thanks an appreciation to all Members and Officers who had sent cards of condolence following his recent family bereavement.

.....
Chair

This page is intentionally left blank

MEETING:	Full Council
DATE:	Thursday, 9 November 2017
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

The Mayor (Councillor Ennis)

- Central Ward - Councillors Bruff
- Cudworth Ward - Councillors Hayward, Houghton CBE and C. Wraith MBE
- Darfield Ward - Councillors Coates and Saunders
- Darton East Ward - Councillors Charlesworth, Miller and Spence
- Darton West Ward - Councillors Burgess, Cave and Howard
- Dearne North Ward - Councillors Gollick and Phillips
- Dearne South Ward - Councillors C. Johnson, Noble and Sixsmith MBE
- Dodworth Ward - Councillors P. Birkinshaw, J. Carr and Riggs
- Hoyland Milton Ward - Councillors Franklin, Shepherd and Stowe
- Kingstone Ward - Councillors Mitchell and Williams
- Monk Bretton Ward - Councillors S. Green
- North East Ward - Councillors Hampson and Higginbottom
- Old Town Ward - Councillors Cherryholme and Lofts
- Penistone East Ward - Councillors Barnard, Hand-Davis and Wilson
- Penistone West Ward - Councillors David Griffin and Unsworth
- Rockingham Ward - Councillors Andrews BEM
- Royston Ward - Councillors Cheetham, Clements and Makinson
- St. Helen's Ward - Councillors Leech, Platts and Tattersall
- Stairfoot Ward - Councillors W. Johnson and Mathers
- Wombwell Ward - Councillors Frost, Daniel Griffin and R. Wraith
- Worsbrough Ward - Councillors G. Carr, Clarke and Pourali

130. Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

131. Yorkshire Devolution - Community Poll

The report of the Executive Director Core Services requesting approval to hold a 'Community Poll' to seek the views of the Barnsley Electorate about the next stages in the Devolution proposals and whether or not to pursue devolution proposals with a wider Yorkshire or with the Sheffield City Region was:

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED:

- (i) That approval be given to the holding of a Community Poll seeking the views of the Barnsley Electorate about the next stages in any Devolution proposal;
- (ii) That the proposed Poll question as set out in Appendix 1 of the report now submitted be approved; and
- (iii) That delegated authority be granted to the Chief Executive to make any necessary arrangements to carry out such a Poll.

The Mayor was delighted to welcome Mr D Jarvis (MP for Barnsley Central) and Ms S Peacock (MP for Barnsley East) to the Council Chamber this morning which he felt demonstrated the importance they attached to this issue and to its potential impact on the Electorate of the Borough as well as the wider population of the Sheffield City Region and the Yorkshire as a whole.

132. Mayor's Announcements

The Mayor reminded Members that tickets for his Great Sporting Raffle were now available. Prizes included:

- A Private box for 24 people at Doncaster Races
- 2 tickets to York Races including a meal and £150 for drinks
- Signed Shirts for Barnsley FC, Doncaster Rovers and Yorkshire Cricket Club
- 4 tickets and hospitality package to Barnsley FC's Legends Suite
- A unique signed Dickie Bird print
- And many other prizes

All proceeds from the raffle would go to support the Cure Myeloma Appeal (Hallamshire Hospital) and Barnsley Riding for the Disabled.

Tickets were available from the Mayor's Parlour and would be drawn at the Mayor's Charity Ball to be held on Friday 1st December, 2017 to which Members were invited.

.....
Chair

This page is intentionally left blank

SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 11 SEPTEMBER 2017

PRESENT:

Councillor Chris Read, Rotherham MBC (Chair)
(Vice Chair)

Councillor Julie Dore, Sheffield CC
Councillor Simon Greaves, Bassetlaw DC
Mayor Ros Jones CBE, Doncaster MBC
Councillor Ann Syrett, Bolsover DC
Sir Nigel Knowles, SCR LEP Chair

Matthew Ackroyd, KPMG
Ruth Adams, SCR Exec Team
Joe Battye, Derbyshire CC
Fiona Boden, SCR Exec Team
Steve Edwards, SYPTE
James Henderson, Sheffield CC
Councillor Chris Furness, Peak Park NPA
Andrew Gates, SCR Exec Team
Matt Gladstone, Barnsley MBC
Lee Hickin, Bolsover DC
Claire James, SCR Executive Team
Sharon Kemp, Rotherham MBC
Councillor Tony King, Derbyshire CC
Mark Lynam, SCR Exec Team
Christine Marriott, SCR Exec Team
Martin McCarthy, South Yorkshire Joint Authorities
Jo Miller, Doncaster MBC
Michael Rich, Chesterfield BC
Dave Smith, SCR Exec Team
Mike Thomas, SCC / SCR Exec Team
Craig Tyler, Joint Authorities Governance Unit
Eugene Walker, S.151 Officer

Apologies for absence were received from Councillor T Gilby, Councillor G Baxter, Councillor S Houghton CBE, Councillor L Rose OBE, H Bowen, D Bunton, A Frosdick, J Mothersole, D Swaine, N Taylor and D Terris

Appointment of Chair

RESOLVED, that Cllr Chris Read be appointed Chair for the meeting.

1 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed there were no agenda items where non-Constituent Members should not have voting rights.

2 APOLOGIES

Members' apologies were noted as above.

3 ANNOUNCEMENTS

None.

4 URGENT ITEMS

None.

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED, that item 20 – Housing Infrastructure Fund Annex B will be considered in the absence of the public and press.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None received.

8 RECEIPT OF PETITIONS

None received.

9 PUBLIC QUESTIONS

None received within the required time limit.

10 MINUTES OF THE MEETING HELD ON 17TH JULY

RESOLVED, that the minutes of the meeting held on the 17th July 2017 are agreed to be an accurate record of the meeting.

11 DEVOLUTION

Item deferred.

12 ANNUAL GOVERNANCE STATEMENT

A report was received requesting Members' consideration and approval of the Authority's Annual Governance Statement (AGS) for 2016/17 (provided at Appendix A to the report) and Governance Improvement Plan (GIP) for 2017/18.

Members were reminded of the statutory requirement for the Authority to review its systems of governance and internal control at least once each year, and to publish an AGS with its Statement of Accounts, in addition to the requirement to have in place a GIP which highlights any identified governance issues, their current status and timelines for completion.

It was confirmed the Chartered Institute of Public Finance and Accountancy (CIPFA) guidance had been duly followed in compiling the AGS and GIP.

Mayor Jones requested the GIP be improved with the addition of further information to demonstrate that quarterly performance reporting of schemes would include the monitoring of adherence to agreed timescales and projected spend. It was confirmed officers would adopt this requirement.

RESOLVED, that the Combined Authority:

1. Approves the Annual Governance Statement (AGS) for 2016/17.
2. Approve the Governance Improvement Plan (GIP) for 2017/18.

13 APPROVAL OF THE STATUTORY FINANCIAL ACCOUNTS FOR THE FINANCIAL YEAR 2016/17

A report was received to provide an overview of the papers which CA Leaders are asked to consider before approving the final set of the Combined Authority group accounts for the financial year 2016/17 as required under statute.

Appended to the report was the ISA 260 – External Auditor's Report and Letter of Representation, for which explanations of the External Auditor's unqualified audit opinion on the Authority's financial statements and unqualified opinion on the value for money assessment were provided.

It was noted the final version of the audited accounts for 2016/17 would be published before the 30th September deadline once these have been formally signed off by the External Auditor.

Members were advised the ISA260 document had been presented to the SCR Audit Committee for consideration and duly recommended for endorsement by the CA.

RESOLVED, that the Combined Authority:

1. Notes that the ISA 260 report was presented to the CA Audit & Risk Committee on 31 August, and is recommended to CA Leaders.

2. Approves the final set of CA Group accounts for the financial year 2016/17.

14 Q1 PERFORMANCE

Members were presented with a report providing the Quarter 1 forecast outturn position for the Combined Authority's revenue budget and capital programme, including information for the CA's subsidiary bodies, as well as regional programmes being delivered by partners on behalf of the CA.

Mayor Jones highlighted the forecast net underspend of £1m against the English National Concession Travel Scheme (ENCTS) and noted this was the second year a significant underspend had been experienced. It was requested officers take account of this matter in setting future years' budgets.

Members requested more information regarding the funding of 44 low emission buses at a value of £1.32m (referenced as a Q1 capital programme variation request) including the timetable for delivery and confirmation of where these buses will be located. S Edwards offered to supply this information.

Regarding the reference to the challenges of defraying LGF capital grant in line with Central Government targets, Cllr Syrett observed it is already September and effectively half way through the financial year and requested that plans to address any underspends be sorted out.

RESOLVED, that the Combined Authority:

1. Notes the Quarter 1 forecast outturn position for the Combined Authority's revenue budget and capital programme.
2. Approves the revenue budget and capital programme variations.
3. Notes the target date of 30 September 2017 for the Members' voluntary liquidation of SYITA Properties Ltd.

15 SUSTAINABLE URBAN DEVELOPMENT - INTERMEDIATE BODY STATUS UPDATE

A report was received to update Leaders following the 12th June CA's approval of the SCR Sustainable Urban Development (SUD) strategy that will enable the investment of £8.4m ERDF, from the 2014-20 ESIF Programme, towards projects that support Low Carbon development and Climate Change Adaptation (flood alleviation).

Members were advised that to deliver the SUD, the SCR Combined Authority is required to sign a Memorandum of Understanding (MOU) with the Department for Communities and Local Government (DCLG), as the Managing Authority (MA), to secure Intermediate Body (IB) status within the ESIF Programme and thereafter select projects for the SUD in respect of Local Strategic Fit.

Members expressed a preference for the convenience of utilising existing forums (i.e. SY Leaders' meetings) to transact SCR SUD Board activity, rather than convene additional meetings.

RESOLVED, that the SCR Combined Authority:

1. Notes the contents of the report and approves the establishment of the SCR SUD Board consisting of the four South Yorkshire Leaders or their nominated representatives and the Managing Director of the SCR Exec Team.
2. Notes that the existing ESIF Sub-Committee will also become the ESIF SUD Sub-Committee
3. Notes that the SCR Executive Team is prohibited from sponsoring any projects seeking SUD funding
4. Notes, that the SCR Exec Team has submitted the legal documents required to secure IB status as well as the draft call for projects.

16 DELEGATED AUTHORITY REPORT

RESOLVED, that Members note the contents of the report providing confirmation of decisions made under CA delegation that have been acted upon in the last period.

17 FUTURE MEETING DATES

RESOLVED, that Members note the Combined Authority meeting date schedule for 2017/18.

18 RESOLUTION RECORD - TRANSPORT EXECUTIVE BOARD

RESOLVED, that the resolution record summary from the SCR Transport Executive Board be noted and resolutions endorsed.

19 HOUSING INFRASTRUCTURE FUND

A report was received to provide an update on a number of current national funding opportunities focussed on supporting housing growth. It was reported the availability of these national funds represent a change in the national funding landscape; with grant funding available from national Government to support housing and regeneration in way which has not been the case for a number of years. It was suggested this therefore represents an opportunity for the SCR to attract funding to support its housing growth and wider economic ambitions, whilst noting that funds will be allocated on a national competitive basis. With this opportunity comes a clear expectation from Government of the role of the CA.

The report provided full details on the background to these current funding opportunities and the work undertaken by officers to date.

Members were asked to note a specific request for the Combined Authority to delegate authority to the Head of Paid Service to sign off ranked bids for the

Forward Funding element of the Department for Communities and Local Government National Housing Infrastructure Fund.

Cllr Dore commented on problems caused by the government continually making 'new' announcements on funding for housing initiatives and suggested a complete review of how the 'minefield' of how the sector is funded is required.

RESOLVED, that the Combined Authority:

1. Endorses the proposed approach to meeting Government's expectations of the Combined Authority in relation to the current housing focussed opportunities on offer via the Department for Communities and Local Government and Highways England.
2. Delegates authority to the Head of Paid Service, in consultation with the Executive Members of the Housing Executive Board, sign off for the Forward Funding element of the Department for Communities and Local Government National Housing Infrastructure Fund.

20 HOUSING INFRASTRUCTURE FUND - ANNEX B

RESOLVED, that the contents of Appendix B to the report received at agenda item 19 are noted.

CHAIR

SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 18 SEPTEMBER 2017

PRESENT:

Councillor Chris Read, Rotherham MBC (Chair)
(Vice Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Julie Dore, Sheffield CC
Councillor Simon Greaves, Bassetlaw DC
Councillor Sir Steve Houghton CBE, Barnsley MBC
Mayor Ros Jones CBE, Doncaster MBC

Councillor Trevor Ainsworth, Derbyshire CC
Joe Batty, Derbyshire CC
Fiona Boden, SCR Exec Team
Huw Bowen, Chesterfield BC
Steve Davenport, SYPTE
Andrew Gates, SCR Exec Team
Mark Lynam, SCR Exec Team
John Mothersole, Sheffield CC
Jo Miller, Doncaster MBC
Dave Smith, SCR Exec Team
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Neil Taylor, Bassetlaw DC
Diana Terris, Clerk / Barnsley MBC
Craig Tyler, Joint Authorities Governance Unit
Paul Woodcock, Rotherham MBC

Apologies for absence were received from Councillor T Gilby, Councillor L Rose OBE,
Councillor A Syrett, D Bunton, A Frosdick, S Kemp and E Walker

Appointment of Chair

RESOLVED, that Cllr Chris Read be appointed Chair for the meeting.

1 APOLOGIES

Apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was confirmed that voting rights could not be conferred on non-constituent Members in respect of agenda item 10 – Devolution Update as this matter regards the constituent Local Authorities only.

It was agreed there were no additional agenda items for which the non-Constituent Members should not have full voting rights.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None received.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None received.

8 RECEIPT OF PETITIONS

None received.

9 PUBLIC QUESTIONS

None received.

10 DEVOLUTION UPDATE

A paper was received to provide an update on the Sheffield City Region (SCR) Devolution Deal. The paper included an analysis of the options available to take the process forward and recommended that the City Region continues to progress its

existing Deal and launch a public consultation before the 21st September in order to ensure that the powers and functions are in place for the Mayoral Combined Authority (MCA), prior to the election of its first Mayor in May 2018.

D Smith informed Members of correspondence received from the Department of Communities and Local Government (DCLG) Secretary of State (sent to Leaders and all Yorkshire MPs) which affirms the government's position on the matter of the SCR Devolution Deal. It was reported the government remains committed to a SCR deal and is not prepared to consider any deal which cuts across the SCR deal, nor will the government consider any proposal for a Yorkshire deal that includes one or more of the South Yorkshire councils. Furthermore, the government has no intention of seeking any further legislation to redress this position.

Members were invited to summarise their respective thoughts and positions.

Cllr Dore requested confirmation regarding what powers the Mayor would have if no consensus decision is reached on a way forward. D Smith confirmed that, as the matter stands, the outcome would be 'option 3' as referenced in the covering report. The elected Mayor would chair and be a voting member of the Combined Authority and have an equal say over future constitutional and devolution matters, but with few other powers. It was further noted that under this option the cost of the election and the costs associated with setting up and running the Mayor's office would have to be borne by the constituent authorities, at an estimated cost of £1m.

Cllr Dore recapped past discussions on the matters considered and decisions taken by Leaders in respect of maintaining a focus on economic regeneration that have brought the Authority to this point in time and highlighted some of the SCR's notable successes.

Cllr Dore indicated the SCR has an offer of first mover advantage' and noted the government's assertion that no deal can be better the one presented to the SCR.

Cllr Dore suggested the South Yorkshire districts' power would be diluted should they ever become part of a wider Yorkshire deal and noted that a South Yorkshire deal could be theoretically expanded in the future through the joining of further constitutional Members.

Cllr Dore further suggested the Leaders owe it to the people of South Yorkshire to undertake the public consultation exercise and that the action did not commit the Authorities to proceeding further.

Cllr Read indicated agreement with Cllr Dore's sentiment and noted he still wants to see the devolution of all available powers to the SCR and supports the recommendations as tabled.

Cllr Houghton thanked officers for their report and noted Barnsley had taken consideration of all aspects contained within, together with the intervention received from the Secretary of State.

Cllr Houghton suggested these were important decisions that would last for 30 years and we therefore need to be ensure we are content with those decisions.

Continued support for the principles of devolution was noted but it was suggested that much has changed from when the SCR's devolution process began, including the government's consideration of larger regional deals and different forms of deals.

Cllr Houghton commented on the supportive positions received from the Leaders of other Yorkshire districts regarding Barnsley being part of a wider Yorkshire deal, acknowledging the Secretary of State's current reluctance to consider a deal of this nature but noting there was still opportunity to convince the Secretary otherwise.

Cllr Houghton proposed a Yorkshire Mayor would be 'second only on the national stage to the London Mayor' and Barnsley wants to be part of that model of governance.

Cllr Houghton indicated his willingness to consider interim arrangements for South Yorkshire on the way to achieving a Yorkshire-wide deal.

Cllr Houghton suggested there are currently some unknowns regarding how much of the Devolution Deal funding might be diverted to fund projects such as HS2 and Supertram and therefore the financial position regarding the proposed deal is not as was originally presented. It was also suggested the advent of Brexit contributes further unknowns that need to be given appropriate consideration in respect of whether a deal for the South Yorkshire geography is the best option.

Cllr Houghton suggested that the government's pushing through of a Mayor for the SCR with no effective powers would be a mistake and urged their reconsideration on the matter.

Cllr Houghton indicated he has communicated Barnsley's position to local business leaders and received their endorsement for exploring a deal over a wider footprint.

In summary, Cllr Houghton proposed it would be disingenuous to carry on with the exercise as matters currently stand and better for Barnsley to be part of a wider Yorkshire deal involving a 'coalition of the willing'.

Cllr Jones indicated support for Cllr Houghton's comments and noted similar support for exploring the benefits of a deal over the widest geography possible. It was indicated to the meeting that feedback from Doncaster businesses shows 52% of businesses in favour of a Yorkshire deal.

Cllr Jones proposed that a Yorkshire deal would be the right deal for Doncaster.

The Chair noted that given 2 of the voting members were in favour of the recommendations, and 2 against; with no Chair's casting vote the recommendations are deemed to have been lost.

CHAIR

Item 8

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

18 SEPTEMBER 2017

PRESENT: Councillor L Burgess (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, M Clements, T Damms,
P Haith, M Maroof, C Ransome, J Satur and Dr A Billings

CFO J Courtney, DCFO M Blunden, S Booth and AM S Helps
(South Yorkshire Fire & Rescue Service)

A Brown, N Copley, M McCarthy, M McCool, L Noble and
D Cutting (Barnsley MBC)

M Buttery (Office of the South Yorkshire Police and Crime
Commissioner)

Apologies for absence were received from
Councillor C Hogarth, Councillor C Rosling-Josephs and
T/ACO M Mason

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

Councillor Ayris declared a non-pecuniary interest, following his appointment at the Authority's AGM, as a Trustee to the HOPE Charity.

6 REPORTS BY MEMBERS

Councillor Haith referred to the South Yorkshire Dementia Alliance Closing Conference that she had attended, which had been well attended. Delegates had been informed of the Herbert Protocol, trips and falls, and the smoke alarm testers.

South Yorkshire Dementia Alliance had indicated that any residual funds would be utilised to purchase additional fire alarm testers, to be distributed within South Yorkshire.

Councillor Atkin referred to the SYFR Recruits Passing Out Parade on 1 September 2017 that he had attended with a number of other Members. He had visited the Watches at all Rotherham Fire Stations over recent weeks, where he had spent approximately 2 to 3 hours; the main area of concern had been in relation to firefighter pay. Councillor Atkin had attended the recent RMBC full Council Meeting, where a resolution had been passed to raise the pay cap; he had spoken on behalf of firefighters at that meeting, to state that firefighters deserved a pay increase.

Councillor Ransome commented that she had also attended the SYFR Recruits Passing Out Parade, which had been an excellent event; one of the recruits is a grandson of a retired firefighter.

Councillor Burgess supported the comments received from Members who attended the Passing Out Parade. She had welcomed the opportunity to talk to the new recruits and gave thanks to the organisers for the well conducted ceremony.

Councillor Burgess and CFO Courtney had met with the Rt Hon Nick Hurd MP, Policing and Fire Minister, and South Yorkshire MPs on 11 September 2017 to raise SYFR funding issues; a follow up meeting would be held with AMFRA Members in October 2017. On 15 September 2017 Councillor Burgess had attended a meeting with AMFRA Members, which CFO Courtney had attended on-line, in preparation for the meeting with the Minister in October, where a number of issues had been discussed in particular the forthcoming inspections of fire and rescue authorities.

Councillor Burgess had also attended the Barnsley Fire Station open day on 16 September 2017, which had been a fantastic event and it was wonderful to observe the firefighters and services from across South Yorkshire showcasing the brilliant work of the Authority, the engagement with families and the wide range of support offered to residents and communities of South Yorkshire. Councillor Burgess gave thanks to Barnsley Fire Station and the officers across South Yorkshire who had enabled the event to be held.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 'BE FIRE SAFE TOGETHER' - PRESENTATION

AM Helps provided Members with an update on a recent SYFR campaign, led by CFO Courtney which was specifically targeted to partners to increase the number of referrals made to SYFR to support the most vulnerable in South Yorkshire.

Members noted that the four main themes for fatal fires were social isolation, mental health issues, substance misuse and hoarding. The campaign specifically focused on health, social care and housing partners to enable them to become Safe and Well referral partners and link up with SYFR to enable interventions to be made.

AM Helps stated that all Members had been provided with the Safe and Well campaign leaflets; he encouraged Members to convey the information when attending surgeries or when engaging with partners at their local authorities.

Councillor Haith commented that the Safer Stronger Doncaster Partnership would show the 'Fire Safe Together' video as part of its agenda on 28 September, and she would also raise the other campaigns undertaken by SYFR.

Councillor Burgess stated that it was good to see the strong partnership arrangements in place at Doncaster.

Councillor Ayris queried whether the video was available on the SYFR website.

AM Helps stated that the video was available on the SYFR website, a link to the video would be sent to Members via email.

Councillor Ransome queried whether the presentation would be given to the next meeting of the Safe and Well Board in Doncaster.

AM Helps confirmed that the presentation would be given to the next Safe and Well Board meeting in Doncaster.

Councillor Burgess reminded Members that it was incumbent on all Members to encourage partnership working through the various Community Safety and other forums.

RESOLVED – That Members:-

- i) Received the presentation.
- ii) Be provided with a link to the 'Fire Safe Together' video.
- iii) Noted that the presentation would be given to the next Safe and Well Board meeting in Doncaster.

10 MINUTES OF THE AUTHORITY MEETING HELD ON 24 JULY 2017

Councillor Ransome referred to the information in respect of the amount of income derived from Safety Solutions UK Limited, and queried how the information would be provided to the public.

L Noble stated that Members had been provided with the information requested via e-mail, and that it was also included on today's Member Briefing for completeness.

Councillor Haith queried whether the SYFR firefighter promotion process would be concluded by the end of September 2017.

DCFO Blunden confirmed that the SYFR firefighter promotion process would conclude by the end of September 2017 for crew and watch manager promotions.

Councillor Burgess stated that CFO Courtney and herself would meet in London with HMIC FRS who are leading on the development of inspections for the fire and rescue service, together with the Chairs and Chief Fire Officers from other fire and rescue authorities. It was understood that the national inspections would be undertaken every two years; Members would be provided with further details on the inspection as soon as these were available.

Councillor Ransome queried whether Members had been provided with the reasoning for the 25% overspend of the total transport expenses, at a total cost of £7,000.

L Noble confirmed that Members had been provided with the information via email on 28 July 2017.

Councillor Buckley referred to the Police and Fire Collaboration projects and, in particular the joint Fleet Management/Workshops Business Case. It had been intended to bring this issue to the Performance and Scrutiny Board in September, but this had not been possible for a variety of reasons. Councillor Buckley would meet with T/ACO Mason in order to discuss the Board's scrutiny work programme.

Councillor Burgess stated that there would be issues around SYP and SYFR collaboration that would be useful for the Performance and Scrutiny Board to consider. She thanked Councillor Buckley for his involvement in the matter.

Councillor Burgess suggested that the Performance and Scrutiny Board could consider the Emergency Services Mobile Communications Program (ESMCP).

RESOLVED – That:-

- i) The minutes of the Authority meeting held on 24 July 2017 be agreed and signed by the Chair as a correct record.
- ii) Members be informed of the details of the inspection programme as soon as further information was available.

- iii) Councillor Buckley to meet with T/ACO Mason, to discuss the Performance and Scrutiny Board's scrutiny work programme.
- iv) The Performance and Scrutiny Board to consider SYP and SYFR collaboration, and the Emergency Services Mobile Communications Program (ESMCP).

11 GRENFELL TOWER UPDATE

AM Helps stated that, following the Grenfell Tower fire, SYFR Business Fire Safety (BFS) had allocated a team of inspectors to carry out Risk Inspections of all local authority high rise buildings across South Yorkshire; a total of 43 local authority high rise buildings had all been inspected. The general issues highlighted from the inspections had all been unrelated to cladding, but had related to basic fire safety issues that had been resolved with local action plans:-

- Damaged doors.
- Issues with emergency lighting.
- Broken glazing in the means of escape.

Members noted that to date, SYFR had received 12 proformas from the National Fire Chiefs Council (NFCC) for cladding failures, which had been within the first tranche; the proformas had been returned following inspection and nothing further had been received since last reported to the Authority. BFS had commenced inspecting the 44 privately owned high rise buildings across South Yorkshire; three quarters of those buildings had been inspected and the remainder had been diarised for inspection with the responsible persons.

SYFR had been supporting the local authorities with reassurance messages through Tenants and Residents Associations (TARA) and arrangements with the publication of the direction of travel; BFS had attended 9 TARA meetings in Sheffield together with meetings held with DMBC and St Ledger Homes, to provide updates and advice regarding the ongoing work to their high rise buildings.

Members noted that since the Grenfell Tower fire, SYFR had attended two high rise building fires; both fires had been followed up by BFS and the necessary actions had been dealt with through an Action Plan with responsible persons. SYFR had received 15 Freedom of Information (FOI) requests in relation to fire safety arrangements in high rise buildings. As further information had started to be received from the NFCC, a review of Approved Document B would be undertaken. SYFR had started to receive the test results which were being shared with local authorities. SYFR was reviewing the cladding failures both nationally and locally which would be shared with partners.

SYFR had met with NHS colleagues and Fire Safety Advisors to make clear and to discuss SYFR priorities together with the request from the NHS, in order to prioritise and outline both expectations. All of the information obtained from the Fire Safety Managers would be linked with operational crews to ensure that it was plugged into the operational response.

Councillor Damms requested that Members be provided with a note of today's update.

AM Helps stated that he would provide M McCoolle with the notes, to enable a verbatim record to be included within the minutes, and for circulation to Members.

Councillor Atkin queried what was classed as a high rise building, and whether SYFR would inspect both high and low rise buildings.

AM Helps stated that a building over 6 floors was classed as a high rise building. Priority would be given to inspecting local authority high rise buildings, followed by private high rise buildings, with the intention to then inspect low rise buildings consisting of less than 6 floors, on a risk assessment basis across South Yorkshire. Most low rise buildings were brick built, and therefore only a small proportion had external cladding. The inspections of high rise buildings formed part of SYFR day to day business.

Councillor Clements queried whether SYFR intended to inspect office blocks.

AM Helps commented that the high rise accommodation for industry or office use formed part of SYFR's normal risk based annual inspection programme; such buildings were lower risk buildings by virtue that there was no-one sleeping in them.

Dr Billings referred to the new building developments in Sheffield, in particular around student accommodation. He queried whether SYFR advice had changed for new buildings following the Grenfell Tower fire.

AM Helps stated that SYFR would have been consulted when the planning applications had been submitted. SYFR advice had been consistent for many years around the need to install sprinklers into buildings, which was the greatest protection for buildings against fires. There was no legislation in many of the buildings to mandate sprinkler installation. It was the responsibility of the local authorities to monitor the building stage of premises, which SYFR would inspect upon completion.

Councillor Atkin referred to a question he had received in relation to the 'stay put' policy. He requested that AM Helps reiterated that SYFR had a 'stay put' policy.

AM Helps stated that the 'stay put' policy had been in place for 40/50 years nationally. The outcome of the Grenfell Tower fire enquiry would determine whether there would be a national change to this policy, but currently SYFR considered that the 'stay put' policy was fit for purpose.

Councillor Maroof appreciated the excellent response provided by SYFR to South Yorkshire tenants soon after the Grenfell Tower fire. Many questions had been received from landlords, who were not responsible landlords, and he queried whether complete co-operation had been received from those landlords, and if not whether SYFR would be willing to 'name and shame' them.

AM Helps commented that SYFR were currently working on the private residential high rise buildings. No problems had been encountered in accessing those buildings or working with the responsible persons.

Councillor Burgess requested AM Helps provide Members with information specifically broken down into the four local authority areas in relation to residential, NHS and private sector buildings, to enable Members to respond to any questions raised.

RESOLVED – That Members:-

- i) Noted the update.
- ii) Be provided with information specifically broken down into the four local authority areas in relation to residential, NHS and private sector buildings.

12 2017/2018 BUDGET MONITORING REPORT

A report of the Director of Support Services was presented which was the second in a series of reports that Members would receive during the financial year, to inform them as to the likely financial performance for the year ended 31 March 2018.

S Booth highlighted the significant changes which included the current forecast in the overall operating overspend for the financial year 2017/18 of £0.248m which was 0.5% of the budget, principally with regard to the fact that the offer of the 2% pay award had been factored into the report, and had subsequently been rejected at this stage and had also been built in as part of the move towards the Operational Resource Team (ORT) for the additional firefighters that would be required to ensure SYFR could maintain operational service delivery. There was a slight change in the capital programme overall of £97k, which included a number of significant changes with regard to Property Services with £0.5m slippage overall, which was principally around the fact that a report had been provided to the Authority in May 2017 that set out how the design and scope of works would be reviewed particularly around CPC stations; the work was now concluding and would be presented to the Service's Executive Team around the new scopes of works and designs. Advice was awaited from quantity surveyors who were evaluating the estimates put forward by the potential contractor. In relation to ICT, there had been an additional £0.5m which substantially related to the Emergency Services Mobile Communications Project (ESMCP) that was wholly Government funded. In relation to reserves, taking into account the overall position that was forecast as of today, the expectation was to increase SYFR reserves by £1.241m.

Councillor Ayris expressed his disappointment that both the Authority and the Audit and Governance Committee reports presented today did not refer to the issues surrounding the Parkway Fire Station that DCFO Blunden had recently reported to Sheffield CC Members. He queried whether the figures, and the overspend reported, included the issues around the additional expenditure required at Parkway Fire Station.

S Booth stated that Parkway Fire Station had been built 2/3 years ago; SYFR had been informed of latent defects with regard to the building and proceedings had been initiated with BAM, the constructors, who had brought in both their construction director and sub-contractor on site over recent weeks. Discussions were underway to determine how these latent defects would be addressed, which would determine the extent to which BAM, or their sub-contractors, were responsible for correcting those defects. Until the conclusion of the discussions, and the extent to which this may lead to further legal proceedings was known, it was impossible to estimate the financial impact to the Authority.

Councillor Ayris queried whether a report would be presented to the Authority on completion of the discussions.

S Booth stated that either a report could be submitted to the Authority, or the detail could be included within the financial reporting process. It was the expectation for BAM to take on the responsibility for the majority, if not all, of the latent defects identified.

Councillor Ayris referred to the budgets that had been set on 13 February 2017, and he queried when the additional 15 wholetime firefighters had been recruited during the year.

DCFO Blunden stated that, whilst it was possible to predict when people would leave SYFR, it was impossible to guarantee that the individuals would leave at a particular point. It had been identified that an additional 15 wholetime firefighters were required, as part of the ongoing recruitment over the next 3 years, to ensure that crews consisting of 5 firefighters would be on each appliance from January 2018. Members noted the discussions held at the recent Corporate Advisory Group in respect of the budget and forecasting.

S Booth added that the forecast for the 15 new wholetime firefighters was from December 2017 and was a part year effect.

Councillor Ayris referred to the projected underspend for indirect employee costs of £0.049m. He expressed concern in respect the injury pensions ceasing due to a change in circumstances.

CFO Courtney referred to the pensions guidance, which recommended that where an injury pension was payable, it should be periodically reviewed. The Authority had agreed several years ago, due to the financial situation, to review all individuals in receipt of ill health pension awards. The process had now concluded, and it had been determined that the conditions of a small number of people had improved to such an extent that they no longer qualified for an ill health pension.

Councillor Ayris referred to SYFR intending to work with a rating specialist to ensure that it only paid an appropriate rateable value for the premises it owned and occupied; he queried whether the cost had been built into the budget.

S Booth stated that SYFR had not yet contracted a rating specialist, and therefore the cost had not been included into the budget. SYFR had previously worked with GVA Grimley on the 2010 list. Rating specialists tended to work on a percentage

fee taken from any refund generated as a result of appealing the rateable value, therefore there was no requirement to build in a cost.

Councillor Ayris expressed concern that SYFR was installing fewer smoke alarms than previously.

AM Helps reported that SYFR completed approximately 20k Home Safety Checks (HSC) per year; there had been a significant underspend in the budget for smoke alarms for a number of years. The HSC policy would shortly be reviewed, with the aspiration to introduce heat alarms into areas where smoke alarms were inappropriate, at an additional expense. The figures did not reflect a reduction in activity in the area; the future aspiration was to install more increased safety equipment for the most vulnerable.

Councillor Ayris queried whether the delayed property schemes had genuinely resulted from a capacity issue, and whether there would have been an overspend in the budget if those schemes had taken place.

S Booth assured Members that he was attempting to tighten up and review all processes and procedures for the capital programme. He would need to be assured that accurate designs, detailed scope of works and accurate cost estimate for the works had clearly been identified before letting any contracts; it was important to undertake a diligent process but this had led to a delay in the capital programme delivery. He could not foresee whether there would have been an overspend if this had not been undertaken.

S Booth stated that it was appropriate to assure himself that a diligent process and procedure had been undertaken. He assured Members that the issues identified in the past through external and internal audit would hopefully not happen again in the future.

Councillor Burgess thanked S Booth for the response provided. She stated that it was important that Members asked such questions, and that, ultimately, the accountability and responsibility rested with the Authority. In doing so, it was also important that Members supported the Service to ensure that it provided the best possible efficient and effective service for the people of South Yorkshire.

Councillor Ransome highlighted that people did not tend to check that the batteries worked in their smoke alarms.

AM Helps stated that it had been recognised within the industry a number of years ago that smoke alarm batteries were the weakness in the system. The vast majority of smoke alarms were sealed units with the batteries encased, with a lifespan of 5 to 10 years depending on the type of detector. There had been a change in the message conveyed centrally from fitting and installing smoke alarms to testing and maintaining them; 92% of homes were believed to have had smoke alarms fitted.

Councillor Haith referred to the recent Stakeholder Planning Board, where the implications for the database for Safe and Well had been discussed; she queried whether this had been included in the ICT communications and whether there would be an extra cost implication.

AM Helps stated that a number of recommendations had been identified from the review that was currently underway. The implications for the database for Safe and Well was not contained within the paper at the present time.

Councillor Atkin queried whether officers would agree that any company or business predicting only a 0.5% overspend mid-year was doing a good job. He suggested that Members should be reassured of the budget moving forward; capital programmes always tended to slip. Following a recent visit to Aston Park Fire Station, which was a CPC station, the firefighters had indicated that they were looking forward to their new accommodation; firefighters based at Maltby Fire Station had now moved into the new fire station.

S Booth stated that a contribution of £1.2m would be made to reserves, and therefore there would be a £248k surplus.

Dr Billings queried whether the planned surplus had resulted from a specific figure of what the reserves should be, and if so, how close the figure was to reaching that point.

S Booth stated that when the budget had been set on 13 February 2017, there had been a planned surplus which would be a contribution to the reserve. Discussions had recently commenced through the Corporate Advisory Group, with a view to re-prioritising reserves, to request Members to reconsider the reserves strategy and potentially put in place various principles to be adopted. It was expected to conclude those discussions and have a clear and concise reserves strategy for Authority approval in February 2018, as part of the budget setting process.

Dr Billings requested that Members be provided with copies of the slide presentation made at the Corporate Advisory Group.

L Noble confirmed that Members had been provided with copies of the slide presentation, but would provide an additional copy via the OPCC's Chief Executive.

Councillor Ransome requested an explanation in relation to the transport insurance that had reduced by £71k, the increased cost on services of £90k and other miscellaneous of £27k.

S Booth highlighted that the Authority contributed to approximately £150k as part of recognising the claims against insurance; there would also be some claims yet to be made, to which there was a budget provision of £150k. He had been working with the BMBC insurance officers who had re-let a contract for SYFR insurance services. As part of the risk assessment process, claims history and outstanding claims, he believed that the amount could be reduced this year. The increase of services of £90k related to the Joint Head of Estates and the additional procurement undertaken around the internal reviews that were largely in respect of procurement. A General Data Protection Regulations (GDPR) Review had been

undertaken by the NCC Group that had reported back on a series of actions to ensure SYFR was compliant with the regulations by May 2018. Members noted that the provision of £27k had been included within the projections for expenditure on repairs and improvements to the Lifewise Centre.

RESOLVED – That:-

- i) Members noted and considered the projected revenue overspend of £0.248m for the financial year ended 31 March 2018.
- ii) Following the conclusion of discussions with BAM on the later defects identified at Parkway Fire Station, that either a report be submitted to the Authority or the detail be included within the financial reporting process.

13 EQUALITY AND INCLUSION ANNUAL REPORT

A report of the Chief Fire Officer and Chief Executive was submitted to present the SYFR Equality and Inclusion Report 2017, to inform Members of the progress within the 2016/17 year and to celebrate some of the positive work that the organisation was taking forward in relation to equality in a way that was accessible to the public of South Yorkshire.

DCFO Blunden highlighted the equality objectives for 2016/17:-

Objective 1 – Improving Diversity at SYFR

The SYFR Recruits Passing Out Parade had been held on 1 September 2017. The minority groups within the new recruits totalled 41.66%, which although this did not compare to the 100% challenge set by CFO Courtney, the figure had significantly improved on the 25% achieved during the recruitment campaign in 2016. SYFR continue to aspire to 100% and will make every effort to achieve this.

Objective 2 – Improving Engagement with Diverse Staff

SYFR had won a number of awards for the work undertaken with diverse staff during the last 12 months.

Objective 3 – Promoting Staff Wellbeing and Fair Treatment

A variety of information and promotional activity continued to be undertaken by SYFR Occupational Health in relation to stress and mental health awareness. Fitness testing continued to be undertaken as part of good mental and physical health, and the recruitment of the Fitness Advisor has had a positive impact on SYFR. All staff now undertook a statutory fitness test every 6 months; only 4 operational staff fell within the 'not fit' category, and the Fitness Advisor was working with them in terms of a remedial plan to involve diet and general lifestyle.

Objective 4 – Knowing Our Communities

Over the last 12 months SYFR had ensured that the Authority was well sighted on the issues that the prevention and protection area of the business was undertaking

in relation to working with communities to identify those at the highest risk of fire; a significant amount of work had been undertaken to address the issue.

Objective 5 – Improve Targeting and Engagement with High Risk and Excluded Groups

A Fire Deaths and Serious Injury (FDSI) database had been developed and designed to capture and analyse all information regarding fire deaths and serious injuries within South Yorkshire, which had become a national project.

Objective 6 – Removing Barriers and Improving Access to Services

Members noted the significant progress made and that SYFR had won a range of awards during 2016/17:-

- Pakistan Muslim Centre (PMC) awarded SYFR an ‘Outstanding Community Recognition’ Award.
- The inaugural South Yorkshire LGBT+ Awards had named SYFR ‘employer of the year’.
- The South Yorkshire, Dementia Fire & Home Safety Project had been awarded the organisation category at the Doncaster local Dementia awards ceremony.

The SYFR Stronger Safer Communities Reserve (SSCR) fund had supported a range of projects which aimed to improve access to services for a range of groups including ‘Breaking Beats’, Crisis Skylight, Pitsmoor Adventure Playground and The Real Junk Food Project.

Members noted the work undertaken in relation to Objective 7 – Actively Consider and Promote Equality and Inclusion within all Procurement Activity, Objective 8 – Embed Equality and Inclusion within Strategy and Engagement Worksteams and Objective 9 Improving Diversity and Opportunity in Recruitment and Promotion within Emergency Response.

Councillor Ayris queried the engagement of the unions on the Annual Report.

DCFO Blunden stated that the FBU, Unison and FOA had been consulted on all documents in relation to equality and inclusion, which formed part of his regular meetings with the unions. However the unions had not been specifically consulted on the report presented today.

Councillor Haith queried how the ‘have a go days’ were advertised.

DCFO Blunden referred to the wide ranging methods of reaching individuals which included social media, minority groups, advertisements placed in gymnasiums and through the local press. He had commissioned SYFR to undertake a piece of work to identify the reason why some of female candidates that had attended the ‘have a go days’ had not progressed through the recruitment process to interview, to enable improvements to be made.

Councillor Haith highlighted a typographical error on page 45 of the report. She requested that a glossary of acronyms be included onto the SYFR internet.

DCFO Blunden stated that he would provide L Noble with a glossary of acronyms to be included onto the SYFR internet.

Dr Billings referred to the outcomes from the recruitment table within the report. He queried whether some of the individuals had featured within more than one category, and whether some of the totals had been double counted.

DCFO Blunden confirmed that none of the totals had been double counted. The categories had been separated out into the 3 distinct categories of female, BME and LGBT to ensure that the success rate for each category was made clear; no female individuals had formed part of the BME and LGBT categories.

Dr Billings requested sight of the Diversity in the Community Handbook.

DCFO Blunden stated that he would provide Dr Billings with a copy of the Diversity in the Community Handbook.

Councillor Clements referred to the conversations that he had had with some of the trainers involved in the recruitment exercise at the SYFR Recruits Passing Out Parade on 1 September 2017, who had indicated that females had dropped out of the recruitment process after failing to reach the fitness standard. He queried that if SYFR could recruit a high proportion of males from the standard distribution graph for men, how SYFR could fail to recruit an equally significant proportion of females from the standard distribution graph for women.

DCFO Blunden commented that he had commissioned SYFR's HR to undertake a piece of work to ascertain the location of potential female candidates in order that they could be targeted with the correct message about the role of a firefighter. Members noted that two female candidates who had passed the fitness test on the last recruitment course, had decided not to progress further as they did not want to partake in firefighting which only equated to 4.5% of the firefighter role. The next SYFR recruitment campaign would have a distinctively different approach. SYFR would draw on the information provided from other fire and rescue services, to ascertain their successes in respect of female recruitment. DCFO Blunden would brief Members once the information was available.

Councillor Haith queried how SYFR would address the continuing absence of women in senior operational management in South Yorkshire.

DCFO Blunden stated that there were only two ways to address talent within SYFR - either through external recruitment or to ensure that talent was developed internally. Members noted that the current Assistant Chief Fire Officer advertisement would provide an opportunity for the Authority, should the appropriate candidate apply. It was necessary to ensure internally that where talent had been identified from firefighter level, that appropriate opportunities were provided for individuals to be exposed to the next role up and to ensure that they were mentored and developed throughout the Service; a number of female operational staff were currently being developed in this way.

Councillor Burgess gave thanks for the work undertaken and she added that Members were assured that the issue was being taken seriously. She suggested that the Performance and Scrutiny Board should undertake a more detailed review into equality and inclusion, which was a fundamental issue for the organisation.

RESOLVED – That Members:-

- i) Considered the Equality and Inclusion Report 2017.
- ii) Proposed or raised any required amendments, additions or issues.
- iii) Approved the Equality and Inclusion Report 2017.
- iv) Agreed that the Equality and Inclusion Report 2017 be made public on the SYFR internet.
- v) Noted that a glossary of acronyms be included onto the SYFR/FRA internet.
- vi) Noted that Dr Billings would be provided with a copy of the Diversity in the Community Handbook.
- vii) Would be briefed on the information provided from other fire and rescue services to ascertain their successes on female recruitment.
- viii) Agreed that the Performance and Scrutiny Board should undertake a more detailed review into equality and inclusion.

14 AUDIT AND GOVERNANCE COMMITTEE ANNUAL REPORT 2016/17

A report of the Clerk to the Fire and Rescue Authority was presented to enable Members to consider the Audit and Governance Committee Annual Report 2016/17.

Members noted that, in support of good governance, the Audit and Governance Committee produced an Annual Report for the Authority which outlined the role of the Audit and Governance Committee, the responsibilities undertaken by its Members and the programme of work.

RESOLVED – That Members:-

- i) Considered the Annual Report of its Audit and Governance Committee.
- ii) Agreed to publish the Annual Report onto the Authority's website.

15 PROGRESS REPORT ON IMPROVEMENTS TO THE PROCUREMENT AND PROPERTY FUNCTIONS

A report of the Chief Fire Officer and Chief Executive was presented to provide Members with an update on progress to improve in this area against a background

of adverse Internal Audit reports and External Auditor qualified Value for Money (VFM) Conclusions that were outlined in a paper to the Authority meeting in June 2017.

Councillor Ayris queried the length of appointment for the interim Head of Procurement and Supply Chains, whether it was a permanent position and the cost implications.

S Booth stated that Michael Wood had been appointed as the interim Head of Procurement and Supply Chains initially for a 6 month period, and this will be subject to review; Mr Wood comes with an extremely credible employment history in this area. His remit and scope of works included the review of resources available within procurement, the structure, grades and skill set etc. moving forward.

Councillor Ayris queried what Rider Levitt Bucknall, the delivery partner, had delivered together with the costs involved and whether those costs had been built into the capital and revenue programmes.

S Booth reported that SYFR worked with Rider Levitt Bucknall, to act as cost consultants on a number of schemes, and prior to his appointment that had been procured through a framework agreement. A Programme Board had been established, and chaired by the interim Head of Procurement, to hold the third parties to account to ensure that they delivered in accordance with the contract in place. Currently, Rider Levitt Bucknall was contracted in relation to the capital programme to provide the cost consultancy reviews in relation to each scheme in place; Rider Levitt Bucknall's costs had been factored into the capital programme figures.

Councillor Ayris requested an update in relation to CIPFA Property.

S Booth stated that he had instigated a review with CIPFA Property, who were expected to be on site on 19 September, to ensure that SYFR Property Services were fit for purpose. CIPFA Property would be on site 3 days this week to carry out the initial health check review, at a cost of £3k.

Councillor Ransome queried the qualifications of the interim Head of Procurement.

S Booth stated that M Wood was a fully qualified member of the Chartered Institute of Procurement Specialists.

Councillor Ransome queried whether CIPFA, Rider Levitt Bucknall and M Wood had been in post previously when the issues had come to light in respect of procurement compliance.

S Booth commented that the M Wood had been appointed on a 6 month contract as the interim Head of Procurement and Supply Chains, Rider Levitt Bucknall had been contracted for individual projects within the capital programme and had worked on the Maltby Fire Station scheme as cost consultants/quantity surveyors. SYFR intended to manage its capital programme as a programme, rather than

8 individual projects to enable one set up, one client management, economies of scale and the transfer of knowledge to enable the supply chain to be managed more efficiently than previously which was hoped to achieve a better value for money. SYFR had now contracted Rider Levitt Bucknall for a number of schemes within the capital programme.

Councillor Ransome expressed her concern with regard to the SYFR procurement training with BMBC. She queried why BMBC officers had been deemed the most appropriate to deliver this.

S Booth commented that he had built a professional relationship with Chris Arnold at BMBC, who was a very experienced public and private sector procurement specialist, with a proven track record across various sectors. He considered therefore that the decision for C Arnold to undertake a peer review was sensible, appropriate and would be free of charge. C Arnold was building a professional relationship with M Wood, the interim Head of Procurement and Supply Chains. Following the Best Practice Review Day held recently in BMBC, M Wood had identified that BMBC had developed their intranet extremely well, which afforded the ability for any officers within BMBC to undertake a procurement exercise in a compliant way with full information and advice in a very user friendly format, which SYFR sought to replicate. SYFR hoped to implement this in a shorter timescale with the expertise provided by C Arnold and M Wood.

Councillor Ransome queried whether C Arnold had been in post at BMBC two years ago.

N Copley stated that C Arnold had been appointed at BMBC on an interim basis 9 months ago, and had taken up the role on a full time basis very recently.

Councillor Burgess referred to the work of the Collaboration Board with SYP and the appointment of the Joint Head of Estates. She requested that Members be provided with the job description of the Head of Estates.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Continued to monitor the approach being taken by SYFR to strengthen the governance and control framework, to improve the service offer and value provided by the in-house Property Services and Procurement functions.
- iii) Noted that they would be presented with updated Contract Standing Orders at the next Authority meeting, for consideration and approval.
- iv) Noted that they would be presented with a draft Procurement Strategy for approval to commence consultant.
- v) Be provided with the job description of the Joint Head of Estates.

16 HOPE CHARITY CONSTITUTION AMENDMENT

A report of the Chief Fire Officer and Chief Executive was presented to recommend an amendment to the HOPE Charitable Incorporated Organisation (CIO) Constitution, which currently nominated the Chair of the Authority as an 'ex officio' Trustee to include, in the alternative, the Vice Chair.

RESOLVED – That Members:-

- i) Noted the report and the suggested amendments to the HOPE Constitution.
- ii) Approved the amendment of the HOPE Charitable Incorporated Organisation (CIO) Constitution to add the Authority's Vice Chair as an additional ex officio Trustee.

17 SPRINKLER FUND PROJECT APPROVAL

A report of the Chief Fire Officer and Chief Executive was presented to seek approval for the release of funds in support of the following two match funded projects:-

- Autism Plus.
- Berneslai Homes.

Councillor Ransome queried whether Berneslai Homes was an 'arms length' organisation of BMBC. She considered that the funding request received from Berneslai Homes was a large amount for just one group, and that smaller groups may encounter problems in finding match funding.

AM Helps referred to the event held to promote the Sprinkler Fund Project, which had been very much geared towards local authority housing, charities and partners. It was intended to achieve the best value for South Yorkshire and to use the initiative to ensure that this became business as usual for the major housing providers that could afford it possibly more than others. The benefit from providing funding to Berneslai Homes would be that 141 dwellings and attached storage spaces would have the sprinkler system installed. Conversations were ongoing with SCC and DMBC, who were considering similar bids moving forward.

Councillor Ransome stated that she appreciated that more people would be reached through the housing associations, but that the housing associations were very well provided for by the local authorities. She suggested that many private properties within the county, that were in very poor states of repair, could benefit from the funding.

Councillor Burgess highlighted that local authorities did not provide funding to their respective housing organisations and that funding was generated from council house rental fees. She stated that Members were correct to ask the questions, to ensure that the funding was allocated appropriately. Members noted that a large proportion of public sector organisations had been represented at the Sprinkler Fund Project event.

Councillor Ayris queried whether BMBC would make a financial contribution to Berneslai Homes.

N Copley stated that he was not aware that BMBC would make a financial contribution to Berneslai Homes.

Councillor Marroof queried whether the Government would make any contributions to the Sprinkler Fund Project during this time of austerity. He suggested that the Government should intervene at a time when the local authorities and members of the public required the implementation of such safety measures. He suggested that the Government were failing those people most at risk, and that the local authorities should raise such points directly with Government.

CFO Courtney stated that all deliberations had taken place prior to the Grenfell Tower fire. Since 2007, when SYFR had first become involved in the Callow Mount Sheffield Project, the Service had campaigned for sprinklers in high rise buildings and in any premises used to house vulnerable people. Members noted that, during the first years of the Authority's Stronger, Safer Communities Reserve (SSCR) Fund, it had been important to demonstrate that the investment had delivered against SYFR's commitment to make the people of South Yorkshire safer. At the point it had been determined to increase the fund and go through further rounds of bidding, consideration had been given as to how SYFR could establish a process to demonstrate that there was benefit to the people of South Yorkshire from a fire safety point of view. Members had been consulted on the allocation of a significant proportion of funding to sprinkler projects; the criteria required for anyone submitting an application included the ability to clearly demonstrate that it would benefit the most vulnerable people in society. SYFR was fitting fewer smoke detectors, due to fewer people being available to install them. SYFR was working with other organisations to ensure that the smaller number of detectors installed produced greater benefit by ensuring that they were installed into the homes of vulnerable people. He envisaged that the NFCC representatives at every fire and rescue service within the country would be having the exact same conversation with Government around issues post-Grenfell, with a view to changing the legislation of sprinkler systems, to potentially provide additional funding to support the installation of sprinklers as part of the outcome of the Grenfell review. CFO Courtney added that both Autism Plus and Berneslai Homes, who housed genuinely vulnerable people had submitted their applications, and that by contributing to the cost of those sprinklers collectively would deliver on the original aspiration to make the people of South Yorkshire safer. He stated that he was sure that other organisations within South Yorkshire would also be successful in securing match funding towards the cost of making vulnerable people safer in the places that they lived.

Councillor Damms stated that the funding provided to Berneslai Homes would specifically target vulnerable people, and that he supported the proposal.

Councillor Atkin referred to Councillor T Fox, a former Member of the Authority, who had been the sprinkler advocate for the LGA. Members noted that the Authority had first provided retrospective funding following the incident at Callow Mount Sheffield, and had been the first in the country to do so. He hoped that the

Government would take note of the recommendations from the Grenfell Tower fire and conclude that tower buildings should be retrospectively fitted with sprinklers.

Councillor Burgess stated, that following consultation with M McCarthy, she did not need to declare an interest as a BMBC Member, as Berneslai Homes was an 'arms length' organisation to BMBC.

RESOLVED – That Members agreed to fund the following Fire Sprinkler Projects from the Stronger Safer Communities Reserve Fund.

18 ANNUAL REPORT APRIL 2016/17 ON REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA)

A report of the Chief Fire Officer and Chief Executive was submitted in order to satisfy the statutory guidance relating to the Regulation of Investigatory Powers Act 2000 (RIPA) that required the Authority to receive an update on the use by the Authority of surveillance and Covert Human Intelligence Sources (CHIS), and also provided Members with an update on RIPA activity over the past year.

DCFO Blunden stated that he was the designated senior responsible person to ensure that RIPA was used responsibly; RIPA had not been used over the last 18 months.

Members noted that Corporate Performance reports were utilised to record up to date information on the use of RIPA within the Authority and details of any RIPA activity. An annual report would continue to be submitted to the Authority.

RESOLVED – That Members noted the contents of the report.

19 DRAFT MINUTES OF THE APPOINTMENTS COMMITTEE HELD ON 26 JULY 2017

Councillor Ayris queried the reason why the minutes presented were listed as 'draft'.

M McCarthy stated that a number of the Fire Authority's Committees and Boards had delegated authority and that, in order to ensure completeness, good governance and transparency, the minutes were presented to the Authority to ensure that all Members were made aware of the issues raised at those meetings.

RESOLVED – That Members noted the draft minutes of the Appointments Committee held on 26 July 2017.

20 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 24 JULY 2017

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 24 July 2017.

21 DRAFT MINUTES OF THE LOCAL PENSION BOARD HELD ON 20 JUNE 2017

RESOLVED – That Members noted the draft minutes of the Local Pension Board held on 20 June 2017.

22 MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS' ASSOCIATION HELD ON 13 JULY 2017

Councillor Haith highlighted that items 6 to 9 had been omitted from the minutes.

Councillor Burgess requested that the minutes be re-circulated to Members for information. She thanked everyone for their attendance at today's meeting together with the questions raised.

RESOLVED – That:-

- i) Members noted the minutes of the Yorkshire and Humber Employers' Association held on 13 July 2017.
- ii) The minutes be re-circulated to Members for information.

CHAIR

Item 9

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

16 OCTOBER 2017

PRESENT: Councillor L Burgess (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, M Clements, T Damms,
P Haith, C Hogarth, C Rosling-Josephs, C Ransome and
J Satur

CFO J Courtney, DCFO M Blunden, T/ACO M Mason and
S Booth (South Yorkshire Fire & Rescue Service)

A Brown, N Copley, A Frosdick and D Cutting (Barnsley MBC)

M McCarthy, L Noble and M McCoolle
(Joint Authorities Governance Unit)

M Buttery (Office of the South Yorkshire Police and Crime
Commissioner)

Apologies for absence were received from
Councillor M Maroof, Dr A Billings and D Terris

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO
ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Burgess had recently visited Tankersley Fire Station with CFO Courtney, as part of a range of visits undertaken by senior officers to all South Yorkshire fire stations and watches. She supported Members attendance on such visits, which provided a good opportunity to interact with the senior officers and staff; Members had been provided with a revised schedule of the visits.

Councillor Burgess had recently attended an HMICFRS meeting in London with CFO Courtney in relation to developing an inspection programme for the fire and rescue sector. Delegates had learned about the process to date, and had provided feedback on those issues that were being considered for inspection together with the methodology being developed; Members would be provided with further information at the Corporate Advisory Group meeting held later today. She was sure that SYFR would deal with the inspection in a very appropriate and positive manner.

Councillor Burgess and CFO Courtney had also attended the LGA Fire Commission meeting in London on 13 October 2017, where a large input had been provided by the Professional Standards Body for those working in the fire and rescue services in relation to the development of the standards. Input had also been provided from the Head of the Retained Firefighters Union and the Chair of the National Pensions Scheme Advisory Board, who had made a request to ensure that appropriate linkages were in place between the Authority (as Scheme Manager) and the Local Pension Board. Input had also been received from the Business Service Director of the Fire Service College in relation to what they can offer fire and rescue services. There had been an interesting discussion regarding at least 250 social housing buildings nationwide, to which the Government expected that any improvements would be funded from each local council's HRA; it was anticipated that this would cause problems for the local councils in funding such developments. A proposal had been made for the establishment of a Sprinkler Working Group in relation to the issues post Grenfell, to provide for a much stronger case for the installation and retrofitting of sprinklers, in particular in high rise buildings. Members noted that updates following the Grenfell Tower fire would remain on the agenda for some time.

Councillor Haith thanked GM D Henderson for his presentation at the Safer Stronger Doncaster Partnership on 28 September 2017 on Making Every Contact Count and the Safe and Well Visits, which had prompted a good debate and questioning.

Councillor Atkin requested that congratulations be given on behalf of the Authority to the SYFR BA Team who had recently won the national competition.

Councillor Clements referred to a recent visit to Cudworth Fire Station where he had visited Green Watch. He had been very interested to meet with the crew and to receive a demonstration of the equipment; he looked forward to attending further visits.

RESOLVED – That Members noted that:-

- i) The position would be ascertained, to ensure that appropriate linkages were in place between the Authority (as Scheme Manager) and the Local Pension Board.
- ii) Updates following the Grenfell Tower fire would feature on the Authority's agendas for the foreseeable future.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 18 SEPTEMBER 2017

Councillor Ayris referred to the request he had made at the last Audit and Governance Committee that any information that had been provided as a result of Members' questions should be appended to the minutes, particularly in relation to the Grenfell Tower fire. He considered that it was important that any findings or data regarding the buildings within South Yorkshire were made clear and transparent, to enable an audit trail of the findings to include the data and action taken, in the event of a similar incident occurring within South Yorkshire.

Councillor Burgess stated that Members would have received several emails from L Noble to provide responses to the questions raised that were unable to be answered at the meetings; the information was recorded within the governance section. She stated that the responses did not form part of the formal minutes, but that further consideration should be given to establish an appropriate way that the responses to the questions could be suitably published for openness and transparency.

M McCarthy commented that it had been agreed that any questions or requests for information raised by Members would feature within the resolutions within the minutes. He was unsure how workable it would be to append the relevant information to the minutes in terms of length.

Councillor Ayris stated that his concern was that the information provided in relation to the follow up from the Grenfell Tower fire should be within the public domain in order to inform members of the public of the discussions undertaken, and to provide reassurance that the Authority and SYFR were taking the appropriate action.

A Frosdick stated that the principle was that if an answer could not be provided at the meeting to a question that was raised, that there was a need to capture the response available logistically without the need to produce reams of paper. He

suggested the inclusion of a link to the responses within the minutes to the questions raised to be published in a proportionate way, to enable a process to be designed without making the task too onerous in terms of resources or complexity.

Councillor Ayris commented that he did not want to overburden the meetings with excessive sets of minutes, but highlighted the need for members of the public to gain access to the responses provided to Members.

A Frosdick suggested that the inclusion of a link within the electronic minutes to a file containing the correspondence would provide the level of transparency required.

Councillor Burgess stated that the Authority did not wish to hide any information from the public.

Councillor Haith highlighted that the minutes be amended to indicate the correct spelling of St Leger.

Councillor Haith referred to the progress report on the improvements to the procurement and property functions. She queried when the Authority would be provided with the updated Contract Standing Orders for consideration and approval, and a draft Procurement Strategy for approval.

S Booth stated that Members would be provided with the documents at the November 2017 Authority meeting.

RESOLVED – That:-

- i) Subject to the above amendment, the minutes of the Authority meeting held on 18 September 2017 be agreed and signed by the Chair as a correct record.
- ii) Members would be provided with the updated Contract Standing Orders and a draft Procurement Strategy at the November 2017 Authority meeting.
- iii) A way of publishing responses to Members' questions for public consumption would be explored.

10 SYFR ANNUAL REPORT 2016/17

A report of the Deputy Chief Fire Officer/Director of Service Development was submitted to present the SYFR Annual Report for 2016/17, to review SYFR's performance and achievements over the past year, and to provide a summary of how the priorities set out in the Integrated Risk Management Plan (IRMP) for 2013 to 2017 were met.

DCFO Blunden stated that the Authority met the priority of the Fire and Rescue National Framework for England by demonstrating its accountability to the communities for the services provided; the report would be made available on the SYFR and FRA websites.

Councillor Ransome referred to the 30% increase in accidental fires in non-domestic premises. She queried whether SYFR was reviewing the issue and how this could be improved in the future.

DCFO Blunden stated that the number of accidental fires in non-domestic premises in 2009/10 had stayed around the current level; the lowest level had been achieved in 2012/13. SYFR took the issue extremely seriously and worked with local authorities, SYP and coroners where appropriate, to ensure that SYFR did the utmost to support those businesses effected by fire.

Councillor Haith queried the number of members of the public that had viewed and commented on the SYFR Annual Report 2015/16 that was available on the SYFR website.

DCFO Blunden stated that he would ascertain the position.

Councillor Ayris suggested that members of the public viewing the report would be unable to ascertain the causation factors of the increase in the number of primary fires in South Yorkshire, and the work undertaken to resolve the issue.

DCFO Blunden stated that reference was included within the SYFR Annual Performance Report, which he would include within the SYFR Annual Report 2016/17 to demonstrate the work undertaken.

Councillor Atkin suggested that the report be amended at page 32 to remove the reference made to 'last week'.

Councillor Buckley informed Members that a second throwline station had been unveiled at Ulley Country Park last week.

Councillor Burgess gave thanks for the report.

RESOLVED – That Members:-

- i) Endorsed the contents of the report.
- ii) Be provided with the number of members of the public that had viewed and commented on the SYFR Annual Report 2015/16.
- iii) Noted that the causation factors of the increase in the number of primary fires in South Yorkshire and the work undertaken to resolve the issue would be included within the SYFR Annual Report 2016/17.
- iv) Noted that the report would be amended at page 32 to remove the reference made to 'last week'.

11 DIGITAL TRANSFORMATION REVIEW

A report of the Director of Support Services was presented seeking Authority approval to utilise £70,000 of the Authority's Invest to Save – Transformation Reserve to procure a forensic analysis and review of its current operational and business processes across all service areas.

Councillor Hogarth queried whether consideration had been given to how other fire and rescue authorities in the country dealt with the matter, and what information SYFR had obtained from other fire and rescue authorities.

S Booth stated that a business partner with the right experience would be commissioned, to ensure that SYFR had the correct solution and that it was as streamlined as possible whilst meeting the customer needs. SYFR would take soundings from other fire authorities where appropriate to do so.

Councillor Clements commented that he was pleased that Phase 1 would commence with an inventory of SYFR's assets; he assumed that the assets would be recorded on an asset register. He queried how SYFR would procure a business partner. He was interested to learn of the discussions that had already taken place with potential business partners.

S Booth confirmed that SYFR had an asset inventory in place together with a large amount of application software; it was the extent to which the use of the business software was optimised to its best functionality. There were opportunities for the finance system to be used smarter and to turn on those applications that were not currently utilised. SYFR would review a framework agreement, as part of the procurement exercise, for consultancy services that had been established by national leading procurement agencies. Members noted initial discussions had been undertaken with a small number of companies to shape the brief, to test the market and the pitch and value of the process undertaken. SYFR envisaged the commissioning of an intensive and forensic piece of work that would result in the consultant spending a considerable amount of time on site, to deliver a high proportion of workshops and conduct one-to-one interviews. He therefore considered that the request for the initial investment of approximately £70,000 to procure the services of a relevant business partner was at the appropriate level.

Councillor Ayris queried that Authority's approval was sought today for up to £70,000, but that there may be a requirement to request additional investment from the Authority in the future. He queried the position in relation to the Contract Standing Orders.

S Booth stated that the only commitment sought by the Authority was for an investment of £70,000. The work that SYFR would procure through a supplier would be through a framework agreement that had been through a competitive tendering process, that was both managed and navigated by CCS, YPO or SPO to which SYFR could utilise those framework agreements to ensure the organisation was fully compliant with the Contract Standing Orders. This work had been closely undertaken with Michael Wood, the Interim Procurement Officer. In relation to Phase 2, there was no financial commitment to any company that SYFR had decided to work with as part of Phase 1. The intention was to have a separate

contractual arrangement, if opportunities had been identified, to which SYFR would present an identified business case to the Authority to set out the tangible business benefits that could be realisable if SYFR implemented or invested further monies.

M Buttery stated that Dr Billings, the Police and Crime Commissioner was very supportive of the digital strategy which would enable many collaboration opportunities. She added that the ability to share data between agencies was key.

RESOLVED – That Members approved:-

- i) An initial investment of approximately £70,000 to procure the services of a relevant business partner to complete the work identified in Section C of the report.
- ii) That the estimated cost of the works was funded from the Authority's Invest to Save Reserve in line with its intended purpose.

12 CONFERENCE REPRESENTATION - LOCAL GOVERNMENT ASSOCIATION (LGA) ANNUAL FIRE CONFERENCE AND EXHIBITION 2018 ON 13 - 14 MARCH 2018

A report of the Clerk to the Fire and Rescue Authority was submitted to seek expressions of interest to attend the LGA Annual Fire Conference and Exhibition 2018 on Tuesday 13 – Wednesday 14 March 2018, at the Hilton Hotel, Newcastle Gateshead.

Councillor Burgess sought Members interest in attending the event.

Councillor Ayris requested that a full feedback report be provided to the Authority.

Members agreed that Councillors Burgess, Atkin, Damms and Clements would represent the Authority at the conference.

RESOLVED – That:-

- i) Members approved representation at the LGA Annual Fire Conference and Exhibition 2018.
- ii) A full feedback report to be provided to the Authority.

13 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 18 SEPTEMBER 2017

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 18 September 2017.

CHAIR

This page is intentionally left blank



SOUTH YORKSHIRE POLICE AND CRIME PANEL

OFFICES OF THE SOUTH YORKSHIRE JOINT AUTHORITIES, 18 REGENT STREET,
BARNSELY, S70 2HG

29 SEPTEMBER 2017

PRESENT: Councillor A Khayum (Sheffield City Council) (Chair)

Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: B Cutts (Rotherham MBC), D Griffin (Barnsley MBC), D Hughes (Doncaster MBC), B Johnson (Sheffield City Council), J Otten (Sheffield City Council) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Mr S Chu

Dr A Billings (South Yorkshire Police and Crime Commissioner), M Buttery (Office of the South Yorkshire Police and Crime Commissioner), S Slater (Office of the South Yorkshire Police and Crime Commissioner) and F Topliss (Office of the South Yorkshire Police and Crime Commissioner)

Chief Constable S Watson (South Yorkshire Police) and Inspector C Foster (South Yorkshire Police)

Officers: D Cutting, M McCarthy, L Noble and A Shirt (Barnsley MBC)

Apologies for absence were received from Councillor R Sixsmith MBE and S Parkin

1 APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

The Chair explained that, prior to the meeting commencing, it was important to inform Panel Members that the Chief Constable had been invited to attend today's meeting to discuss Neighbourhood Policing with the Panel informally, and not for scrutiny purposes. It was felt important for Members of the Panel, and the public, to hear from the Chief Constable about this important piece of work.

The Chair reminded Members that the Panel's role was very clear; this was to challenge and scrutinise the Police and Crime Commissioner.

On behalf of the Panel, the Chair thanked Chief Constable Watson for taking time out of his extremely busy schedule to attend today's meeting.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 PUBLIC QUESTIONS:-

7 TO THE POLICE AND CRIME COMMISSIONER

There were no written public questions to the Police and Crime Commissioner.

8 TO THE POLICE AND CRIME PANEL

There were no written public questions to the Police and Crime Panel.

9 VERBAL QUESTIONS FROM THE PUBLIC TO THE POLICE AND CRIME COMMISSIONER

There were no verbal questions from the Public to the Police and Crime Commissioner.

10 VERBAL QUESTIONS FROM THE PUBLIC TO THE POLICE AND CRIME PANEL

There were no verbal questions from the Public to the Police and Crime Panel.

11 QUESTIONS FROM POLICE AND CRIME PANEL MEMBERS TO THE POLICE AND CRIME COMMISSIONER

In accordance with Procedure Rule 11 (General Questions from Members of the Panel), the following questions had been submitted and the response from the Police and Crime Commissioner:-

Question from Mr A Carter

"It is understood that, assuming their knowledge of how to go about it innocent, i.e. so-called "unconvicted" people may apply for the deletion from police records of their custody image - there being a presumption that this will then be automatically deleted unless its retention is deemed necessary for an operational policing purpose and/or there is an exceptional reason to retain it.

Whilst recognising the need to strike a careful balance between protecting individual privacy and giving the police the tools they need to keep us safe it is also to be recalled that a High Court ruling of 2012 asserts that the retention of custody images of such persons is unlawful.

Despite concerns having been raised by the Commons Science and Technology Committee over the lack of controls or safeguards, police forces apparently routinely continue to build up a massive and largely unregulated photographic database, readily capable of biometric scanning but without any of the controls or privacy safeguards that apply to police DNA and fingerprint databases.

Has the Commissioner any concerns about this issue and does he have a view about the South Yorkshire Police's access to a database of images of potentially a great many individuals who have never been charged with, let alone convicted of, an offence?"

Response

At the current time, South Yorkshire Police are only responding to requests for photographs to be removed on a case by case basis as set out in the Home Office guidance.

A meeting is planned (4 October) with the relevant business leads to introduce the necessary processes to address the wider position of retention of photographs. For requests to have data removed, South Yorkshire Police will adopt a similar process to the one used nationally for the removal of DNA and fingerprints.

Currently, the wider retention of photographs is carried out under the Authorised Professional Practice (APP) Management of Police Information. The processes around retention and deletion of photographs will also form part of the CONNECT implementation plan.

Supplementary Question from Mr A Carter

Mr Carter thanked the Commissioner for his response. He commented that, from questions he had previously asked, he did have concerns regarding the increasing use of Artificial Intelligence within the Police service.

Mr Carter asked if he could be informed what the term 'Connect' referred to. Additionally, he asked if this was ongoing and something that the Panel may wish to receive further information on.

The Commissioner replied that, Connect was an IT system; further discussion around Connect would be brought up on today's agenda under the item on the 101 Service.

Question from Councillor B Cutts

I am referring back to the last public demonstration in Rotherham that was police controlled, what was the level of liaison between SYP and RMBC?

Who is responsible for what and who determines the level of restraint and final approval?

Is there a final assessment, is there a de briefing?

Response

The planning for the EDL protest on 25th February 2017 started in January when we were notified of it taking place. Liaison with RMBC took place at multiple levels throughout the planning and delivery phase. The Gold Commander (ACC Forber) met with both the Chief Executive and the Leader of the Council during the planning phase. RMBC representatives were present at every strategic and tactical planning meeting, and were present in Gold and Silver Control on the day.

All decisions regarding the route and the method of policing the event rest with the Gold Commander, in this case ACC Forber. While extensive consultation took place with different stakeholders and the community, these decisions are based on the best possible option in order to prevent harm to people and to minimise crime and disorder.

ACC Forber attended a meeting at RMBC Council Chambers on 22nd February (at which I believe Cllr Cutts was present) where he fully explained the policing strategy for the protest and how he intended to ensure there was no disorder.

A full multi-agency debrief was conducted after the event which involved senior officers from RMBC.

Question from Councillor J Otten

Councillor Otten commented that a response to his question had not been provided. He stated that, from discussions held earlier this morning, the Chair was minded not to allow his question.

Councillor Otten felt that his question was relevant, and asked 'Does the Commissioner believe it was right for Sarah Champion MP to "resign" from Labour's front bench over remarks reported in The Sun newspaper?'

The Chair reiterated the role of the Panel was to hold the Police and Crime Commissioner to account regarding his statutory functions. In his opinion Councillor Otten's question was not relevant to the function of this Panel. The Chair stated that he would be disallowing Councillor Otten's question.

Councillor Otten protested the Chair's decision; in his opinion the Chair was taking a narrow view, which diminishes the Panel's role in a vital function with regards to holding the Police and Crime Commissioner to account.

The Chair reiterated his position and asked for other Members' views.

12 MINUTES OF THE PREVIOUS MEETING HELD ON 7 JULY 2017

With regard to the Judicial Review: Outcome, Councillor Otten stated that he felt that the following statement in the minutes was inaccurate: “to request the Commissioner to explain his actions was inappropriate in this forum and did not help the Panel going forward”.

Councillor Otten queried what the role of the Panel was; if these words could be spoken and recorded in the minutes.

L Noble confirmed that the words recorded in the minutes were spoken by the Monitoring Officer at the meeting.

Councillor Otten stated that, in his opinion, this was a matter arising. He raised concerns that Panel Members needed to understand what the role of the Panel was, if it was not appropriate to ask the Commissioner to explain his actions.

The Chair recalled from the meeting that, in terms of Judicial Review Outcome, it would not help matters moving forward, if Panel Members were to go back and ask the Commissioner to explain his actions and decisions.

Councillor Otten commented that, it was a supremely narrow view of the role of this Panel's work if there are whole areas of the Commissioner's work, which fall outside of the remit of this Panel's scrutiny and challenge of his decisions. Furthermore, Councillor Otten stated that, in his opinion, it was his fear that the Panel had become emasculated to the nth degree over the last few meetings.

Councillor Sansome commented that, he too shared Councillor Otten's frustrations regarding the Panel's role not being able to challenge the Commissioner on the issues that Panel Members felt are relevant, but this was a Home Office decision and not one taken locally.

The role of Police and Crime Panels, and their powers, was discussed at the 12th July LGA workshop and would, undoubtedly, be discussed again at the Annual Police and Crime Panel Conference in November.

Councillor Sansome asked the Commissioner to provide details as to how he was holding the Joint Independent Audit Committee (JIAC) and the Chief Constable to account regarding outstanding internal audit recommendations which had been outstanding for a long period of time. Additionally, he asked what timescales had been given in terms of completing the outstanding issues.

The Commissioner replied that the JIAC was currently in the process of working through these outstanding issues. The Commissioner added that he received regular updates from the JIAC, which were received via exception reports at his Public Accountability Board (PAB). It was the responsibility of the Chair of JIAC and Committee Members to ensure that they got the responses they required to those outstanding items.

Mr Chu recalled that he had requested information at the previous meeting on contact management performance to see how it had improved or otherwise.

Mr Chu felt that there had been a missed opportunity at agenda item 11 (101 Update) which did detail the volume of calls received, but did not set out the performance information which he had asked for. Mr Chu asked if this information could be provided at the December Panel meeting.

The Commissioner agreed to provide this information.

Councillor Hughes commented that, following the restoration of Neighbourhood Policing, he had not yet seen any extra PCs and PCSOs in his village (Highfields, Doncaster) or in his Wards (Adwick and Carcroft, Doncaster), and that various crimes were on the increase. He asked how the Commissioner was holding the Force to account in relation to one of his priorities “to tackle offenders that cause the most harm in the community”.

The Commissioner noted Councillor Hughes’ concerns. He agreed to follow up these points with the Force.

The Commissioner added that the restoration of Neighbourhood Policing was only just beginning to be rolled out across the county by the Chief Constable. Furthermore, the Force had been proactive with its use of Operation Duxford, which had been rolled out in different areas in South Yorkshire involving a large concentration of Police Officers and partners in specific ‘hot spot’ areas.

Councillor Wilkinson reported that Operation Duxford had worked well within her Ward. She asked if Operation Duxford would be rolled out into other ‘hot spot’ areas within Doncaster.

The Commissioner replied that Operation Duxford had been operating in all four South Yorkshire districts, and that this would be continued.

Councillor Cutts asked if South Yorkshire Police were giving up on drugs and drug addicts. He referred to a case where video evidence had been supplied to the Police. However, the Police had stated because the video did not contain audio footage, they were unable to pursue the case.

The Commissioner replied that the Force was not giving up in this area. He asked that, if Councillor Cutts had a specific question he could contact his local Inspector or submit a question via his Office.

RESOLVED – That:-

- i) The minutes of the Police and Crime Panel held on 7 July 2017 be agreed and signed by the Chair as a correct record.
- ii) The Commissioner follows up Councillor Hughes’s concerns with the Force regarding Neighbourhood Policing as outlined above.
- ii) The Commissioner provides Mr Chu with information on contact management performance at the December Panel meeting.

13 NEIGHBOURHOOD POLICING MODEL: UPDATE

The Panel received a briefing from Chief Constable Watson on the revised Neighbourhood Policing Model. A [YouTube video clip](#) introducing the improved policing service was shown for Panel Members' information.

Panel Members were informed that the initial revised Neighbourhood Policing Model had been launched on 25 September 2017, with 12 neighbourhood areas across South Yorkshire; four in Sheffield, three in Doncaster and Rotherham and two in Barnsley, with over 350 dedicated officers, and a planned increase to over 400 by January 2018.

Each area was now led by a Local Inspector with a Sergeant, PCs and PCSOs dedicated to policing the local neighbourhoods. The teams would also provide support and assistance to local communities operating as problem solvers, with regular engagement events and drop-ins to enable members of the public to speak directly about any issues or concerns in their areas.

The Force would continue to engage with members of the public to find out how they are doing and if the implementation of the Neighbourhood Policing Model was meeting their needs and expectations.

The Chair thanked Chief Constable Watson and invited questions from Panel Members.

Councillor Hughes invited the Chief Constable and the Commissioner to attend the next Doncaster PACT meeting. He asked if they could provide a presentation on Neighbourhood Policing. Furthermore, Councillor Hughes asked if there were enough resources to carry out the proposals outlined by the Chief Constable.

Chief Constable Watson replied that there would be a significant number of Officers dedicated to Neighbourhood Policing. He was confident that these Officers would make a huge difference in South Yorkshire.

Councillor Otten asked if the whole of South Yorkshire would be covered by Neighbourhood Policing Teams. Additionally, he asked how the Force would deal with demands in more difficult areas.

Chief Constable Watson confirmed that the whole of South Yorkshire would be covered by a dedicated Neighbourhood Policing Team. Some areas would have a Neighbourhood Team more widely dispersed than others; every Town Centre and City Centre now had a dedicated Team. The Force would prioritise high priority areas, via demand data and deploy other resources accordingly.

Councillor Sansome asked if he could be provided with details regarding the background as to how the Force had decided on the number of dedicated Neighbourhood Officers for each district.

Chief Constable Watson replied that a significant degree of detailed work had been carried out to decide the number of dedicated Neighbourhood Officers in each district using a nationally agreed model of calculation.

Councillor Sansome recalled that, at a previous PAB meeting the Chief Constable had referred to a number of officers who were “shining stars” within the Force. He asked if any of those officers had been deployed to Neighbourhood Policing.

Chief Constable Watson confirmed that those Officers had all been allocated to Neighbourhood Policing Teams, with their training being specific to problem solving.

Councillor Cutts asked how members of the public could contact their local Neighbourhood Policing Team via the Force’s website.

Chief Constable Watson replied that there was a page on the Force’s website which allowed members of the public to input their home postcode, and information was then supplied on how to contact their local Neighbourhood Policing Team.

Councillor Hughes asked if the Force would be publishing any of its successes with regards to tackling crime.

Chief Constable Watson replied that the Force would begin to showcase good news achieved via Neighbourhood Policing.

It was noted that arrangements were currently being made for the Chief Constable to provide separate briefings on the revised Neighbourhood Policing Model for all Elected Members, at each of the four district councils.

The Chair commented that the new model was very welcome; he looked forward to its successful implementation. He commented that, to ensure the model was successful, work needed to take place at a “grass roots level” regards the public’s perception of SYP within the communities of South Yorkshire.

The Chair asked that, given the diverse range of communities in South Yorkshire, had the Force taken account of the different approaches required when interacting with different communities.

Chief Constable Watson replied that he wanted all of his Officers, in all circumstances, to behave with the highest integrity and be able to tailor their methods of communications and understanding to the sensitivities in certain areas of the communities they serve. The Force was currently looking at this element, with officers being fully engaged with the communities they serve.

In relation to the Force’s interaction with the public, Chief Constable Watson hoped that the Panel would see this reflected in reports from HMIC etc.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the presentation.
- ii) Thanked Chief Constable Watson for attending today’s meeting and for providing Panel Members with an interesting and informative presentation.

14 CAPITAL EXPENDITURE PROGRAMME FOR 2017/18

A report was presented to inform Members of the Panel of the capital expenditure planned for 2017/18.

The Panel noted that the Commissioner had approved the capital programme for 2017/18 as part of the budget setting process on 15 February 2017. The capital programme for 2017/18 amounted to £13m.

The forecast outturn as at 31 July 2017 showed capital expenditure of £14.8m, with the majority of the variance to budget relating to projects that would slip from 2017/18 to 2018/19.

S Slater provided Members with a detailed breakdown of the projects contained within the 2017/18 capital programme.

Councillor Wilkinson asked what the effect on removing the pay cap on Police Officer salaries would have on police finances; would this be funded by the Force or would it affect Police Officer numbers.

The Commissioner replied that Government had announced a 1% pay increase in Police Officer salaries and a 1% bonus on top of the pay increase, back dated to September. There was currently uncertainty around the payment of the 1% bonus. The Commissioner was assuming a 1% salary increase next year. In relation to police staff, the Commissioner was currently unclear what the Government were proposing.

The Commissioner confirmed that to fund salary increases this year, these had been met from reserves; if salaries continued to rise there could be implications on the number of staff employed.

Councillor Griffin asked how the Commissioner holds the Chief Constable to account with regards to the Force's revised Estates Strategy.

The Commissioner replied that he was regularly updated on the Force's Estates Strategy, which was currently being reviewed. It had been acknowledged that the Force would need to sell some of its unused buildings, as part of that review.

Councillor Griffin stated that in terms of public confidence, the disposal of police buildings on a large scale would need to be undertaken sensitively.

The Commissioner concurred with Councillor Griffin, he stated that the Chief Constable was extremely aware of public sensitivities around the disposal of any police buildings.

M Buttery added that, in terms of holding the Chief Constable to account, she could confirm that the Commissioner owned the assets (as set out in law).

Furthermore, the Commissioner also had an interest in the appointment of a new Head of Estates for South Yorkshire Police, and he had asked to sit on the interview panel because of his interest. Previously, there had been an Estates

Board, Chaired by a representative of the PCC, where the Force was held to account for its Estates Strategy and the decision making around the finance, the operational need and the public consultation around the disposal of buildings etc.

The Commissioner would be asking the new Head of Estates, on their appointment, to discuss with them the best way of holding the Force to account in this area.

Mr Carter asked if he could be informed how the apportionment of financing the Connect system was worked out via the various partners. Additionally, Mr Carter noted the 'Specific Grants' in the 2017/18 capital budget showed a nil sum, he asked what would feature in 'Specific Grants', and at what point, if any.

S Slater confirmed that in terms of apportionment, there was a set net revenue expenditure split between the Force and Humberside Police for the Connect project. In respect of the Specific Grants, it was confirmed that, at the beginning of the year, the Commissioner did not know what grants he would be receiving, therefore a nil balance was shown. As grants are received, this information would be applied.

Councillor Sansome commented that there had been a recent report released concerning the levels of overtime paid by South Yorkshire Police to its officers and staff; he asked how this overtime was being managed against the budget.

S Slater replied that monthly budget monitoring reports containing the overtime figures are presented at the Commissioner's Public Accountability Board (PAB) for scrutiny and monitoring. This issue of overtime was ongoing and this was being closely monitored by the Force's Finance Team and its Senior Leadership Group.

Councillor Sansome asked how the Chief Constable intended to maintain staff morale, bearing in mind the amount of additional hours officers were working.

The Commissioner confirmed that he regularly asked the Chief Constable to monitor the overtime budget to understand why overtime was being paid for particular duties.

The Chair reported that the Commissioner's Chief Finance and Commissioning Officer, Allan Rainford would shortly be leaving the OPCC.

On behalf of the Panel, the Chair thanked Allan for his hard work and for the support provided to both past and present Members. His work around the budget had been invaluable in helping the Panel make informed decisions.

M Buttery informed Panel Members that, Allan Rainford's replacement would need confirming by the Panel, as required in law. L Noble was currently making arrangements for a meeting date.

RESOLVED – That Members of the Police and Crime Panel noted the report on Capital Expenditure.

15 PCC STATUTORY FUNCTIONS - STRATEGIC PLANNING

A report was submitted that provided Members of the Panel with information on how the Commissioner determines the policing and crime priorities for South Yorkshire, approves the budget, issues the council tax precept and issues or varies his Police and Crime Plan.

Members noted that the OPCC had a Strategic Planning Timetable which supported the Commissioner in fulfilling these requirements. The Timetable set out the activities necessary throughout the current planning and financial year, including consultation with the public, Chief Constable, partners and the Police and Crime Panel to refresh the Police and Crime Plan.

It was noted that the Commissioner had indicated to the Chief Constable that he did not intend to refresh the strategic priorities this year; however, this would be dependent upon the information gathered by the OPCC.

M Buttery provided the Panel with an example of the detailed information the Commissioner required from the Chief Constable.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report.

16 101 UPDATE

A report was submitted to provide Members of the Panel with an update on the 101 system and the total number of emergency and non-emergency calls received per year by South Yorkshire Police.

Members noted that a full review on the contact management service at Altas Court was currently taking place around resources, IT and governance.

The Commissioner informed the Panel that the Force were making considerable investments to replace its existing information systems and contact management platforms with the introduction of the Connect system and Smartcontact.

The Connect System would be launched in December 2017, with Smartcontact due to be implemented in March 2018. This brought four existing data bases into one.

The new technology would enable the Force to better respond to calls and reduce the demands which are currently being received via 101. People would be able to contact the Police in several new different ways via Smartcontact.

The Panel was informed that Humberside Police had already gone live with the Connect System which was currently enabling the Force to learn lessons from their implementation.

Councillor Wilkinson asked why the Force were not advertising more widely about the facility to report a crime etc. via their website.

The Commissioner asked his Community Engagement and Communications Manager, Fiona Topliss to take up this issue with the Force on his behalf.

Councillor Wilkinson suggested that the Force could develop a mobile App which would allow smart phone users to report a crime etc. via the App.

The Commissioner commented that this may be possible and would be considered with the implementation of the new technology.

Mr Chu asked if there was a particular reason why the number of non-emergency calls had doubled since 2014.

The Commissioner suggested that this may be due to public sector resources being squeezed; where people may have contacted another service in the past, they now contacted 101 for assistance. Understanding what the demand is was currently part of the review of Atlas Court.

M Buttery suggested that the increase in non-emergency calls in 2014 may have been a result of the 'Sheffield factor' where a triage of calls had been taken by the Police and re-routed to Sheffield City Council. M Buttery agreed to investigate and report back to Mr Chu.

Councillor Sansome asked if the Commissioner felt the failings of the 101 service were being properly communicated to the public of South Yorkshire and if not, how could this be improved.

The Commissioner replied that the system failings were well known by the public who had used the service. He added that there needed to be an educational campaign around when it was appropriate to dial 999, 101, and when it was appropriate to dial another service.

The Commissioner anticipated that the Panel would see a gradual improvement in call handling performance from March/April 2018 onwards.

Councillor Sansome asked if Panel Members could receive the Force's scope for the 101 Review.

The Commissioner acknowledged Councillor Sansome's request. M Buttery stated that this information would be included within the next Performance report.

The Chair asked if the Panel could receive regular updates on the progress of the Force's Review of 101.

The Commissioner acknowledged the Chair's request.

Mr Carter asked if Panel Members could visit Atlas Court, at an appropriate time, when the new systems had been implemented and staff had received training.

The Commissioner stated that arrangements would be made by his Office for Panel Members to visit Atlas Court at a later date.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report.
- ii) Noted that the Commissioner had asked his Community Engagement and Communications Manager to speak with the Force regarding wider advertising of reporting crimes etc. via the Force's website.
- iii) Noted that M Buttery had agreed to investigate why there had been an increase in non-emergency calls in 2014 (possibly due to the 'Sheffield Factor') and report back to Mr Chu.
- iv) Noted that the Force's scope for the 101 Review would be included within the next Performance report to the Panel.
- v) Noted that a visit to Atlas Court would be arranged by the Commissioner's Office for Panel Members, shortly after the new systems had been implemented and staff had received training.

17 HATE CRIME

A report was presented which provided Panel Members with information regarding how the Commissioner holds the Chief Constable to account for Hate Crime.

The Commissioner highlighted that there had been a rise in the number of hate crime and hate incidents reported to both the police and crime monitoring organisations nationally, post the EU Referendum, numerous terrorist attacks across Europe and elsewhere.

The Commissioner provided the Panel with assurances that the Force had understood the importance of hate crime and hate incidents, along with understanding the five protected characteristics which may result in a hate crime. It was highlighted that the public had found it difficult to distinguish between a hate incident and a hate crime; both of which were recorded. Hate incidents had decreased, whereas hate crime had increased.

Panel Members noted that the Commissioner's Independent Ethics Panel (IEP) had the role of monitoring hate crime on the Commissioner's behalf, via bi-annual update reports. IEP Members reported any exceptions / areas of concern to the Commissioner via his Public Accountability Board.

Councillor Sansome asked if Panel Members could receive a breakdown of the types of hate crimes / hate incidents reported in each of the four South Yorkshire districts.

The Commissioner acknowledged Councillor Sansome's request for information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented upon any matters arising.

- ii) Noted that the Commissioner would provide Panel Members with a breakdown of the types of hate crimes / hate incidents reported in each of the four South Yorkshire districts.

18 THE PCC'S AND SOUTH YORKSHIRE POLICE'S PARTNERSHIPS AND COLLABORATION ARRANGEMENTS

A report was submitted which provided Members of the Panel with a high level overview of the Police and Crime Commissioner's (PCC's) and South Yorkshire Police's (SYP's) partnerships and collaboration arrangements.

The report highlighted that there was a need for Panel Members to understand the PCC's and SYP's partnerships and collaboration arrangements, in order that the Panel could decide where and when it needs to involve itself in supporting or scrutinising the PCC's activities and decision making.

The Commissioner highlighted that the PCC's and SYP's partnership and collaboration arrangements were part of a complex landscape, with some being statutory and others non-statutory and on a formal or informal basis.

Panel Members noted the PCC's and SYP's principal arrangements, which were set out under four category headings within the report.

The Commissioner reported that under Category One, he was now a Member of Sheffield's Health and Wellbeing Board. Furthermore, the Commissioner was a Member of South Yorkshire Fire and Rescue Authority. A Police and Fire Collaboration Board had been established, Chaired by the Commissioner.

Councillor Otten asked if Panel Members could question the Commissioner with regards to his conduct, actions and voting on South Yorkshire Fire and Rescue Authority.

D Cutting replied that he was aware of this emerging area of the Commissioner's accountability. He agreed to provide Members with a written response to Councillor Otten's question via email after today's meeting.

M Buttery informed the Panel that, in relation to governance and ensuring that the partnerships were adding value, the OPCC, on behalf of the Commissioner and the Force had agreed to carry out joint work to review their current collaborations and partnerships, which would form part of the budget setting process regarding future funding decisions.

It was noted that the Force and Commissioner would only enter into collaborations and partnerships which added value in terms of efficiency and effectiveness for the communities of South Yorkshire.

Mr Carter indicated that he was a Member of the Sheffield Safer and Sustainable Communities Partnership Board. He stated that he was concerned about this Board, which had last met on the 16th May 2017. At the May meeting there had been no representatives from the Commissioner's Office or the Force present.

Subsequently, the Board meeting scheduled for 19th September 2017 had been cancelled due to the number of apologies received. The Board had now been rescheduled to December 2017. Mr Carter commented that, in his opinion, if this was supposed to be an effective and effective partnership, he needed to be convinced.

The Commissioner acknowledged Mr Carter's concerns; he commented that he would need to consider if his Office should be giving more support to this particular Board.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report.
- ii) Noted that D Cutting would provide Members with a written response via email after today's meeting to clarify if Panel Members could question the Commissioner with regards to his conduct, actions and voting on South Yorkshire Fire and Rescue Authority.
- iii) Noted that the Commissioner would take on board Mr Carter's concerns relating to meetings of the Sheffield Safer and Sustainable Communities Partnership Board.

19 UPDATE TO THE RULES OF PROCEDURE

A report was presented to draw Members attention to revisions to the Panel's Rules of Procedure.

Panel Members were informed that the Panel's current Rules of Procedure did not include elements for dealing with disruptive behaviour, Notices of Motion or Amendments to the Rules. These elements had now been added with some minor amendments for clarification.

D Cutting stated that, during the course of this morning's meeting he had considered further amendments to the Rules of Procedure, which may be helpful in clarifying the function of the Police and Crime Panel.

In respect of Rule 22.2, D Cutting stated that he would add extra wording setting out the conditions, where the Rules may be suspended (with the Monitoring Officer's consent) to deal with emergency or urgent matters.

In respect of written questions from members of the public at Panel meetings, the Rules of Procedure would be amended to reflect that a member of the public must give at least five working days' notice in writing to the Monitoring Officer.

D Cutting asked Panel Members to consider if Rule 10 needed to be amended to take account of urgent oral questions from members of the public at Panel meetings.

Councillor Griffin suggested that the Panel needed to consider the wider role of the public in this meeting.

M Buttery suggested that it may be helpful for Panel Members to know how many individuals viewed webcasts of the Panel meetings.

L Noble agreed to obtain details and report back to Members of the Panel.

Councillor Wilkinson pointed out that questions from Panel Members to the Commissioner, set out that questions which had been asked and answered, must not be repeated at a Panel meetings in the 6 months preceding the date of the meeting. Councillor Wilkinson suggested that this point be added to the Rule of Procedure relating to questions from members of the public.

Members agreed to Councillor Wilkinson's suggestion.

D Cutting added that he would amend the Rules of Procedure to take account of the matter. If it was considered still to be a 'live' matter, then this would be at the discretion of the Chair to allow the question.

Mr Chu stated that, in his opinion, the facility for submitting written public questions was adequate; there was no need for the Panel to take oral questions from members of the public.

After consideration, Panel Members agreed that written questions from members of the public would continue to be allowed.

With regard to oral questions from members of the public, Panel Members agreed that under normal circumstances these would not be allowed. However, in exceptional circumstances, at the discretion of the Chair, a member of the public may be allowed to ask a question at a Panel meeting on the day.

D Cutting referred to Rule 11.2 (written general questions to the Commissioner by Members), he suggested that Members may wish to consider increasing the word count currently set at 50 words to now not exceed 100 words.

It was agreed that a reasonable approach would be taken in relation to the word count.

D Cutting asked Panel Members to consider if there needed to be a time limit set at Rule 11.4, to state that the Members questions agenda item shall last no more than x amount of minutes for both written and oral questions, unless the Chair of the meeting extends this period.

Panel Members agreed that the time set for the Panel Members questions agenda item would be at the discretion of the Chair.

Councillor Otten suggested that provision to suspend the Rules of Procedure be added to points listed at Rule 13.3. D Cutting agreed to add this point at Rule 13.3.

A Carter referred to Rule 13, he commented that, usually, Notice of Motions are moved and seconded. He suggested that this be added to the Rules of Procedure. D Cutting agreed to add a sentence at Rule 13.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and the suggested amendments.
- ii) Agreed that the Rules of Procedure be amended, taking account of Panel Members' comments as outlined above.
- iii) Authorise the publication and use of the revised Rules of Procedure.
- iv) Noted that L Noble would provide Panel Members with details regarding how many individuals viewed the webcasts of Panel meetings.

20 PCC DECISIONS

A report was presented to provide Members of the Police and Crime Panel with information on the decisions taken by the Police and Crime Commissioner (PCC).

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report.

21 SOUTH YORKSHIRE POLICE AND CRIME PANEL - WORK PROGRAMME 2017/18

The Panel considered its 2017/18 Work Programme.

RESOLVED – That Members of the Police and Crime Panel noted the 2017/18 Work Programme.

22 ESTABLISHMENT OF A NATIONAL ASSOCIATION OF POLICE AND CRIME PANELS

L Noble reported that, Members may already be aware that there was a National Association of Police and Crime Commissioners and that, there had been discussions around the establishment of a national association of Police and Crime Panels.

At the LGA's Police and Crime Panels Workshop in July, the Chair of Hertfordshire PCP announced that he had resurrected discussions around a national association and would be putting together a consultation paper to inform the way forward.

A consultation document was received in August and sent to Members for comment. The Panel had responded to the Clerk of Hertfordshire PCP on 22 September.

It was very likely that the LGA would be facilitating some kind of Special Interest Group, as the general consensus from those present at the Seminar in July was that there was no spare money within existing Grants to set up, develop and support an independent Association.

It was anticipated that a revised document on the Independent Association would be discussed at the National PCP conference in November, at which the Chair and Vice-Chair would be present. A written update report on the National PCP conference would be presented at the December Panel meeting for Members' information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Noted that a written update report on the National PCP conference would be presented at the December Panel meeting.

23 DATE AND TIME OF THE NEXT MEETING

The next meeting of the Panel will be held on Friday 15 December 2017, 10:00 am at the Offices of the Joint Authorities, 18 Regent Street, Barnsley, S70 2HG.

CHAIR

Item 11

SOUTH YORKSHIRE PENSIONS AUTHORITY

5 OCTOBER 2017

PRESENT: Councillor S Ellis (Chair)
Councillor R Wraith (Vice-Chair)
Councillors: S Cox, T Hussain, J Mounsey, K Richardson,
A Sangar, I Saunders and Z Sykes

Trade Unions: N Doolan-Hamer (Unison) and G Warwick
(GMB)

Officers: S Barrett (Interim Fund Director), G Chapman (Head
of Pensions Administration), A Frosdick (Monitoring Officer),
B Clarkson (Head of Finance), N Copley (Treasurer),
M McCarthy (Deputy Clerk) and G Richards (Democratic
Services Officer)

Observers: G Berrett, G Boyington and J Thompson

Apologies for absence were received from Councillor S Durant,
Councillor K Harpham, Councillor K Wyatt and D Patterson

1 APOLOGIES

Apologies were noted as above.

2 ANNOUNCEMENTS

The Chair announced that Deloitte had been appointed as the Authority's external auditor with effect from 2018/19 to replace KPMG.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

RESOLVED – That item 18 'SYPA Staffing Structure Post Pooling and Related Matters' and item 19 'Release of Preserved Benefits' be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST.

None.

6 MINUTES OF THE ANNUAL AUTHORITY MEETING HELD ON 15 JUNE 2017

RESOLVED – That the minutes of the Authority's Annual meeting held on 15 June 2017 be agreed and signed by the Chair as a true record.

7 MINUTES OF THE ORDINARY AUTHORITY MEETING HELD ON 15 JUNE 2017

RESOLVED – That the minutes of the Authority’s Ordinary meeting held on 15 June 2017 be agreed and signed by the Chair as a true record.

8 MINUTES OF THE CORPORATE PLANNING & GOVERNANCE BOARD HELD ON 20 JULY 2017

RESOLVED – That the minutes of the meeting of the Corporate Planning and Governance Board held on 20 July 2017 be noted.

9 MINUTES OF THE INVESTMENT BOARD HELD ON 22 JUNE 2017

RESOLVED – That the minutes of the meeting of the Investment Board held on 22 June 2017 be noted.

10 WORK PROGRAMME

The Authority considered its Work Programme.

RESOLVED – That the Work Programme be noted.

11 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

The Chair informed Members that the district Treasurers were being kept up to date with all BCPP developments.

12 QUARTER 1 PERFORMANCE SNAPSHOT REPORT

The Authority considered the Q1 Performance Snapshot report which was a summary of various information and statistics previously considered by the Authority’s Boards.

RESOLVED – That the report be noted.

13 CORPORATE PLANNING & GOVERNANCE BOARD AUDIT COMMITTEE FUNCTIONS ANNUAL REPORT

The Authority considered the Corporate Planning and Governance Board’s Audit Committee Function Annual Report 2016/17.

The report covered the Board’s work during the financial year 2016/17 in relation to its audit committee function; it outlined the Board’s:

- Role and responsibilities;
- Membership and attendance; and
- Achievements.

It was suggested that attendance should be monitored and any concerns be raised with the authority concerned.

RESOLVED – That the report be noted.

14 SYPF ANNUAL FUND MEETING 2017

A report was submitted to advise Members of the 2017 Annual Fund Meeting.

The event was to be held at the Source Skills Academy, Meadowhall on Thursday 19th October at 5.30pm. All members were welcome to attend.

The format of previous meetings would be followed; questions would be invited from the floor after each presentation.

The meeting would again be available to view in near real-time allowing members with internet access to watch the event, this was publicised in newsletters and on the website.

RESOLVED – That the report be noted.

15 POOLING UPDATE

A report was submitted to update on the progress of pooling in the Border to Coast Pensions Partnership (BCPP).

Members were informed that the steps necessary to respond to the implementation of MiFID II were ongoing.

Rachel Elwell had recently been appointed as Chief Executive Officer; the position of Chief Operations Officer had been determined but not yet signed off by all shareholders.

At the request of Members it was agreed to send out a brief biography of each senior appointment.

The Chair informed the Authority that two premises for BCPP staff in Leeds had been shortlisted; negotiations were continuing and it was expected that a decision would be made at the meeting of the Joint Committee on 20 October 2017.

RESOLVED: That the report be noted.

16 LGPS CURRENT ISSUES - FOR NOTING

Members considered a LGPS current issues paper prepared by Mercer noting in particular the items regarding early retirement strain costs and the tax implications for high earners where an individual's Pension Input Amount exceeded the annual allowance for that tax year. G Chapman informed the Authority that a tax seminar in November had been arranged to give advice to anyone affected.

RESOLVED – That the report be noted.

17 SOUTH YORKSHIRE JOINT LOCAL PENSION BOARD ANNUAL REPORT

G Boyington and J Thompson, the Chair and Vice-Chair of the Joint Local Pension Board, presented the Board's annual report.

The Authority were reminded that the Board's remit was to 'assist South Yorkshire Pensions Authority and South Yorkshire Passenger Transport Pension Fund (until November 2017) to maintain effective and efficient administration and governance'.

The Board had met three times during the year and attendance was generally good although there was concern that the Local Authorities consistently failed to fill their vacancies and their attendance had been poor.

Following the transfer of the South Yorkshire Passenger Transport Pension Fund to Greater Manchester Pension Fund in November the Board would be recruiting for a new employer and employee representative. G Boyington thanked S Carnell for his involvement with the Board as the employee representative of SYTPF and asked that a letter of thanks be sent to him from the Authority.

The Chair and Vice-Chair of the Board had attended national Pension Board events throughout the year and all members had attended various training events.

The Authority's Chair suggested that it would be useful to invite all members of the Board to the next two-day BCPP training event which had been very successful. She thanked the Board for all their hard work and their attendance at Authority meetings.

RESOLVED: That the report be noted.

18 SYPA STAFFING STRUCTURE POST POOLING AND RELATED MATTERS

A report was submitted to seek Members' agreement to the proposed staffing structure post pooling and to consider related matters including the recruitment of a permanent Fund Director, succession planning for the Head of Pensions Administration, the net reduction in posts as a result of transfer of functions to BCPP and consequential new posts required to meet the Authority's ongoing strategic investment management responsibilities.

RESOLVED – That the Authority:

- a) Agreed to the recruitment of a permanent Fund Director as set out in the report, allowing time for the new appointee to consider the resilience of the new structure and engage in the recruitment of the Investment Performance Manager.
- b) Noted the succession plan for the post of Head of Pensions Administration.
- c) Noted the proposed changes in the Finance Team as set out in the report.
- d) Noted the deletion of the 7 f.t.e. investment management posts consequent upon the transfer of functions to BCPP and the creation of 2 new f.t.e. posts as set out in the report.
- e) Noted that the new roles would require a level of qualification or a commitment to train and qualify to that level within a reasonable timeframe and noted that appropriate HR advice had been followed, the proposed structure had been shared with staff and the process had been agreed with the Trade Union representative.

- f) Noted the existing and proposed staffing structure for the SYPS finance and investment teams.
- g) Noted the budgetary impact of the changes as set out in the report.
- h) Noted the requirement for further review as set out in the report.

19 RELEASE OF PRESERVED BENEFITS

A report was submitted to seek a decision from Members in relation to a request from a former South Yorkshire Magistrates Courts Committee employee for the release of preserved benefits on compassionate grounds.

RESOLVED – That the Authority agree to the release of preserved benefits on compassionate grounds as detailed in the report.

CHAIR

This page is intentionally left blank

MEETING:	Planning Regulatory Board
DATE:	Tuesday, 26 September 2017
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors D. Birkinshaw (Chair), G. Carr, Cherryholme, Coates, M. Dyson, Franklin, Gollick, Grundy, Hampson, Hand-Davis, Hayward, Higginbottom, Leech, Markham, Mathers, Mitchell, Richardson, Riggs, Spence, Tattersall, Unsworth, Wilson and R. Wraith

In attendance at site visit

Councillors D Birkinshaw (Chair), Hayward, Mathers, Mitchell, Tattersall and R Wraith.

49. Declarations of Interest

Councillor Franklin declared a Non-Pecuniary interest in **Planning Application Nos 2017/0788 and 2017/0789** – 28 Church Street, Darton S75 5HG, as he knows the applicant in a personal capacity.

Councillor Unsworth declared a Non-Pecuniary interest in **Planning Application Nos 2017/0770 and 2017/1013** – as Berneslai Homes is the applicant and Councillor Unsworth is a Berneslai Homes' Board Member.

Councillor Wilson declared a Non-Pecuniary interest in **Planning Application Nos 2017/0766 and 2017/0771** – Outbuilding at Cannon Hall due to his involvement with the National Lottery 'Parks for People' project which has a number of planning applications at Cannon Hall.

Councillor Spence declared a Non-Pecuniary interest in **Planning Application Nos 2017/0766 and 2017/0771** – Outbuilding at Cannon Hall – as he works at Cannon Hall Farm.

50. Minutes

The minutes of the meeting held on 5th September 2017 were taken as read and signed by the Chair as a correct record.

51. Lee Lane, Royston, Barnsley - 2016/1490 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1490** [Residential development of 164 no. dwellings and associated works (amended plans) at land at Lee Lane, Royston, Barnsley S71 4RT].

RESOLVED that Members note that the item has been deferred at the request of the applicant.

52. Land off Maple Grove/Maple Court, Tankersley - 2017/0599 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0599** [Erection of Class B8 storage and distribution warehousing and ancillary Class B1 office space and associated access (Outline with all matters reserved apart from means of access) at land off Maple Grove/Maple Court, Tankersley, Barnsley].

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to signing of S106 agreement.

53. Bondfield Close, Bondfield Crescent, Wombwell - 2017/0155 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0155** [Residential development of 49 no. dwelling houses at site accessed off Bondfield Close, Bondfield Crescent, Wombwell, Barnsley S73 8TX].

Ms Alison Wilks addressed the Board and spoke against the officer recommendation to grant the application.

RESOLVED that

- (i) The application be granted in accordance with the Officer recommendation and subject to consideration of a condition to extend double yellow lines up one side of the access road and extending the width of the footpath (subject to highways approval), and
- (ii) Flexibility be built into the S106 to allow spending of the compensatory sum for loss of greenspace to include additional parking provision for adjoining school. Discussions on this provision to be in conjunction with local Ward Members and the school.

54. Land to rear of 26 Cross Lane, Royston - 2016/1329 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1329** [Residential development of 19 dwellings and provision of access and parking at land to rear of 26 Cross Lane, Royston, Barnsley S71 4AT].

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to signing of S106 agreement.

55. 28 Church Street, Darton - 2017/0788 and 2017/0789 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Applications 2017/0788 and 2017/0789** [Replacement of existing signage and change of use from shop (Class A1) to Micro pub (Class A4) at 28 Church Street, Darton, Barnsley S75 5HG].

Mr A Twist addressed the Board and spoke in favour of the officer recommendation to grant the applications.

Ms J Scott addressed the Board and spoke against the officer recommendation to grant the applications.

RESOLVED that both the applications be granted in accordance with the Officer recommendation.

56. Land adjoining Barnsley Markets - 2017/0586 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0586** [Mixed use development of land adjoining Barnsley Markets following demolition of part of existing market hall and multi storey car park to provide new retail/food and drink (Use Classes A1, A3), cinema and leisure use (Class D2), new multi storey car park and service road with access to/from Lambra Road at Barnsley Markets and adjoining land, Cheapside, Barnsley].

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to consideration of combining conditions 4 and 25 (materials) and conditions 13 and 19 (ecological mitigation) in order to minimise the number of conditions.

57. Outbuilding at Cannon Hall - 2017/0766 and 2017/0771 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Applications 2017/0766 and 2017/0771** [Conversion of existing outbuilding and siting of wooden clad container for use as a Pet Crematorium and Conversion of existing outbuilding and siting of wooden clad container for use as a Pet Crematorium (Planning and Listed Building Consent at Cannon Hall, Bark House Lane, Cawthorne, Barnsley S75 4AT)].

RESOLVED that the applications be deferred to allow Officers to gather additional information on the fuel to be used; the exact cremation process; what fumes/odours/residue it would create (and how this would be dealt with); whether the crematorium could be operated overnight rather than within daytime hours, and the reasons for it to be placed at that specific location.

58. 8A and 8B Park Road, Thurnscoe - 2017/0770 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0770** [Subdivide commercial care flats into 1 pair of semi-detached dwellings at 8A and 8B park Road, Thurnscoe, Rotherham, S63 0TG].

RESOLVED that the application be granted in accordance with the Officer recommendation.

59. 108, 110, 116, 118, 128, 132, 134, 138, 142, 144, 146, 148, 150, 152, 154, 156 and 160 Wath Road, Elsecar - 2017/1013 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/1013** [Replacement door and windows (Listed Building Consent)]

at 108, 110, 116, 118, 128, 132, 134, 138, 142, 144, 146, 148, 150, 152, 154, 156 and 160 Wath Road, Elsecar S74 8JF].

RESOLVED that the application be granted in accordance with the Officer recommendation.

Chair

MEETING:	Planning Regulatory Board
DATE:	Tuesday, 24 October 2017
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors D. Birkinshaw (Chair), G. Carr, Coates, Franklin, Hampson, Hand-Davis, Hayward, Higginbottom, Leech, Makinson, Markham, Mathers, Mitchell, Noble, Richardson, Riggs, Spence, Stowe, Tattersall, Unsworth, Wilson and R. Wraith

60. Declarations of Interest

Councillor Spence declared a Non-Pecuniary interest in **Planning Application Nos 2017/0766 and 2017/0771** – Outbuilding at Cannon Hall – as he works at Cannon Hall Farm.

61. Minutes

The minutes of the meeting held on 26th September were taken as read and signed by the Chair as a correct record.

62. Land at Lee Lane, Royston - 2016/1490 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1490** [Residential development of 164 no. dwellings and associated works (amended plans) at land at Lee Lane, Royston, Barnsley S71 4RT].

Mr Roger Kirk addressed the Board and spoke against the officer recommendation to grant the application.

Mr Mark Johnson addressed the Board and spoke in favour of the officer recommendation to grant the application.

RESOLVED that the application be granted in accordance with the officer recommendation, subject to completion of a S106 agreement (provision of education, public open space and affordable housing); inclusion of the missing notation relating to the approved site layout plan within condition 2 together with an additional condition requiring provision of grit bins.

63. Unit D, land at Capitol Park, Capitol Close, Dodworth - 2017/0987 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0987** [Erection of 7,200 sqm NHS blood centre comprising laboratory and administrative/support function at Unit D, land at Capitol Park, Capitol Close, Dodworth, Barnsley]

RESOLVED that the application be granted in accordance with the Officer recommendation together with an amendment to condition 20 to include reference to the missing word 'noise'.

64. Cannon Hall, Bark House Lane, Cawthorne - 2017/0766 and 2017/0771 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Applications 2017/0766 and 2017/0771** [Conversion of existing outbuilding (Listed Building Consent) and siting of wooden clad container for use as a Pet Crematorium] at Cannon Hall, Bark House Lane, Cawthorne, Barnsley S75 4AT.

RESOLVED that the applications be granted in accordance with the officer recommendation.

65. Cross Inn, Summer Lane, Royston - 2017/1196 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/1196** [Retention of beer garden and new car parking spaces to rear of public house (amended details to application 2015/1162) at The Cross Inn, 7 Summer Lane, Royston, Barnsley S71 4SE]

Mr Mick Woolhouse addressed the Board and spoke against the officer recommendation to grant the application.

Mr Richard Irving addressed the Board and spoke in favour of the officer recommendation to grant the application.

RESOLVED that the application be refused, against officer recommendation, on the grounds of noise and disturbance resulting in harm to living conditions for the residents of adjacent dwellings, loss of on-site parking and unsuitability of the roads outside the public house to cater for on-street parking provision.

In accordance with agreed protocol, a recorded vote was taken on this planning application with the amendment to refuse the application being:-
MOVED by Councillor Makinson and SECONDED by Councillor Stowe with voting being as follows:-

In favour of the amendment to refuse the application:-

Councillors G. Carr, Coates, Hampson, Hand-Davis, Hayward, Higginbottom, Leech, Makinson, Markham, Mitchell, Stowe and Wilson.

Against the amendment to refuse the application:-

Councillors D. Birkinshaw (Chair), Franklin, Mathers, Noble, Richardson, Riggs, Tattersall, Spence, Unsworth and R. Wraith.

66. The Barn, off Church Street, Bolton-on-Dearne - 2016/1335 and 2016/1336 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1335** - Demolition of Barn (Listed Building) and **2016/1336** - Outline application for residential development (5 no. units following demolition of barn) (Approval sought over means of access, appearance, layout and scale) at The Barn, Off Church Street, Bolton-on-Dearne.

RESOLVED that the applications be granted in accordance with the officer recommendation.

67. The Stables, Willow Bank - 2017/0392 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/0392** [Proposed permanent change of use land for the siting of a residential caravan and touring caravan, shed, children's playhouse and use of stable block as amenity building following expiry of limited period planning permission of application reference 2010/0672] at The Stables, Willow Bank, Woodstock Road, Barnsley S71 1PS.

RESOLVED that the application be granted in accordance with the officer recommendation.

68. Whitegate Stables, Common Road - 2017/1175 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2017/1175** [Erection of day room at Whitegate Stables, Common Road, Brierley, Barnsley S72 9ES]

RESOLVED that the application be granted in accordance with the officer recommendation.

69. Planning Appeals - 1st to 30th September 2017

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2017/18.

The report indicated that one appeal was received in September 2017:-

- **Planning Application 2015/0960:** Installation of a 50kw wind turbine on a 24m monopole mast (34m to blade tip) at Westfield Farm, Royd Moor Road, Thurlstone, Sheffield S36 7RD - (written representation) – delegated/appeal not accepted/non determination

It was reported that no appeals have been withdrawn in September 2017; one appeal was decided in September 2017; 9 appeals have been decided since 1 April 2017, of which 4.5 (50%) have been dismissed and 4.5 (50%) have been allowed.

70. Exclusion of Public and Press

RESOLVED that public and press be excluded from this meeting during consideration of the following item because of the likely disclosure of exempt information.

71. Planning Enforcement Update (Restricted Item)

The Head of Community Safety and Enforcement submitted a report to update members on the activities of the Planning enforcement Service for the Quarter 2 period (July to September 2017). The report included a breakdown of the requests for service received and included details of key actions and enforcement case outcomes during the quarter.

RESOLVED that the update report regarding planning enforcement activity be noted.

Chair

MEETING:	General Licensing Regulatory Board
DATE:	Wednesday, 25 October 2017
TIME:	2.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors C. Wraith MBE (Chair), J. Carr, Cherryholme, Clarke, Dures, Frost, S. Green, Daniel Griffin, W. Johnson, Lamb, Millner, Phillips, Richardson, Saunders, Shepherd, Spence, Tattersall, Williams and Wilson

17 Declaration of Interests

There were no declarations of pecuniary and non-pecuniary interest from Members in respect of items on the agenda.

18 Minutes

The minutes of the meeting held on the 6th September, 2017 were taken as read and signed by the Chair as a correct record.

The Chair reminded Members that this would be the last meeting of the Board at which Members would have paper copies of the agenda. In future they were encouraged to use electronic copies as part of the Councils approach to adopting paperless meetings.

Arising out of the discussion of the minutes, and further to Minute no 16, the Executive Director Core Services reported that following the Council meeting held on the 28th September, 2017 a copy of the report on proposed changes to Taxi Legislation recommended by the All Party Parliamentary Group (APPG) for taxis had been forwarded to all four MP's for Barnsley who had been requested to support those proposals when discussed within Parliament.

19 Enforcement Update

The Service Director Culture, Housing and Regulation submitted a report providing an overview of the work of Licensing Enforcement Officers undertaken recently.

Licensing Enforcement Officers had proactively embarked on a number of taxi licensing enforcement operations as follows:

- (a) 5th July, 2017 – a day time operation involving Licensing Enforcement Officers and Vehicle Examiners from the Smithies Lane Depot focusing on Springwell School. In addition, the Chair of the Licensing Regulatory Board, Councillor C Wraith MBE, was also in attendance.

 - Of the 38 vehicles inspected, 33 were found to be compliant and 5 were issued with immediate suspension notices for a variety of reasons including tyres and brake, side and number plate lights

- Some vehicles were given advice in relation to cleanliness, dim side light, bulb positioned the wrong way, plates being ineffectively adhered to vehicles and tyres being close to the limit
 - During the same inspection, one driver was also issued with a Written Warning for falsifying the required daily check sheet
- (b) 15th September, 2017 – a morning operation involving Licensing Enforcement Officers and Vehicle Examiners from the Smithies Lane Depot focusing on smaller operators at the operating premises. Due to the nature of the inspections it was reported that only a small number of vehicles were available for inspection.
- Of the 8 vehicles inspected, 4 were issued with immediate suspension notices for a variety of reasons including lights, tyres and an inoperative wing mirror repeater
 - Advice was given in relation to trip hazards
 - One driver was issued with a Written Warning for failing to complete the daily vehicle inspection book.

Vehicle compliance continued to be an issue at the forefront of every enforcement operation and with every Vehicle Examiner whilst undertaking vehicle inspections. It was pleasing to note, however, that vehicle compliance was continuing to improve and was a testament to the hard work of the staff involved with enforcement. Vehicle failure rates were still at an unacceptable level and it was important that operators, vehicle proprietors and drivers accepted responsibility for their failures and made a change as to not do so could potentially put the safety of the travelling public at risk.

Proactive enforcement operations would continue to be undertaken on a quarterly basis and officers were in the process of arranging enforcement operations with the Driver and Vehicle Standards Agency, South Yorkshire Police and Customs and Excise.

The report then gave a brief overview of current enforcement activities being undertaken in relation to the Licensing Act 2003 and particular mention was made to the following:

- ARGUS anti-terrorism training at which there had been 34 attendees
- The Reduce the Strength Initiative – aimed at reducing the strength of alcohol on sale
- The Best Bar None Scheme. The scheme was being launched on the 14th November and all Members were invited to attend
- Immigration checks in licensed premises – which resulted in one arrest being made

It was noted that whilst these issues fell within the remit of the Statutory Licensing Regulatory Board it was felt important that Members of the Licensing Regulatory Board be given a brief update. The Chair stated that if Members wished to ask detailed questions or wished to receive a full update on issues, a special meeting of the Statutory Licensing Regulatory Board could be arranged.

In the ensuing discussion, and in response to questioning, particular reference was made to the following:

- The Chair stressed that whilst the failure rate was unacceptable, it was, nevertheless, pleasing to note that the number of serious vehicle failures had significantly reduced
- In response to detailed questioning, the Licensing Enforcement Officer briefly outlined the way in which vehicle inspections were undertaken and the elements included within those inspections. Arising out of this reference was made to the role of the Smithies Lane Depot in relation to Council vehicles and to the role of VOSA
- It was reported that all allegations in relation to unlicensed drivers were investigated and arising out of this there was a discussion of the role of Social Media in this respect
- There was a discussion of the perceived increase in the number of 'cross border' drivers. It was noted that the excellent relationship with Operators meant that the Licensing Service were generally informed of and made aware of such drivers so that appropriate checks could be made
- Reference was made to the relationship the Licensing Service had with neighbouring authorities and with the South Yorkshire Police which and to the liaison arrangements in place for the sharing of information in relation to drivers and taxi licensing issues

RESOLVED:

- (i) That a special meeting of the Statutory Licensing Regulatory Board be arranged on a date agreed by the Chair in consultation with the Executive Director Core Services to receive an update on Licensing Enforcement activities; and
- (ii) that the Board place on record their thanks and appreciation to the staff within the Licensing Service and Smithies Depot for all their hard work in undertaking enforcement activities and ensuring the continued safety of the travelling public and for the outstanding results currently being achieved.

20 Taxi Licensing Update

The Executive Director Place submitted a report informing the Board of the programme of taxi licensing activity progressed within Regulatory Services particularly in relation to safeguarding children and improving on existing standards with a key priority of ensuring the safety of the paying public.

Following the publication of the Dame Louise Casey review and the more recent Rotherham Update Paper, the Licensing Service was able to confirm that a number of measures introduced by Rotherham MBC were already firmly embedded within Barnsley. It was also important, however, to ensure that existing robust processes and policies were regularly reviewed to continue to ensure public safety.

To this end, the Service had considered a number of improvements implemented by Rotherham MBC that were not already in place in Barnsley as follows:

- The introduction of a Standard Convictions Policy which the Authority was lobbying the Government to introduce
- Retrospective Application of the Convictions Policy to all Existing Drivers – it had been deemed that such an approach was unjustified as there was not enough evidence to support such a move. The Authority was, however, robustly applying its convictions policy to current drivers when any new information or intelligence came to light
- The introduction of a Shared Database – work had started within South Yorkshire and had been picked up nationally by the Institute of Licensing and the National Anti-Fraud Network which had been commissioned to deliver a national database of taxi driver licence refusals and revocations
- The introduction of ‘taxi cameras’ – these had been made mandatory in Rotherham and it was thought similar arrangements within Barnsley would be appropriate. It was proposed, therefore, to seek approval to commence the process of establishing a business case to consider if their introduction could be justified. Whilst there was no evidence to suggest that Barnsley had a Child Sexual Exploitation problem on the same scale as Rotherham, it was thought that the introduction of cameras in taxis would provide reassurance to both drivers and passengers and would help ensure their safety

In the ensuing discussion, the following matters were raised:

- It was noted that as the introduction of cameras in taxis would require a change of policy, any recommendation from this Board would be referred to both Cabinet and Council for formal approval
- In response to specific questioning, a reassurance was given that stringent checks were in place to ensure that those applying for taxi licences (or those renewing licences) were appropriately qualified and were fit an proper persons to hold such a licence
- the Licensing service was confident that there were sufficient staffing resources should any issues arise which required CCTV footage to be examined
- the introduction of a Shared Database of refusals and revocations was very much welcomed
- it was noted that the Service had a good relationship with all Drivers and Operators who appreciated the effort that the Authority was making to ensure the safety of both drivers and passengers

RESOLVED:

- (i) that the report be received and the progress made to date be noted; and
- (ii) that approval be given for the Licensing Service to put together a business case to introduce taxi cameras in all licensed vehicles and that Cabinet be advised accordingly.

Chair

Item 16

NOTES OF GENERAL LICENSING REGULATORY BOARD PANEL

3rd October, 2017

Present: Councillors C Wraith MBE (Chair), W Johnson and Markham together with Councillor Phillips (Reserve Member).

Members of the Public and Press were excluded from the meeting.

1 Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest.

2 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr J C F

The Panel considered a report of the Service Director Culture, Housing and Regulation requesting the determination of the Hackney Carriage and Private Hire Driver's Licence held by Mr J C F.

Mr J C F was in attendance together with Mr D W (Licensing Consultant) who gave evidence in support of his case. They also circulated character references of support from two of Mr J C F's clients.

After considering all the information and representations made the Panel decided that Mr J C F be allowed to retain his Hackney Carriage and Private Hire Driver's Licence but that:

- He be required to undertake and pass a Council approved Driver Awareness Course within three months at his own expense
- He be issued with a Written Warning which will be kept on file as to his future conduct
- He be informed that any further offences committed which result in additional points being added to his DVLA Licence (whilst he has 7 points on his licence) will require him to appear before a Panel of the General Licensing Regulatory Board Panel which may result in the Licence being revoked.

The decision of the Panel was unanimous.

3 Hackney Carriage and Private Hire Driver's Licence – Application – Mr T M

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr T M.

The applicant was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of the evidence submitted the Licence be approved on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions and the applicant is considered to be a fit and proper person to hold such a licence
- The manner in which he presented himself
- The time that has elapsed since the last offence
- The genuine remorse and shame shown at the offences committed
- The fact that he had grown up and matured and the assurance that he was now a different person from the one who had committed the offences

The decision of the Panel was unanimous.

Item 17

APPEALS, AWARDS AND STANDARDS REGULATORY BOARD

(a) School Admission Appeals Panel – 15th September, 2017

Kirk Balk	1 Withdrawn
Outwood Primary Academy	1 Withdrawn
Cherry Dale Primary	1 Refused
High View PLC	1 Refused
Kings Oak Primary	1 Refused
Wombwell Park Street Primary	1 Refused

(b) School Admission Appeals Panel – 20th September, 2017

Athersley South Primary	1 Allowed
-------------------------	-----------

(c) School Admission Appeals Panel – 27th September, 2017

Holy Trinity	1 Refused
--------------	-----------

(d) School Admission Appeal Panel – 2nd October, 2017

Horizon College	2 Refused 1 Allowed 1 Withdrawn
-----------------	---------------------------------------

(e) School Admission Appeal Panel – 3rd October, 2017

Worsbrough Common Primary	1 Refused
Kexborough Primary	2 Refused

(f) School Admission Appeal Panel – 9th October, 2017

Brierley C of E VA Primary	1 Refused
Cudworth Churchfield Primary	1 Allowed

(g) School Admission Appeal Panel – 12th October, 2017

Darton College	1 Allowed
----------------	-----------

(h) School Admission Appeal Panel – 16th October, 2017

Penistone Grammar School	2 Allowed
--------------------------	-----------

	The Forest Academy	1 Allowed
(i)	School Admission Appeal Panel – 23rd October, 2017	
	Kirk Balk	2 Allowed 1 Refused 1 Withdrawn
	Brierley C of E VA Primary	3 Withdrawn
(j)	School Admission Appeal Panel – 27th October, 2017	
	Burton Road	1 Refused
	Wilthorpe Primary	1 Refused
	Other appeals withdrawn prior to the allocation of a date	
	Darton Primary	3 Withdrawn
	Barnsley Academy	2 Withdrawn
	Outwood Primary Academy Darfield	1 Withdrawn
	Laithe Primary Academy	1 Withdrawn
	Holy Trinity	2 Withdrawn
	Dearne Goldthorpe Primary	1 Withdrawn
	Kirk Balk	1 Withdrawn

MEETING:	Health and Wellbeing Board
DATE:	Tuesday, 3 October 2017
TIME:	4.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillor Sir Stephen Houghton CBE, Leader of the Council (Chair)
 Councillor Jim Andrews BEM, Deputy Leader
 Councillor Margaret Bruff, Cabinet Spokesperson - People (Safeguarding)
 Councillor Jenny Platts, Cabinet Spokesperson - Communities
 Rachel Dickinson, Executive Director People
 Wendy Lowder, Executive Director Communities
 Julia Burrows, Director Public Health
 Scott Green, Chief Superintendent, South Yorkshire Police
 Emma Wilson, NHS England Area Team
 Tony Alcock, Healthwatch Barnsley
 Helen Jaggar, Chief Executive, Berneslai Homes
 Sean Rayner, District Director, South West Yorkshire Partnership NHS Foundation Trust

24 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interest.

25 Minutes of the Board Meeting held on 8th August, 2017 (HWB.03.10.2017/2)

The meeting considered the minutes of the previous meeting held on 8th August, 2017.

RESOLVED that the minutes be approved as a true and correct record.

26 Minutes from the South Yorkshire and Bassetlaw STP Collaborative Partnership Board held on 14th July, 2017 (HWB.03.10.2017/3)

The meeting considered the minutes from the South Yorkshire and Bassetlaw STP Collaborative Partnership Board held on 14th July, 2017.

RESOLVED that the minutes be received.

27 Public Questions (HWB.03.10.2017/4)

The meeting noted that no public questions had been received for consideration at today's meeting.

28 Performance Dashboard (HWB.03.10.2017/5)

The meeting received a report on a proposed approach to tracking performance and progress against the priorities of the 2016-2020 Health and Wellbeing Strategy. For each priority, this would give a performance data summary, identifying areas for improvement and areas of strength, together with a RAG rating for activities in relation to that priority that were making a difference (Green), were work in progress (Amber) or where further information was required (Red). This was then linked to detailed performance data relevant to each priority.

The Board welcomed the approach set out in the report and discussed key areas of concern arising from it. In particular, the meeting welcomed the work of the Tobacco Alliance in encouraging the development of work place strategies across partner agencies to stop smoking. The meeting noted the extent to which this priority, as with many others, needed to achieve behavioural change and the need to consider examples of success, particularly at the community level.

The meeting discussed the need for greater clarity about mental health provision, with confusion about the roles of GPs, SWYPFT and the Hospital, which would benefit from information about the new operating model, particularly in relation to early help. The meeting noted arrangements for a stakeholder workshop on mental health during November and the outcomes of this could be reported to the Board at a future meeting.

The meeting noted that access to GPs remained a key area of concern in many parts of the Borough, preventing residents from seeking treatment in a timely way and placing pressures on the NHS elsewhere. The meeting noted a recent HealthWatch investigation on primary care in the Dearne, which could be considered in detail by the Board together with the most recent CCG survey of GP access.

RESOLVED:-

- (i) that the report be received and the proposed approach to tracking performance and progress against the Health and Wellbeing Board's priorities be agreed;
- (ii) that a further report be provided to the Board setting out the new operating model for mental health services in the Borough and identifying the key issues/actions arising from the stakeholder workshop to be held in November 2017;
- (iii) that the most recent CCG survey of GP access be submitted to the next Board meeting for consideration, together with the detailed HealthWatch report into primary care in the Dearne; and
- (iv) that a further report be submitted identifying the key features of activity, particularly at the community level, that had been successful in achieving behavioural change in relation to health issues.

**29 Annual Report of the Barnsley Local Safeguarding Adults Board
(HWB.03.10.2017/6)**

The Independent Chair of the Barnsley Safeguarding Adults Board, Bob Dyson, attended the meeting to present the annual report on its activities during 2016/17. The report highlighted achievements during the year and lessons learned, together with priorities and plans for the year to March 2018.

The meeting welcomed the independent review of the Board on the progress being made with adults safeguarding in Barnsley and welcomed the commitment of all partner agencies to work together to embed safeguarding in all their activities, particularly to support the work on early help. The development of the adult safeguarding website was welcomed, particularly its simplicity and ease of navigation and the way that it linked to additional resources and support for those in need.

The meeting discussed the challenge of “making safeguarding personal”, which put the adult at the centre of all activity. The need for effective tracking of provision, but with more measurement of outcomes rather than processes, was acknowledged. Bob Dyson commented that the service had undertaken a self-assessment on progress against the requirements for making safeguarding personal and he considered that the progress being made in Barnsley was as good as that being made elsewhere, with the service aware of the issues and making good progress.

RESOLVED:-

- (i) that the annual report of the Safeguarding Adults Board for 2016/17 be received;
- (ii) that the progress being made on adult safeguarding in Barnsley as identified in the report be welcomed, particularly in respect of “making safeguarding personal”; and
- (iii) that the contribution and commitment of all partners in Barnsley to adults safeguarding be welcomed.

**30 Annual Report of the Barnsley Local Safeguarding Children Board
(HWB.03.10.2017/7)**

The Independent Chair of the Barnsley Safeguarding Children’s Board, Bob Dyson, attended the meeting to present the annual report on its activities during 2016/17. The report highlighted achievements during the year and lessons learned, together with priorities and plans for the year to March 2018.

The meeting noted the more complex structure of the Children’s Safeguarding Board, compared to that for Adults, which was necessary given the complexity of children’s safeguarding issues. The meeting noted the particular achievement in developing the new neglect strategy, given this was the first early warning of safeguarding concerns, and the development of operational guidance and tools in this area.

The meeting noted the proposals for a stocktake in November to consider the requirements of the new Ofsted framework that would come into force from January 2018. The more supportive focus of the new framework was welcomed, with work in hand to prepare for any possible inspection during 2018.

The meeting noted how the report demonstrated the Board's approach to continual learning and achieving a cultural shift among partners, particularly to support service audits. The meeting noted the success of Safeguarding Awareness Week during July, with young people relating their experience of safeguarding and a conference to consider the links between mental health, substance misuse and domestic abuse in relation to children's safeguarding. The meeting noted that the South Yorkshire Police and Crime Commissioner had attended the conference and was keen to support proposals for a safeguarding week coordinated across South Yorkshire in 2018.

The meeting noted the importance of developing the stronger resilient communities aspect of children's safeguarding, focusing beyond processes and workforce development within agencies. The importance of helping communities to identify the signs of neglect and how to report it was acknowledged.

RESOLVED:-

- (i) that the annual report of the Safeguarding Children's Board for 2016/17 be received;
- (ii) that the success of Safeguarding Awareness Week during 2017 be noted and the plans to coordinate this across South Yorkshire in 2018 be welcomed; and
- (iii) that the importance of developing community approaches to children's safeguarding be acknowledged.

31 Better Care Fund (BCF) (HWB.03.10.2017/8)

The meeting received a report giving an update on the contents of the Integration and Better Care Fund Plan for 2017/18 to 2018/19, which had been submitted on the 11th September, 2017 following consideration at an earlier draft by the Board in August 2017. The Plan was now subject to review as part of a regional assurance process and further refinements to the Plan may be required as a result, with the revised Plan to be re-submitted by 31st October, 2017.

RESOLVED:-

- (i) that the current Integration and Better Care Fund Plan for 2017/18 to 2018/19, as set out in the report, be received and endorsed; and
- (ii) that the arrangements for review and revision of the Plan be noted and the Chair of the Board and the Accountable Officer of Barnsley Clinical Commissioning Group be authorised to sign off the Plan for submission on behalf of the Board.

32 Local Digital Road Map (HWB.03.10.2017/9)

The meeting received a report on the development of the Barnsley Local Digital Road Map Plan, the progress in moving forward the digital agenda for health and social care in Barnsley and seeking approval to take forward an integrated shared care record solution.

RESOLVED:-

- (i) that the progress on developing Barnsley's Local Digital Road Map Plan as set out in the report be noted; and
- (ii) that the early plan for an integrated shared record system be progressed as described in the report and further reports be submitted for Board consideration as required in due course.

33 CLear Peer Assessment (HWB.03.10.2017/10)

The meeting received a report on the conclusions of the CLear Peer Assessment of Tobacco Control following the visit to Barnsley in July 2017, noting significant progress compared to the previous assessment in 2013. The main area for improvement was in relation to the commissioning of smoking cessation activity, which was being addressed, with the assessment team particularly impressed with Barnsley's approach to the enforcement of the ban on smoking in cars with children, where Barnsley was the only authority to undertake this activity.

RESOLVED that the outcome of the CLear Peer Assessment into Tobacco Control be welcomed.

34 CQC Local System Reviews (HWB.03.10.2017/11)

The meeting received a report on the introduction of targeted Care Quality Commission Local System Reviews, focused particularly on the interface between health and social care. It was not anticipated that such a review would be undertaken in Barnsley, but the conclusions/recommendations of any reviews in other areas would be analysed in order that appropriate lessons could be learnt.

RESOLVED that the report be noted.

Chair

This page is intentionally left blank

MEETING:	Overview and Scrutiny Committee
DATE:	Wednesday, 27 September 2017
TIME:	2.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors W. Johnson (Chair), P. Birkinshaw, G. Carr, Charlesworth, Clarke, Clements, K. Dyson, Ennis, Franklin, Gollick, Daniel Griffin, Hampson, Hand-Davis, Hayward, Lofts, Phillips, Pourali, Sheard, Tattersall, Unsworth, Williams and Wilson together with co-opted members Ms P. Gould and Mr J. Winter.

27 Apologies for Absence - Parent Governor Representatives

Apologies for absence were received from Kate Morrith in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

28 Declarations of Pecuniary and Non-Pecuniary Interest

Councillors Tattersall, Charlesworth, G. Carr and Wilson declared non-pecuniary interests in relation to their membership of the Corporate Parenting Panel, in so far as discussion on minute 31 related to this.

Councillor Lofts declared a non-pecuniary interest in relation to his membership of the Adoption Panel, in so far as discussion on minute 31 related to this.

29 Minutes of the Previous Meeting

The minutes of the meeting held on 12th September, 2017 were approved as a true and correct record.

30 Visitor Economy Strategy for Barnsley 2017-2020

The following witnesses were welcomed to the meeting:-

- Councillor Roy Miller, Cabinet Spokesperson Place Directorate
- Phillip Spurr, Service Director, Culture, Housing and Regulation
- Sue Thiedeman, Head of Culture and Visitor Economy
- Lynn Dunning, Group Leader - Arts and Heritage
- Devinia Skirrow, Communications and Marketing Business Partner
- Matthew Mitchell, Arts and Events Manager
- Paul Clifford, Head of Economic Development

Councillor Miller introduced the item, referring to work undertaken as part of the Visitor Economy in Barnsley. This included attractions across the borough, and Barnsley was leading in its ownership and transformation of museums.

The transformation that had taken place over the past 10 years was praised, but it was noted that work is still required in order to ensure the borough was attractive to people coming to Barnsley. The need to promote Barnsley and be proud of the

borough was stressed, as was the need to generate more income to fund attractions in future.

As each day visitor spent an average of £21 per visit, the economic benefits of the improvement of the visitor economy were also noted.

Questions were asked in relation to the Strategy and the following matters were highlighted:-

- Growth in the Visitor Economy may put pressure on infrastructure, for example access/egress to Cannon Hall. It was noted that car parks at Cannon Hall are not yet at capacity, but people use Cawthorne Village to avoid charges. This is an issue which has been considered by highways, yet potential solutions could impact on village businesses. For larger events appropriate traffic management solutions were put in place. Members noted that plans were in place to improve car parking at Elsecar.
- Questions were raised around how Members could be involved in the development and management of sites, and witnesses welcomed the input of Members. Updates were given relating to the ambitions for both Worsbrough Mill and Barnsley Main sites, however it was noted that both would require significant investment to make these a reality.
- Branding was discussed in some depth, and this included Pennine Yorkshire, Welcome to Yorkshire and the Peak District. It was acknowledged that branding was a challenge, but was one way in which people's perceptions of Barnsley could be challenged. The Tour de Yorkshire was highlighted as an example of how perceptions could be challenged via the media, and through the first-hand experience of visitors. Members noted that a marketing post had been created 3 years ago, and this was essential for raising awareness of the offer within and outside Barnsley.
- The offer from Welcome To Yorkshire was discussed, which included training, and inclusion on their website and an option to purchase publicity. It was stressed that officers worked hard to maximise the benefits of membership and gain the best value for money possible. Members heard how significant numbers of those accessing webpages related to Barnsley's attractions were directed from Welcome to Yorkshire.
- Questions around the safety of visitors at attractions or events were posed. Members heard how robust procedures were in place, which included input from blue light services, in order to ensure safety. Challenges within the Town Centre were noted, and Members were assured that a number of measures were in place in order to address Anti-Social Behaviour, in order to help visitors receive a positive experience.
- The need to ensure gateways to the town were attractive in order to give the best visitor experience was noted. Those present heard how new teams had been engaged which would concentrate on cleaning and enhancing gateways.
- The meeting discussed the expected increases in jobs as the visitor economy expanded, noting that numbers employed directly by BMBC were relatively low, but expansion in associated hospitality and creative industries were acknowledged. It was noted that the Visitor Economy Strategy aligned with the Jobs and Business Plan, and officers had positive relationships with Barnsley College to ensure appropriate training was offered to support employment in any expanding areas. It was noted that a number of relief

contracts were in place to support events, and peaks and troughs at attractions as was normal in the sector, but these did offer regular work.

- Members noted that, where possible, external funds were maximised and a number of delivery staff were employed using this finance, as well as through income from attractions.
- With regards to consulting and responding to equality groups, it was noted that many had been engaged to date in drafting the strategy, and that an ongoing equalities action plan would be maintained. In addition a number of equality groups had engaged directly with attractions in order to ensure the visitor experience was positive for all.
- The ability for staff employed at attractions and organisations involved in hospitality to speak languages other than English was unknown and it was suggested that this may be an item for the Visitor Economy Forum to consider.
- Performance indicators within the document were discussed, and the use of footfall counters mentioned. It was noted that it was difficult to use these at in parks due to the complexity of access points, and also due to the availability of resources.
- The commitment of staff, and their ability to deliver within the current financial climate and pressures on resources was praised by both senior officers and Members.

RESOLVED:-

- (i) That the report be noted;
- (ii) That the witnesses be thanked for their attendance and contribution.

31 The Continuous Service Improvement of Children's Social Care and Safeguarding Services

The following witnesses were welcomed to the meeting:-

- Councillor Margaret Bruff, Cabinet Spokesperson, People (Safeguarding)
- Rachel Dickinson, Executive Director, People
- Keely Boud, Social Work Team Manager
- Andrew Veal, Social Work Team Manager
- Antonia Williams, Social Worker
- Steve Guirey, Social Worker
- Alice Darby, Social Worker

The Executive Director, People, gave a brief introduction and gave apologies from Mel John-Ross, Service Director, Children's Social Care & Safeguarding, who had been instrumental in realising the improvements seen.

A presentation was given and Members were reminded of the 2012 Ofsted inspection, which found that children were safe but judged the overall effectiveness of safeguarding services in Barnsley as being 'inadequate'.

In 2014 Ofsted judged the overall effectiveness of services for children needing help & protection and children looked after as 'requiring improvement' but good for care leavers.

The presentation went on to highlight the differences in experience from the viewpoint of a child experiencing the service in 2012 and 2016/17. Improvements had meant that children are now more likely to get the right service at the right time. A service review and additional staff as part of the Integrated Front Door meant children are now ready to be received and responded to without delay, with assessments completed in a timely manner.

There is additional management oversight and scrutiny, and cases are audited regularly. Senior management now meet with social workers and talk directly to children. An effective recording system is now in place, as are performance management and quality assurance systems. Constant oversight is provided through the Council, Barnsley Safeguarding Children's Board, and Barnsley Children and Young People's Trust.

Children in care in 2017 are now much more likely to have a health assessment and dental check, and Personal Education Plans (PEPs) are completed termly, rather than once a year. 96.8% of children in care also had their care plans reviewed on time, which had led to better outcomes for children.

For children in 2017, placements were much more likely to be stable, with stability much better than statistical neighbours and nationally, meaning children are less likely to move placements.

However it was noted that challenges remain; with only 42% of care leavers aged 18-21 years entering education, employment or training.

Questions were asked in response to the report and presentation and the following points were noted:-

- With regards to those leaving care not in education, employment or training, ensuring school placements were sustained and were stable was seen as paramount to ensure the best outcomes for young people.
- Members acknowledged that Academies within the borough had adopted their own approaches to discipline, however it was suggested that Ofsted was now looking at inclusion in a different way. Members noted that PEPs were reviewed termly, and attendance reviewed monthly. This allowed issues to be raised more immediately, in order to avoid situations such as exclusion.
- Members noted that all schools within the borough had signed up to the Fair Access Protocols, for those at risk of permanent exclusion. The Protocol had been subject to peer challenge, and, subject to approval by schools, it was expected that this would be amended to reflect suggested improvements. It was acknowledged that maintaining children in school placements was important, and moving schools and increasing travel time could put additional pressure on the child. Members noted the rise of children being educated at home, and it was acknowledged that this was not very well regulated.
- With regards to ensuring progress was maintained, Members heard how a culture of improvement had been embraced with everyone being more self-aware, and taking responsibility. The input of Members and a focus on performance had assisted this.
- Members discussed visits to school. It was noted that where and when visits were conducted was subject to appropriate consideration of risk and safety, acting in the best interests of the child. Occasionally this meant meeting within school time, but could also mean before 9.00am or after 5.00pm, this

could also include travelling to visit children placed out of the borough. The impact of this on workloads was acknowledged, as were the reasons behind this. Members noted that comparatively small numbers of children were placed outside the borough.

- With regards to workloads and how manageable they were for officers, it was noted that caseloads are bigger than was desirable, which can cause stress and challenges but this was under constant consideration in order to be managed most effectively. The ongoing recruitment process, together with the avoidance of using agency staff, and the permanent nature of the workforce including management had provided stability and more effective ways of working.
- With reference to the report circulated, it was suggested that phrases within could be more specific in order to aid scrutiny. It was noted that much of the additional specific detail was contained in background reports, which could be circulated to Members to assist.

RESOLVED:-

- (i) The content of the report and presentation be noted; and
- (ii) That the witnesses be thanked for their attendance.

32 Arrangements for Discharging the Statutory Role of Director of Children's Services: Local Test of Assurance

The following witnesses were welcomed to the meeting:-

- Councillor Margaret Bruff, Cabinet Spokesperson, People (Safeguarding)
- Rachel Dickinson, Executive Director, People

The attention of Members was drawn to the report circulated, and Members were reminded of the restructuring which had combined the duties of the Director of Children's Services and Director of Adult Social Services. Where Council's had added duties to the Director of Children's Services, a test of assurance should be undertaken.

An external assessment was undertaken by Peter Dwyer, then the Corporate Director – Children and Young People's Service for North Yorkshire County Council, an authority rated as 'good'.

The assessment considered various sources of information, including the self-assessment undertaken, a range of documents, information on the Council's internet pages, and interviews with officers.

The assessment presented two recommendations, the first relating directly to Overview and Scrutiny and the need to ensure the focus on Children's Services is not lost; the second relating to reliance on high quality officers and the need to ensure this is maintained through succession planning and strong recruitment processes.

Members asked a number of questions on the report and the following points were noted:-

- There is no requirement to repeat the assessment, however it may be wise to repeat the exercise should the duties assigned to the post acting as Director of Children's services significantly change.

- With regards to the focus of the Overview and Scrutiny Committee, the current arrangements, with a wider membership than previously, were considered beneficial to providing an appropriate level of oversight and challenge. It was suggested that this needed to be maintained.
- Whilst the need for focus on Children's Services was acknowledged, Members discussed whether current arrangements allowed appropriate time to focus on other issues. It was suggested that this would be considered in more detail in a review of the current arrangements.
- It was agreed that whatever structures were adopted, they needed to be carefully balanced to ensure that they added value, and took account of wider arrangements.

RESOLVED:-

- (i) That the report be noted; and
- (ii) That thanks be given to the witnesses for their attendance.

MEETING:	Overview and Scrutiny Committee
DATE:	Tuesday, 17 October 2017
TIME:	1.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors W. Johnson (Chair), P. Birkinshaw, G. Carr, Charlesworth, Clarke, Clements, Ennis, Franklin, Frost, Daniel Griffin, Hampson, Hand-Davis, Phillips, Pourali, Sheard, Tattersall, Unsworth and Williams together with co-opted member Ms P. Gould.

In attendance

Councillor Saunders.

33 Apologies for Absence - Parent Governor Representatives

Apologies for absence were received from Mrs K Morritt in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

34 Declarations of Pecuniary and Non-Pecuniary Interest

Councillors G. Carr, Charlesworth and Tattersall each declared a non-pecuniary interest in relation to minutes 36, 37 and 39 in so far as discussion related to their positions on the Corporate Parenting Panel.

35 Minutes of the Previous Meeting

The minutes of the meeting held on 27th September, 2017 were approved as a true and accurate record.

36 Special Educational Needs and Disability (SEND) Local Area Inspection and Barnsley Self-Evaluation

The following witnesses were welcomed to the meeting:-

Rachel Dickinson, Executive Director, People, BMBC

Margaret Libreri, Service Director, Education, Early Start and Prevention, People, BMBC

Richard Lynch, Head of Service, Commissioning, Governance and Partnerships, People, BMBC

Sue Day, Interim Service and Strategy Manager, Assessment and Referral Service, People, BMBC

Liz Gibson, Virtual Headteacher for Looked After Children, People, BMBC

Karen O'Brien, Designated Clinical Officer for SEND, Barnsley CCG

Councillor Margaret Bruff, Cabinet Spokesperson for People (Safeguarding)

Councillor Tim Cheetham, Cabinet Spokesperson for People (Achieving Potential)

The item was introduced by the Service Director, People, Education, Early Start and Prevention. Members were reminded that the inspection of local area arrangements had commenced in May 2016, with 40 areas inspected to date. It was noted that the inspections were jointly conducted by the CQC and Ofsted, and considered the wider

arrangements within an area, and did not solely focus on the Local Authority. Members noted the focus of the inspections to ascertain whether areas could effectively identify children and young people with Special Educational Needs and/or Disabilities (SEND), assess them and improve outcomes for them.

The attention of Members was drawn to the self-assessment recently undertaken, and to the strengths and weaknesses identified. The strengths included areas such as; leadership and governance; joint commissioning; early years provision; Education and Health Care Plans (EHCPs) issued within timescales; the virtual school for Looked After Children (LAC); cross agency partnership working; prevention and early intervention programmes in mental health; and information and advice services for parents and carers.

With respect to the areas of improvement, Members noted the following had been identified; improving educational progress for those with SEND, especially at Key Stage 4, and for those without statutory plans; building the capacity of mainstream schools to identify those with additional needs and provide effective support; improving attendance and reducing exclusions of pupils with SEND; increasing participation of young people, carers and parents in co-production to shape and improve arrangements; improving data sharing across partners; improving the transition of 16-25 year olds; improving access and waiting times for support services; improving quality assurance in relation to EHCPs; and improving performance management arrangements in order to evidence how outcomes have been improved.

Questions were asked in response to the report and introductory presentation, which included the following points:-

- Should Barnsley receive an inspection, it was felt that the self-assessment was accurate and would give an indication of the outcome. A solid foundation could be evidenced, with plans in place to deliver improvements.
- Questions were raised about how well the needs of parents, carers and young people were met, and it was suggested that this was an improving picture, and the area where improvements would make the most significant difference was building the capacity in mainstream schools. In the majority of cases this was the best place to identify needs and to meet them.
- Members queried whether any particular group was not as well served currently, and it was acknowledged that outcomes for those without a statutory assessment, but with SEND, categorised as SEN Support, were not as good as they needed to be, and that this included for attendance rates and exclusion. It was noted that this had been identified as an area for improvement. There was a growing demand for EHCP assessments, and it was acknowledged that this may be reduced should the needs of those identified as SEN support be met more effectively.
- Challenges were made around the rate of exclusions in light of the strict policies adopted by a number of the Academies within Barnsley. It was noted that Barnsley had positive partnership arrangements and this included strong working relationships through the Alliance Board, and challenges were issued to secondary heads to use other mechanisms such as Fair Access Protocols or to trigger Early Help Assessments, to work with families to try and avoid exclusions. It was noted that regular updates were provided by schools, which included details of exclusions, and efforts were made to ensure these were as short as possible.

- Members questioned the funding associated with supporting those with SEND, noting some of this was already within schools' budgets, but that additional finance was provided for those with an EHCP or SEN Statement through the Local Authority. It was noted that nationally Barnsley was relatively poorly funded, and that some schools within the area did have a greater proportion of pupils with SEND, which could be attributed in part to their exclusive nature and previous record of working with the cohort in question. It was noted that there was no strong geographical pattern to this.
- Members acknowledged that the Council had statutory responsibility for all those identified with SEND, whether these be pupils in academies or maintained schools. It was noted that the 'narrowing the gap' subgroup were looking at a model to identify areas of improvement and of success and establish a peer support network between schools in order to facilitate this. Members also noted that a network of SEND Coordinators existed to share best practice.
- Issues around the sharing of data were probed, and it was acknowledged that this was an area requiring improvement, and work was underway to ensure the sharing of public health data.
- Questions were raised around transition, and whether additional finance was available to support young people with SEND 16-25. It was confirmed that no additional finance was available but a working group was established to consider the offer to this age group, recognising the need for services to be joined up and be focused on the individual.
- Members stressed the importance of the voice of the child and the engagement of parents and carers and challenged how these were taken into account. It was noted that there were plans in place to re-establish the parent/carer forum, with the details of which due to be consulted on in the near future. Members were reminded of the 'all about me' sections in plans, and that improving EHCPs had been identified as a priority.

RESOLVED:-

- (i) That the report be noted; and
- (ii) That the witnesses be thanked for their attendance.

37 Update on Family Centres

The following witnesses were invited to the meeting:-

Rachel Dickinson, Executive Director, People, BMBC

Margaret Libreri, Service Director, Education, Early Start and Sufficiency, People, BMBC

Nina Sleight, Head of Early Start, Prevention and Sufficiency, People, BMBC

Claire Gilmore, Early Start & Families Strategy and Service Manager, People, BMBC

Laura Hammerton, Family Centre Development Manager, People, BMBC

Councillor Margaret Bruff, Cabinet Spokesperson for People (Safeguarding)

Councillor Tim Cheetham, Cabinet Spokesperson for People (Achieving Potential)

The Head of Early Start, Prevention and Sufficiency spoke to the report, previously circulated, which reminded Members of the restructuring undertaken and the implementation of early help for families through the Family Centres. The report provided an update following the consideration of the subject by the committee in January, 2017.

Highlighted were the significant numbers accessing the service, with the greatest number of families having children in the 5-9 age group. From inception to September 2017 there had been 1,598 referrals to the Early Help Panel. Work had taken place with Children's Social Care to strengthen the Step Down arrangements, and weekly professional early help and social care consultation meetings were now taking place offering support and guidance to early help practitioners.

Members heard how clear governance arrangements were in place, which included Family Centre Advisory Boards aligned to Area Councils, and a borough-wide Early Help Steering Group for Children and Families, with reporting to the Children and Young People's Trust and Barnsley Safeguarding Children's Board. Members also noted that a robust performance management framework was in place which provided a strategic overview of the impact being made, and that a multi-agency workforce development programme had been implemented.

In summary Members were told that progress had been made, but that there were still areas which required improvement. Questions were invited and the discussion included the following amongst other things:-

- Questions were raised whether WIFI would be provided in all Family Centres, and it was noted that work is currently ongoing to roll out the corporate network to make this so. This was to be completed by the end of the financial year.
- Members challenged why some centres were operating under their capacity, and what was being done to address this. It was noted that since the launch of Family Centres there had been a communications plan to publicise the offer, and each centre worked to promote themselves locally. There were high registration rates, with numbers increasing monthly, but promotion of the service remained high on the agenda to ensure families who required the service were engaged. If any particular concerns were raised, then further 'deep dive' investigation would be undertaken to try to understand the issue and rectify this.
- Concerns were raised around the Star system, and how this was time consuming, and whether there was capacity to undertake this assessment with families. In response it was felt that, although time consuming, this was an essential part of the process in gaining the right support. Both families and officers generally thought it beneficial. Efforts were being made to encourage partner organisations to use the system, or embed the principles in their working.
- Members raised questions about the distribution of facilities, and were assured that careful analysis was undertaken to map facilities to the needs of the area. Members were reminded that the same service was provided wherever the service was accessed be it a hub or via outreach provision. Again Members pressed the need to ensure families were aware of the offer, when this would be provided, and at what location. Members requested that they be sent information regarding the 'offer' in their local area so they could promote this in their communities.
- Concerns were raised regarding the Step Down Process being implemented too early, and Members heard how an action plan had been develop to ensure Step Down processes were adhered to and used appropriately.
- Members questioned the disproportionate figures relating to the South & Penistone area, when compared to others. It was noted that this covered two

Area Councils, which could account for higher figures. It was suggested that this could also be attributed to the popularity of provision located at Kirk Balk school, and that lessons could be learned from this in order to increase numbers engaging in other areas.

- It was acknowledged that the Family Centre model had been arrived at through restructuring, and the Council withdrawing from providing childcare in areas which were already served by other providers. In light of the financial savings made, members praised the positive impact the service was having in engaging with families and providing support where required. This was most obviously seen in the rises in numbers of families with children aged 5-11 engaged, which would have previously not been able to access support through the previous model of Children's Centres focused around pre-school ages.

RESOLVED:-

- (i) That the report be noted;
- (ii) That witnesses be thanked for their contribution; and
- (iii) That Members be sent information regarding the Family Centre 'offer' in their local area so they could promote this in their communities.

38 Exclusion of the Public and Press

RESOLVED that the public and press be excluded from the meeting during consideration of the following item, because of the likely disclosure of exempt information as described by the specific paragraphs of Part I of Schedule 12A of the Local Government Act 1972 as amended, as follows

<u>Item Number</u>	<u>Type of Information Likely to be Disclosed</u>
39	Paragraph 2

39 Children's Social Care Reports

The following witnesses were welcomed to the meeting:-

Mel John-Ross, Service Director - Children's Social Care and Safeguarding, People
Councillor Margaret Bruff – Cabinet Spokesperson, People (Safeguarding)

An introduction was given to the report circulated; highlighting that much of the information remained unchanged as August was an atypical month given that Schools weren't in session.

The attention of Members was drawn to a number of areas where further detailed information had been provided. These included the source of referral for Early Help Assessments, and more detailed information relating to the education of Looked After Children.

In the ensuing discussion, a number of areas were discussed, including the following:-

- Questions were raised regarding the proportion of care leavers who were not in education, employment or training (NEET). It was acknowledged that this was difficult to benchmark with other areas. It was recognised that this was lower than the corporate target, that this was not good enough and was a

priority for this to improve. Members requested that additional detailed information be brought to a future committee meeting regarding this.

- The number of Looked After Children going missing was discussed, and questions were raised about the context to these figures. It was suggested that the duration was not the only factor worthy of consideration, and Members were reminded of the authority's Corporate Parent Responsibility.
- Members queried the caseloads of social workers, suggesting these were higher than helpful for both officers and children. In response Members heard that, although higher than was ideal, there were no vacancies contributing to this, and the Council operated a rolling recruitment policy to ensure this was not an issue. Members were reminded that the needs of children were of primary importance, and of late there had been increased demand. However, it was recognised that services had to be mindful of budgets.

RESOLVED:-

- (i) That the report be noted;
- (ii) That witnesses be thanked for their attendance: and
- (iii) That additional detailed information be brought to the committee regarding care leavers who are NEET.

MEETING:	Central Area Council
DATE:	Monday, 4 September 2017
TIME:	2.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Riggs (Chair), D. Birkinshaw, Bruff, Clarke, K. Dyson, M. Dyson, W. Johnson, Mathers, Mitchell, Pourali and Williams.

8. Declaration of Pecuniary and Non-Pecuniary Interests

Councillor Williams declared a non-pecuniary interest in minute number 11, in relation to his membership of the YMCA.

9. Minutes of the Previous Meeting of Central Area Council held on 3rd July, 2017 (Cen.04.09.2017/2)

The meeting received the minutes from the previous meeting of Central Area Council held on 3rd July, 2017.

The Area Council Manager reported that protocols for siting CCTV, and details of the current sites with cameras would be available shortly, and would be circulated to Members.

With regards to clarity on the policy for litter bins, the Chair made Members aware that this had been discussed with the Leader, the outcome of which was still pending.

Councillor Bruff made members aware that a productive meeting with Tariq Bashir had taken place following the previous meeting of the Area Council.

The Area Council Manager provided an update on the exercises to consider boroughwide services delivered locally, including dates of the workshop sessions. It was noted that the outcome of the two exercises would be reported in to the next meeting of the Area Council.

RESOLVED that the minutes of the Central Area Council held on 3rd July, 2017 be approved as a true and correct record.

10. RVS Presentation (Cen.04.09.2017/3)

Graham Harris and Carol Foster from Royal Voluntary Service (RVS) were welcomed to the meeting to give a presentation on the service to reduce loneliness and isolation in older people.

Members noted a number of case studies, which provided examples of where RVS had responded, assisting older people within the area.

Those present heard about the volunteer experience within RVS, being one of 25,000 volunteering across the country, and one of 298 in South Yorkshire. It was noted that there were 82 volunteers in Barnsley, of which 18 actively volunteered in

the Central Area. Support was available for those who wanted to volunteer, including online training and mentoring support to develop skills. Members noted the volunteer events designed to acknowledge commitment and show appreciation.

Over the past 3 years 1,051 users had accessed the service and 5,922 home visits had been undertaken. 754 befriending calls had been made and there had been 845 solutions found to transport issues. 15 social groups had been set up or supported in the area. At Christmas over 300 hampers, and 120 winter warmer packs, were distributed and a number of party events held.

Members noted that 90% of contract expenditure had been in the area, with a social return on investment of £17.40 per £1 of Central Area Council funding.

Feedback from service users had been extremely positive, with 97% saying the service had made a positive impact on their lives.

Members noted that going forward the new contract would have a broader service base, with a wider range of activities. As a result it was hoped that there would be more opportunities for users to volunteer and also to expand the service user group.

RESOLVED that colleagues be thanked for their attendance, and for the positive impact that the service had made in the area.

11. Quarter 1 Performance Management Report (Cen.04.09.2017/4)

The Area Council Manager presented the Performance Management report and referred Members to Appendix 1. This provided a summary of the performance from 1st April, 2014 to 31st March, 2017 of contracted services.

Appendix 2 of the report provided an update on the cumulative performance for quarter 1, April – June, 2017 for all contracted services, together with more detail for each of the contracts.

With regards to the contract with Royal Voluntary Service, performance was rated 'Green' in all areas, and 113 new older people had been engaged by the RVS Barnsley Central Looking Out for Older People service (BCLOOP) during the quarter. Members noted the two case studies provided as part of the report. A request was made for the numbers of users to be disaggregated to Ward level or below if possible.

Member attention was drawn to the performance against the contract with YMCA for the quarter, with each area being rated as 'Green'. 89 sessions had been delivered within the quarter and 134 children aged 8-14 had participated for over 6 hours. A new group had been formed to help develop project identity which would be consulted on from July, 2017. An evaluation tool was in development in order to measure progress made by participants in the project.

The performance of Kingdom Security against the contract was considered satisfactory, with 2,270 Fixed Penalty Notices issues for littering and dog fouling since the service commenced in August, 2014. Between April and June 2017, 164 Fixed Penalty Notices had been issued for littering and 16 for dog fouling, with a further 16 car parking notices issued. Members noted that witness statements could

now be used as evidence to issue notices for dog fouling, however a number of members of the public were willing to report issues, but not provide witness statements.

The service provided by Twiggs Grounds Maintenance was discussed, noting that this was the second year of their contract. During the quarter, 130 significant pieces of work had been undertaken across the five wards of the central area, and in addition 1 work experience placement had been delivered. Members commented on the excellent job Twiggs had undertaken.

Members discussed the Service Level Agreement delivering Private Sector Housing Enforcement. Since the start of the contract 2,117 different properties/ households had been visited. Over 700 of these had received three or more contacts. Within the quarter 38 property inspections had been undertaken, and there had been a number of complex cases. Members discussed the sources of referrals, but acknowledged that many properties were identified by officers during the course of their job.

Concern was expressed about the service provided through the Area Council, and how this worked with that provided as part of the Council's core offer. It was agreed that the Chair would meet with Head of Safer Barnsley to discuss this in more depth.

Members noted that the Private Rented Housing Home Visiting Service had received 6 referrals within the quarter, and sign-posted 3 families to the group session. A number of families being supported had multiple and complex issues.

Members went on to consider the projects funded through the Youth Resilience Fund, noting that all were performing well. With regards to the Immortals Project, they had worked with the Central Ward Alliance in order to install lighting at Hoyle Mill park, and the recent event had been a success. It was noted that graffiti was now being removed by the young people and litter cleared.

Concern was expressed poor communication in regards to the mural work at Worsbrough Dale Park Pavillion.

With regards to Exodus, Members noted that 29 young volunteers had been engaged within the quarter, 4 of which were new, and had been supporting community events and club sessions across the area. Members discussed the recent event, where safety concerns had been raised, but it was noted that these had been dealt with appropriately.

With regards to the YMCA project in Gilroyd and Dodworth, Members noted that performance was positive, with 20 new young people engaged 12 of which had attended 3 or more sessions. The relationship with parents and carers was positive, and it was hoped that this could be built upon.

The performance of the Youth Association project – Belonging in Barnsley was discussed, and Members heard how a group of 12 new young people of White Latvian and Latvian Roma ethnicity, had been engaged in the project. It was hoped that the group would go forward to engage with other communities and with other activities across the Central Area.

RESOLVED:-

- (i) That the report be noted;
- (ii) That the Chair discusses the concerns of the Area Council with the Head of Safer Communities Barnsley.

12. Procurement and Financial Update (Cen.04.09.2017/5)

The Area Council Manager introduced the report, and Members noted the progress of current contracts contained within. It was noted that the review of the service currently provided by Twiggs Grounds maintenance would be conducted in the Autumn and would consider its effectiveness, and whether it provided value for money. A similar review of the Private Rented Housing Management and Enforcement Service Level Agreement would also take place in Autumn 2017.

The attention of Members was drawn to the review of the Environmental Enforcement Service, recently undertaken. A workshop had been held on 17th August, 2017 with 8 Members in attendance, representing all 5 wards of the Central Area. The outcome of the review was discussed, and the recommendations of the workshop were agreed.

A more fundamental review was suggested in due course, mindful that the contract would now finish in March, 2019, and the timescales required for procurement.

Attention was drawn to the financial overview provided at appendix 2, noting that finance expected for fixed penalty notices had been included, but that this could fluctuate given a change in focus of the service.

RESOLVED:-

- (i) that the overview of Central Area Council's current contracts and associated timescales be noted;
- (ii) that the contracts to provide Environmental Enforcement be extended for a further year from 1st April, 2018-31st March, 2019 at a cost of £52,000 per annum subject to the following conditions:
 - i. A more targeted approach be adopted for littering (bags and paper on local streets/estates);
 - ii. Information to be fed back through contract management reports/meetings about the areas targeted and any associated notices issued;
 - iii. The possibility of bodycams being used to record offences taking place be explored;
 - iv. To explore whether access to DVLA information is available in order to identify those littering from cars.
- (iii) That the current financial position for 2016/17 and projected expenditure for 2017/18-2019/20 be noted.

13. Notes of the Ward Alliances (Cen.04.09.2017/6)

The meeting received the notes of the meetings of the Central, Dodworth, Kingstone, Stairfoot and Worsbrough Ward Alliances within the Central Area held in June and July, 2017.

It was noted that all Ward Alliances had reviewed their priorities and were now delivering their action plans.

RESOLVED that the notes from the Ward Alliances be received.

14. Report on the Use of Ward Alliance Funds (Cen.04.09.2017/7)

The report was introduced by the Area Council Manager. Members noted that around £15,000 remained in each of the Ward Alliance Fund budgets. Those present were encouraged to accelerate the progress of projects currently in development in order to ensure expenditure was in the current financial year.

RESOLVED that the report be received.

15. Appreciation

Following her recent resignation, the Chair expressed thanks to Donna Green for her hard work as a Councillor in relation to Central Area Council and other committees of the Council. Other Members echoed the sentiments and commented that she would be missed.

RESOLVED that the Chair writes to Donna Green to express thanks on behalf of Central Area Council, and to wish her well for the future.

Chair

This page is intentionally left blank

MEETING:	Dearne Area Council
DATE:	Monday, 18 September 2017
TIME:	10.00 am
VENUE:	Meeting Room, Goldthorpe Library

MINUTES

Present Councillors Noble (Chair), Gollick and C. Johnson.

8 **Declarations of Pecuniary and Non-Pecuniary Interests**

There were no declarations of pecuniary or non-pecuniary interests.

9 **Minutes of the Previous Meeting of Dearne Area Council held on 24th July, 2017 (Dac.18.09.2017/2)**

The meeting received the minutes from the previous meeting of Dearne Area Council.

RESOLVED that the minutes of the Dearne Area Council meeting held on 24th July, 2017 be approved as a true and correct record.

10 **Community Safety in the Dearne (Dac.18.09.2017/3)**

Fiona Tennyson, Community Safety Team Leader, and Rachel Dickinson, Victim and Witness Support Officer, were welcomed to the meeting. Members were made aware that the major issue in the area of late was the use of off- road bikes, with one being seized the previous week. It was noted that this was also an issue in other areas outside of the Dearne.

Members also discussed issues around Low Grange Road, which had been subject to a Community Trigger. Members noted that the number of reports related to St. Andrews Square had reduced, however anecdotally issues still remained, but these were largely low level. The importance of reporting issues was stressed, noting that this could be via 101, Councillors, PACT meetings, through email, or a variety of other means.

Members discussed the siting of the CCTV camera on Straight Lane, and whether this had been moved and it was agreed to seek clarification on this matter.

The work landlords had undertaken around Victoria Street and Coop Street was commended, and the difference seen in the area was noted.

The meeting discussed issues around Frederick Street, and it was noted that these would be investigated further.

RESOLVED that the report be noted.

11 **Sport England Submission (Dac.18.09.2017/4)**

Julie Tolhurst, Public Health Principal – Place, Culture, Housing and Regulation was welcomed to the meeting.

Members were made aware of a new funding stream available from Sport England, which aimed to increase physical activity. It was suggested that a bid may be developed with Doncaster and Rotherham to cover the whole of the Dearne Valley.

The deadline of 2nd November, 2017 for submission was noted, as was the need to consult and engage with partners and the community in order to shape the bid.

Initial ideas focused on assisting and motivating those in work, who did less than 30 minutes of exercise per week, to become more active. Members discussed a number of options that could engage individuals with the support of their workplaces, including before and after work, and at lunchtimes. It was noted that healthier and happier employees are often more productive.

Members were supportive of proposals, and it was agreed that they be kept engaged throughout the development of a bid.

RESOLVED that the development of a bid to Sport England be supported.

12 Dearne Area Council Financial Position and Progress of Projects (Dac.18.09.2017/5)

The Area Council Manager introduced the item. Members noted that around £16,000 had been carried forward from 2016/17 to 2017/18, resulting in an opening balance of just over £216,000.

Taking into account finance already committed, the amount of remaining finance still unallocated stood at £2,553. It was noted that this amount would increase slightly with the income from Fixed Penalty Notices.

An update was provided on the Railway Embankment project, and Members noted that applications to the Tesco bags scheme and Barnsley Bonds had been successful for a total of £2,500. In addition Dearne Valley Landscape had agreed £500 towards flowers, and would also consider contributing to other areas of expenditure such as signage. Members also noted that drawings for access had been progressed.

Members noted the outcome of a recent meeting to discuss Dearne Development Fund applications. Though 9 had been recommended for approval, the actual amounts were still to be confirmed as discussions were still ongoing with the groups in question.

RESOLVED that the report be noted.

13 Commissioning Intentions (Dac.18.09.2017/6)

Members attention was drawn to the report, which had been compiled following a workshop, where the current contracts had been discussed.

The recommendations from the workshop were considered. With regards to the service to provide Environmental Enforcement, a benchmarking exercise had been

undertaken. This had shown the service in a favourable light in the Dearne area, and it was agreed to extend the contract.

The service provided by Twiggs Grounds Maintenance was then discussed in some depth, noting a number of concerns. It was suggested that the Area Council Manager discusses these concerns at the next contract management meeting, and that a date for improvements to be made be agreed. It was suggested that decisions on the extension of the contract be deferred to a future meeting pending the outcome of discussions and the delivery of the requested improvements.

Members noted that schedules had been requested from Neighbourhood Services in order to ensure services were complementary.

With regards to the Private Sector Housing Officer, Members were happy with the service and agreed that this be extended.

Delivery of services after March 2019 was discussed, noting the significant lead in times required for procurement. It was therefore suggested to hold a workshop in January, 2018 to discuss this in more detail.

RESOLVED:-

- (i) That the Service Level Agreement to provide a Private Sector Housing Officer be extended to 31st March, 2019 at a cost of £36,081 per annum;
- (ii) That the Environmental Enforcement contract be extended to 31st March, 2019 at a cost of £33,398 per annum;
- (iii) That decisions regarding the contract with Twiggs Grounds Maintenance be deferred to a future meeting;
- (iv) That a workshop be convened in January, 2018 to discuss future Area Council commissions in more detail.

14 Report on the Use of Ward Alliance Funds (Dac.18.09.2017/7)

The item was introduced by The Area Council Manager. For Dearne North it was noted that, of the £11,050.53 of available Ward Alliance funding, £1,379.80 had been allocated, and for Dearne South £1,697.40 of the £11,729.90 fund had been allocated.

It was acknowledged that a number of organisations that had previously expressed an interest in the Funds, but had yet to apply. It was suggested there could be a number of reasons why this may be the case, including the capacity of organisations to complete the relevant forms. It was suggested that support could be provided by the Area Team, and it was agreed for Members to forward the details of prospective appellants to the Team.

RESOLVED that the report be noted.

Chair

This page is intentionally left blank

Item 23



MEETING:	North Area Council
DATE:	Monday, 18 September 2017
TIME:	2.00 pm
VENUE:	Meeting Room 1 - Barnsley Town Hall

MINUTES

Present

Councillors Leech (Chair), Burgess, Cave, Charlesworth, Cherryholme, Grundy, Lofts, Miller, Platts, Spence and Tattersall

11 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interest.

12 Minutes of the North Area Council meeting held on 17th July, 2017 (Nac.18.09.2017/2)

The Area Council received the minutes of the previous meeting held on 17th July 2017.

RESOLVED that the minutes of the North Area Council meeting held on 17th July 2017 be approved as a true and correct record.

13 Commissioning and Procurement Update including Finance Update (Nac.18.09.2017/3)

The Area Council Manager provided Members with a financial position and forecast for expenditure based on the projects that have been proposed in order to establish which of the existing financial commitments the North Area Council wish to continue to fund. At the moment a surplus budget of £180,341 remains for 2017/18.

Key points included:

Anti-Poverty Community Outreach Project: Barnsley CAB successfully secured the contract and are looking at putting on a 'twilight' service, possibly in libraries. An update will be provided at a later meeting.

Clean & Green – Twiggs Ground Maintenance Ltd has secured this contract, with a start date of 2nd October. A representative from Twiggs will attend Ward Alliance meetings over the next few months to build relationships.

Environmental Enforcement – Members expressed dissatisfaction with the performance of the service, which they have agreed does not appear to offer value for money. Nor has it achieved the behaviour change the Area Council had hoped when the service was originally commissioned.

Private Sector Housing Officer – this post has not been recruited to, despite being advertised twice. The person specification will now be revised and advertised at a lower level to encourage more applications.

Opportunities for Young People – A decision was made at the meeting on 17th July not to proceed with the Positive Progressions Project as it appears that there would be some duplication with the Sheffield City Region European Social Fund.

Health and Wellbeing – At the moment no services are being commissioned focussing on this priority.

RESOLVED that:-

- I. The North Area Council note the existing budget position and forecast for the funding commitments.
- II. The North Area Council note that contrary to previous information the North Area received a budget of £400,000 for the period 2017/18.
- III. The Environmental Enforcement contract be terminated from April 2016.
- IV. Members note the procurement position of the Anti-Poverty and Clean and Green Tender.
- V. Members note the position on the recruitment of the Private Sector Housing and Environment Officer
- VI. Members note the current financial position.
- VII. Members note that the current contracts exceed the annual budget. Therefore changes must be made to enable variation in future commissioned services.
- VIII. Members need to look at budget profiles in greater detail, as highlighted in the Commissioning Forward Plan report.

14 Grant Panel Second Round - Update (Nac.18.09.2017/4)

The item was introduced by the Area Council Manager, who updated Members regarding the outcome of the grant panel meeting. Members were reminded that it was agreed at the April 2017 meeting that the unallocated Stronger Communities Grant Funding would be available in a second round of funding allocated from the 2017/18 period. The three recommended projects are Ad Astra, Emmanuel Methodist Church and Homestart Lifeline Project.

RESOLVED that:-

- I. Members note the NAC Stronger Communities Grant update.
- II. Members note the projects that have been approved for funding.
- III. Members agree the grant awards and performance monitoring arrangements outlined in the report.

IV. Members note the unallocated £20,797.50.

V. That the remaining funding is not rolled forwards for the next round.

15 Performance Management Report - Commissioned Projects & Grant Summary (Nac.18.09.2017/5)

Members were provided with a comprehensive North Area Council Performance Report for the period April to June 2017 (2017/18 Quarter 1) for contracted service providers – CAB & DIAL – Community Outreach Project; Forge Community Partnership; C & K Careers Summer Internship and Kingdom Security Services.

Part A of the report reflected information gathered from each contract for this period and Part B of the report provided a summary performance management report for each of the contracted services for this period. Part C of the report provided a summary of performance information from the Strong Communities Grants Projects, which includes Emmanuel – over fifty friends; RVS – Looking out for Older People; Reds in the Community - walking football and Premier League Kicks, YMCA Youthwork.

RESOLVED that:-

- I. Members note the contents of the Performance Management Report.
- II. A letter of thanks be sent to Forge Community Partnership thanking them for their hard work and commitment.

16 Commissioning Forward Plan (Nac.18.09.2017/6)

The item was introduced by the Area Council Manager, who provided a report outlining a summary of items that were discussed and recommendations made at a Members workshop held on 12th September 2017. The report identified the projects that the Area Council wishes to invest in over the next 12 months together with a financial position and forecast for expenditure based on the projects that have been proposed.

A discussion took place regarding ensuring future projects and the need to identify which priorities should be taken forward to be of most benefit to the North area communities. It was suggested that a workshop should be organised and advice sought from performance experts to ensure that there is no duplication with what is already being provided by others and that value for money is achieved whilst meeting identified needs.

A discussion ensued regarding continuing the allocation of funding to Ward Alliances.

RESOLVED that:-

- I. The North Area Council note that contrary to previous information the North Area received a budget of £400,000 for the period 2017/18.

- II. The North Area Council note the projects and services that it is currently committed to delivering.
- III. The North Area Council note the existing budget position and forecast for the funding commitments.
- IV. Members note that the current contracts exceed the annual budget, therefore changes from 2018/19 are essential.
- V. Members agree to discontinue the Environmental Enforcement contract at the end of March 2018.
- VI. Members agree the two new project proposals that have been identified to meet the current priorities.
- VII. Members note that despite a review of commissioned services there is still substantial amount of unallocated budget that requires consideration to achieve best outcomes for the North Area.
- VIII. Allocation of £10,000 per ward devolved to Ward Alliances should continue.
- IX. The Community Magazine should continue to be published twice a year.
- X. The Area Manager and SMT Link Officer will explore the feasibility of two additional posts: Participation and Engagement Officer for both Young People and Older People.
- XI. A further workshop be arranged in due course to discuss allocation of the remaining budget to meet the identified needs of the area.

17 Report on the use of Ward Alliance Funds (Nac.18.09.2017/7)

The Area Council Manager provided the North Area Council with a financial position update regarding the Ward Alliance budget for each ward for the 2017/18 period. Members were asked to be mindful of the need to identify projects which would ensure effective and efficient spending of this funding.

RESOLVED that

- I. each ward in the North Area Council area prioritises the efficient expenditure of the Ward Alliance Funds 2017/18 in line with the guidance on spend.
- II. Sponsorship of hanging baskets across the wards should be investigated.

18 Notes from the Area's Ward Alliances (Nac.18.09.2017/8)

The meeting received the notes from the Darton East Ward Alliance held on 11th July 2017; Darton West Ward Alliance held on 24th July 2017; Old Town Ward Alliance held on 5th July 2017; and St Helen's Ward Alliance held on 3rd August 2017.

Highlighted points included:

Darton East –Cllr Spence reported that 7 sponsors had been identified to sponsor 7 seasonal planters across the Darton East Ward.

Darton West – There has been a further fatal accident on Birthwaite Hill. A discussion took place regarding risk reduction but Highways have a limited budget to fund additional safety measures and cannot discuss the most recent accident until after the Coroner has reported. It seems that many accidents are due to driver error and would not be alleviated by additional signage etc.

Old Town – Nothing further to add.

St Helen's – a Health Event is planned for 28th Sept at New Lodge WMC. The Ward Alliance has 2 new members, one of whom has agreed to be Secretary. Spring bulbs will be organised through Lubbe & sons. It was reported that the Ward Alliance funded a 'Feeding Britain' pilot during the school holidays at a cost of £360 and was very successful.

RESOLVED that the notes of the respective Ward Alliances be noted.

Chair

This page is intentionally left blank

MEETING:	South Area Council
DATE:	Tuesday, 19 September 2017
TIME:	3.00 pm
VENUE:	Meeting Room, Wombwell Library

MINUTES

Present

Councillors Lamb (Chair), Andrews BEM, Dures, Daniel Griffin, Markham, Saunders, Shepherd and R. Wraith.

15 Election of a Chair

As Councillor Stowe was unable to attend, a Chair was elected from the floor.

RESOLVED that Councillor Lamb be elected as chair for the meeting.

16 Declarations of Pecuniary and Non-Pecuniary Interests

No Member wished to declare an interest in any item on the agenda.

17 Review of Area Council Commissioned Services - recommendations from the workshop held on 1st September, 2017 (Sac.19.09.2017/2)

The Area Council considered a report of the South Area Council Manager which sought approval for recommendations made at an Area Council Workshop which had been held on 1st September 2017, regarding alterations to contracts for Area Council commissioned services. The report provided full details of the discussions which had taken place at the Area Council Workshop, which had suggested a reduction in the Environmental Enforcement contract, from four officers down to two. This would reduce the contract value from £142,512 to £71,076 per year. The reasoning for this recommendation was set out within the report.

RESOLVED That the Area Council approves the recommendations made by the Area Council workshop held on 1st September regarding Area Council commissioned services, namely that:

- the Tidy Team contract be retained in full at a cost of £179,410 per year;
- the Advice Services contract be retained in full at a cost of £73,950 per year;
- the Environmental Enforcement contract be reduced by 50% from four officers down to two, reducing the contract value from £142,512 per year to £71,076 per year; and
- the Private Sector Housing contract, which currently ran as a pilot scheme to 31st October, be extended to 31st March 2018, at a cost of £13,575 to the Area Council.

Chair

This page is intentionally left blank

MEETING:	North East Area Council
DATE:	Thursday, 28 September 2017
TIME:	2.00 pm
VENUE:	Meeting Room 1 - Barnsley Town Hall

MINUTES

Present

Councillors Hayward (Chair), Clements, Ennis, Hampson, Higginbottom, Makinson, Richardson, Sheard and C. Wraith MBE

21 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

22 Minutes of the Previous Meeting of North East Area Council held on 27th July 2017

The meeting considered the minutes from the previous meeting of the North East Area Council held on 27th July 2017.

RESOLVED that the minutes of the North East Area Council held on 27th July 2017 be approved as a true and correct record.

23 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair

The meeting received notes from the Cudworth, Monk Bretton, North East and Royston Ward Alliances held throughout June, July and August 2017. The following updates were noted:-

Cudworth – The Ward Alliance Action plan has been completed. Ward Alliance projects coming up include the Winter Health Fayre (25th November), Sloppy Slippers (27th October), schools Wildlife Project at Carlton Marsh (12th October), ‘Our Town, Our Roots’ and Christmas tree lights switch on (28th November). Cudworth received four awards in Barnsley in Bloom for Carlton Marsh (platinum), Cudworth Park (gold), Robert St allotments (Level 5 outstanding) and Cudworth Environment Group (Level 5 outstanding)

Monk Bretton – It was reported that there are plans to take local children to the pantomime at Priory Campus and tickets have been provisionally booked. The Friends of Monk Bretton Memorial Garden and Friends of Monk Bretton Park both received a Gold award in the recent ‘Barnsley in Bloom’ competition. Metal poppies have been ordered for the memorial. The recent Rotherham Road Playing Fields Volunteer Community clean-up was a great success. The Christmas lights switch on is planned for 1st December. The final draft of the Monk Bretton booklet is out for consultation.

North East – The Ward Alliance Action Plan has been completed. Volunteers are being sought to help clearing litter and overgrown footpaths at the Dell, Grimethorpe, supported by the North East Area Team, VAB, BMBC Public Rights of Way and volunteers from XPO Logistics. A new Brierley Residents Group recently held a successful litter pick, collecting 23 bags of litter. The new Reading Bus will be opened at Milefield Primary school on 20th October. Christmas tree lights switch on events have been planned in Shafton, Grimethorpe, Brierley and Great Houghton.

Royston – It was highlighted that Royston Canal Club received a Gold Award and Royston in Bloom received a Level 4 – Thriving Award in the Barnsley in Bloom competition. An Employee Supported Volunteering day is planned for the park for 3rd October with Officers from Benefits and Taxation and Finance. Section 106 funding has been secured to improve the pavilion, which was recently covered in graffiti. The help of the community is needed to stop this happening. It appears that the ‘Royston Plant Rustler’ is still targeting planters throughout the village. Work is taking place on the car park and ponds at Rabbit Ings.

RESOLVED that the notes from the Ward Alliances be received.

24 Safe and Well Checks Initiative

Tracey Leach was welcomed to the meeting and updated the North East Area Council about this joint initiative with South Yorkshire Fire and Rescue Service (SYFRS).

It was explained what safe and well checks are, why they are needed and how the North East Area Council can help with this initiative. Every year SYFRS visits 21,000 homes which can help to lower fire risk, provide health information, identify cold homes, reduce slips, trips and falls and help to prevent crime.

It was highlighted that in Barnsley around 47,000 people (23.3% of the population) smoke. Emergency hospital admissions due to falls in people aged 65+ currently stand at 2,282.6 per 100,000 population and 11.3% of households in Barnsley experience fuel poverty. Risk factors for injury from fires and falling in people aged 65+ include, amongst other things, mobility problems, frailty, dementia, medication, visual impairment, living alone, low income, poor balance and alcohol consumption, all of which can be identified as part of a safe and well check.

The local pathway for delivery in Barnsley has been developed in conjunction with BMBC, Berneslai Homes, SWYFT, Dementia Action Alliance, South Yorkshire Housing Association and Barnsley Age UK. The Pilot Project will be launched in February 2018 by Fire Officers within the Cudworth Fire Station, with Safe and Well Checks launched later in the year across the Borough. Local Members will be invited to the launch to show their support for the scheme.

It was felt that it would be beneficial and appropriate to invite SYFRS to local events to raise the profile of Safe and Well Checks and to encourage local services who work with vulnerable people to become referrers for the scheme.

RESOLVED that Tracey Leach be thanked for her attendance and contribution and that the Area Council Manager invite SYFRS representatives to attend appropriate events (such as health fayres) across the area.

25 Youth Development Fund

Michelle Cooper and Rachael Sharpe from Ad Astra were welcomed to the meeting and delivered a presentation about the work of Ad Astra, which is a not for profit Community Interest Company geared towards improving the social and emotional wellbeing of children and young people, supporting them (and their parents) with homework and improving their confidence and self-esteem, enabling them to make more positive decisions in their lives.

Ad Astra is currently contracted to deliver two projects in the North East Area: Homework support in an after school setting at Burton Grange Community Centre and Pupil Support at Outwood, Shafton.

In the ensuing discussion the following points were highlighted:

- All volunteers are DBS checked and undertake a comprehensive 6 hour training package (which includes safeguarding and risk assessment) across 2 days.
- Volunteers are recruited via social media and face to face contact, with parents of children who have been helped by the scheme often coming forward as volunteers.
- Ad Astra successfully engages with children and young people disengaging (or at risk of disengaging) with education
- There is a high level of school exclusion in local schools and it is anticipated that the work of Ad Astra will help to combat this.

RESOLVED that the representatives be thanked for their attendance and contribution.

26 North East Area Council Project Performance Report - update on the delivery of commissioned projects.

The North East Area Council Manager introduced this item and provided Members with a detailed report regarding performance of the North East Area Council's commissioned projects, including case studies for many of the projects together with a summary performance management report for each service.

Key points to note include the success of the North East Area Council in the recent 'Yorkshire in Bloom' competition and the success of the initiative between the North East Area Council and BMBC Fostering Service to promote foster care.

Twelve months prior to the campaign, the Barnsley Fostering team received a total of 52 fostering enquiries. However, since the launch of the recruitment campaign just six months ago, they have achieved 82 enquiries. Of this number, 14 households have come directly from the North East Area.

RESOLVED that Members note the performance update.

27 Report on the Use of Area Council Budgets and Ward Alliance Funds

The North East Area Council Manager introduced this item and updated Members regarding progress in respect of the North East Area Council budget and progress in each Ward in expending the Ward Alliance Fund in line with priorities. It was highlighted that the budget surplus due to the delay in the undergraduate scheme.

RESOLVED that the report be noted and that Members be encouraged to identify projects which would benefit from funding, in line with the North East Area Council's agreed priorities.

28 Review of the North East Area Council Commissioned Enforcement Services

The North East Area Council Manager introduced this item, highlighting the recommendations from the workshops held on 4th and 13th September 2017 with regard to the review of the North East Area Council Environmental Enforcement contract, which is held by Kingdom Security.

It was explained that at the review workshops, Councillors acknowledged that there had been a decrease in litter in communities and that the visible presence on the streets of the Enforcement Wardens was a deterrent, whilst recognising that issuing tickets for dog fouling can be more difficult than for littering. It was also recognised that closer integrated working with BMBC parking enforcement would be beneficial, complimentary and would avoid duplication of resources. Overall, Councillors are satisfied with the performance of Kingdom Security.

RESOLVED that

- (i) The Environmental Enforcement contract remain with Kingdom Security until the end of March 2019 at a cost of approximately £66,552 (including the service level agreement contribution).
- (ii) A more targeted approach be adopted for littering on local streets and estates with positive reinforcement through the promotion of the 'Bin it to Win it' campaign.
- (iii) A more targeted approach be adopted for dog fouling on local streets and estates with positive reinforcement through the distribution of dog fouling bags.
- (iv) A media campaign is undertaken in order to raise public awareness of how to report areas that require attention.
- (v) Enforcement Officers will accompany the Councillors and partner agencies at Street Surgeries to further highlight their presence in the local community.

29 Reduce Smoking Project Proposal

The North East Area Council Manager introduced this item, seeking approval to take forward a 'Reduce Smoking' initiative. It was explained that smoking prevalence in some of the North East Area Council wards is amongst the highest in Barnsley. The population of the North East Area Council is 45,679 which equates to around 11,968 smokers across the 4 electoral wards.

Barnsley Council commissions a stop smoking service, with the contract held by SWYFT. This service has recently been revised to focus on more targeted interventions as a result of new national public health guidance. This presents the North East Area Council with an opportunity to commission a 'Stop Smoking' specialist at a cost of approximately £25 - £30,000 per annum to carry out targeted work in the communities of the North East Area Council to reduce smoking prevalence rates and bring about a social return on investment in terms of improved health across all age groups.

RESOLVED that

- (i) the Reduce Smoking initiative be supported in principal at an approximate cost of £25-£30,000 and that
- (ii) A Steering Group consisting of Cllrs Sheard, Ennis, Clements and C Wraith be formed to explore options to take this initiative forward.

Chair

This page is intentionally left blank

Item 26



MEETING:	Penistone Area Council
DATE:	Thursday, 5 October 2017
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), David Griffin, Millner, Unsworth and Wilson.

16 **Declarations of pecuniary and non-pecuniary interests**

No Members declared an interest in any item on the agenda.

17 **Minutes of the Penistone Area Council meeting held on 3rd August, 2017 (PAC.05.10.2017/2)**

The Area Council received the minutes of the previous meeting held on 3rd August, 2017.

Members discussed the ongoing issues in the Town Centre, in the proximity of the public toilets. These included littering and urinating in addition to the issues with pigeons roosting. Members acknowledged that the pigeon mitigation had not had the desired effect and the area required cleaning. A discussion was had as to where the responsibility for the lay, and it was agreed to discuss this in more detail with the Area Manager of Neighbourhood Services.

With regards to the Principal Towns Programme, members heard how students from the University of Sheffield were in the middle of the consultation exercise. The information gained would be collated, and a report and presentation given to Members on the findings.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 3rd August, 2017 be approved as a true and correct record.

18 **Notes of the Penistone East and West Ward Alliance held on 27th July, and 7th September, 2017 (PAC.05.10.2017/3)**

The meeting received the notes from the Penistone East and West Ward Alliance meetings held on 27th July, 2017 and 7th September, 2017.

Members remarked how well the Passchendaele remembrance event had been received, and it was noted that the reproduction of the Menin Gate would be used again at Horizon Community College and also at Penistone Armed Forces Day next year.

It was also noted that the Community Development Officer for the area had been working with a number of project who would potentially use the crowd funding model to raise funds.

RESOLVED that the notes from the Penistone East and West Ward Alliance meetings held on 27th July, and 7th September, 2017 be received.

19 Report on the Use of Ward Alliance Funds (PAC.05.10.2017/4)

The Area Council Manager introduced the report that had been previously circulated.

It was noted that the opening balance for 2017/18 was £30,000, comprising of £20,000 base allocation and £10,000 allocated from the Area Council.

At the time of publishing the report, £13,374.81 of the allocation remained, however Members were made aware of subsequent awards, which had left approximately £8,000 remaining.

Members noted a number of applications still in development, including potentially one relating to the launch of ShopAppy. This was hoped to be live by the end of the year, starting first with a small number of participants, which could then be built upon.

RESOLVED that the report be noted.

20 Procurement and Financial Update (PAC.05.10.2017/5)

The item was introduced by the Area Council Manager. Members were reminded of the decision made at the last meeting to extend the contract with Age UK. It was noted that a letter confirming the extension to contract had now been issued, and discussions were taken place as to the shape of the next 12 months of delivery.

With regards to the Working Together Fund, it was noted that around £55,000 remained, with one application currently in development to hold a cycle festival in the area. Members were reminded to encourage potential applicants to make contact with the Area Team. A recommendation was made to transfer £10,000 of finance allocated to the Working Together Fund to the Ward Alliance Funds, to be allocated through previously agreed mechanisms.

Members received an update in relation to the procurement of a Clean and Tidy Service. Discussions around TUPE had been concluded, as the staff employed on the previous contract had gained employment elsewhere. It was noted that the new team, employed by Twiggs Grounds Maintenance, were due to start 1st November, 2017, and due to the this delay there was a number of new projects for them to develop. However, Members were still encouraged to forward any appropriate schemes for discussion with the provider.

Members discussed TUPE and the working conditions within Area Council contracts. It was noted that all providers would have to be approved, in order to be listed on the YorTender system, but it was noted that conditions and such as pay could also be specified as part of the tender documentation if Members so wished.

Members then noted the financial profile for the Area Council, which highlighted the costs of extension of the original Clean and Tidy Team contract, which was within the 10% variation limit.

RESOLVED:-

(i) That the report be noted;

- (ii) That £10,000 of finance be transferred from the Working Together Fund allocation to the Ward Alliance Funds, to be distributed via previously agreed mechanisms.

21 Affordable Housing Provision (PAC.05.10.2017/6)

Unfortunately the Group Leader, Housing Growth, was unable to attend the meeting. It was therefore agreed to defer the item.

RESOLVED that the item be deferred to the next meeting of the Area Council.

22 Safer Neighbourhood Service (PAC.05.11.2017/7)

Paul Brannan, Head of Safer Barnsley, Mark Miller, Community Safety Team Leader, Sergeant Ian Bailey and Inspector Andrew Norton were welcomed to the meeting to provide an update on the new arrangements for the Safer Neighbourhood Service.

The Service was designed to combine a those involved in providing community safety. The structure included four geographically based Locality Teams co-terminus with Area Councils. A central hub also featured where triage of issues takes place, and which also provided a more wraparound service which included consideration of traveller liaison, hate crime, and mental health.

Members noted that the co-location allowed for closer working, with more joint planning, and the ability to hold each other to account.

Those present heard how each Locality Team contained 1 Police Sergeant, 4 Police Constables, and up to 16 Police Community Support Officers. In the structure Community Safety Subgroups would remain, as would Police and Communities Together (PACT), and Multi-Agency Action Groups (MAAG), with the latter being reinvigorated.

Members heard a number of anonymised case studies, which served to highlight how the teams were successfully working together to address issues more thoroughly, in order to reduce the numbers of repeat calls and therefore the demand on services. The approach worked by identifying and prioritising risks and working to reduce them, through a joint approach with wraparound support.

The underlying principle of the service was to manage demand more effectively, with the right public services being deployed at the right time in the right place. It was hoped that this would reduce ongoing demands, and avoid escalation to more intensive and costly services.

Questions were asked as to whether repeat callers were still prosecuted for wasting Police time. It was noted that practice was still used, but also Criminal Behaviour Orders could also be issued with practical positive steps to try to address underlying issues.

Members questioned the progress on addressing rural crime in the area. It was noted that work was happening in a number of areas, sharing information with partners in neighbouring authorities, issuing crime prevention advice and working

with teams who focus on travelling criminals. It was agreed that feedback would be provided to Councillors at the appropriate time, mindful of sensitivities.

Members noted plans to further include volunteers in community safety work within the locality, with many already having expressed an interest, and it was agreed to give feedback on proposals and involve Members in these discussion once a number of logistical issues had been dealt with.

The importance of feedback to the public, and engagement was noted, as was the link between this and public perception. Members heard how it was the intention to produce a local newsletter, accessible to readers and without jargon, highlighting successes and challenges in the locality.

Questions were raised about how performance and success would be measured. The difficulties in measuring areas such as prevention were acknowledged, but it was noted that a robust performance framework was in place, managed through the Safer Barnsley Partnership and its delivery partnerships. Success could also be measured through considering the maturity of the model, demonstrating the impact of wider collaboration, and through tangible case studies. It was suggested that the team could be invited to a future meeting of the Area Council to consider performance and highlight progress made.

The meeting discusses the Police Station located in Penistone, and it was acknowledged that a presence was required in the area; however the Force was looking at refreshing its estate strategy. Suggestions were made that increasing co-location of complementary services could have performance benefits in addition to being financially advantageous. However, it was also acknowledged that officers were increasingly out of the office, working within the community they served.

Members welcomed the Service in the area, praising the work undertaken to date. The benefits of closer collaboration were acknowledged, as was the ability for partners to hold each other to account.

RESOLVED:-

- (i) That members of the Safer Neighbourhood Service be thanked for their attendance;
- (ii) That officers be invited to a future meeting of the Area Council to consider the performance of the service after 6-12 months.

Chair

MEETING:	South Area Council
DATE:	Friday, 20 October 2017
TIME:	10.00 am
VENUE:	Meeting Room, Wombwell Library

MINUTES

Present Councillors Stowe (Chair), Coates, Franklin, Daniel Griffin, Lamb, Markham, Saunders, Shepherd and R. Wraith.

18 **Declarations of Pecuniary and Non-Pecuniary Interests**

No Member wished to declare an interest in any item on the agenda.

19 **Minutes of the Meeting of South Area Council held on 1st September, and 19th September, 2017 (Sac.20.10.2017/2)**

The meeting considered the minutes of South Area Council held on 1st September, and 19th September, 2017.

RESOLVED that the minutes of the South Area Council held on 1st September, and 19th September, 2017 be approved as a true and correct record.

20 **Notes from the Ward Alliances (Sac.20.10.2017/3)**

The meeting received the notes from the following Ward Alliances:- Hoyland Milton and Rockingham held on 4th September, 2017; Wombwell held on 20th September, 2017; and Darfield Ward Alliance held on 21st September, 2017.

RESOLVED that the notes from the Ward Alliances be received.

21 **Report on the Use of Ward Alliance Funds (Sac.20.10.2017/4)**

The item was introduced by the Area Council Manager, who gave a brief overview of the report.

It was noted that Darfield Ward Alliance had around £4,700 remaining from a starting balance of £16,259.46. Hoyland Milton & Rockingham had approximately £2,800 remaining from their opening balance of £20,193.10. Wombwell started the financial year with a budget of £10,193.04, and had £9,528.04 remaining. Members in the Wombwell Ward were encouraged to accelerate progress of suitable projects where possible.

RESOLVED that the report be noted.

22 **Performance Report (Sac.20.10.2017/5)**

As there had been delays in scheduling contract management meetings with many of the providers, it was noted that it had not been possible to produce a performance report in advance of the meeting.

RESOLVED that the item be deferred to the next meeting of the Area Council.

23 Grantfinder Open 4 Community - Presentation by Idox (Sac.20.10.2017/6)

Martin Clancy, Enterprise Account Manager for Idox, was welcomed to the meeting to speak about Grantfinder.

Members heard about the work of Idox, currently supporting 90 Local Authorities, with 30 years of experience. 40 researchers were employed to ensure information supplied through Grantfinder had all the relevant information possible, and that this was up to date.

Those present heard how Grantfinder was only one of the products offered by Idox, and others included such as Policyfinder and Open 4 Communities.

Members received a brief demonstration of the Grantfinder system, and a discussion was entered into around the uses and merits of the system. It was noted that access to Grantfinder was £7,000 per year, with an additional £3,000 of additional one off set up costs for Open 4 Communities. This included initial training for 10-20 officers, and access to the Idox helpdesk, as well as online resources. It was noted that costs for Grantfinder could be reduced slightly through longer term contracts.

It was noted that purchase of the Grantfinder package would be considered by the Area Council in due course, mindful of the current budgetary constraints.

RESOLVED that thanks be given for the presentation.

24 Reducing the strength (Sac.20.10.2017/7)

The item was introduced by Diane Lee, Head of Public Health, who made Members aware of the work undertaken within Barnsley town centre under the banner 'Reducing the Strength'.

The issue was that high strength alcohol was being sold by off-licences, often in single cans at low prices. This was having a number of impacts in the short term, which included increased anti-social behaviour and littering. These were in addition to the longer term effects on people's health.

The campaign was designed to work with licensees in order to make them aware of the issue, and appeal to them to work with the public services in order to reduce the problem. Significant impacts had been seen within the town centre, and the campaign sought to go further, marking cans in order for any litter to be used to identify the vendor.

Members were invited to discuss the scheme, and the possibilities for rolling this out in the South area. A small team would be available to support, visiting off-licences and encouraging social responsibility. It was suggested that an overview of premises where there may be potential issues be developed and this be consulted with the Area Council and Ward Alliances as a starting point.

Those present noted the cost of crime and disorder, and longer term health costs, and supported further discussion at the next Area Council meeting on the item.

RESOLVED that the next Area Council meeting further discusses the possibility of implementing the 'Reducing the strength' initiative locally.

25 Social Isolation (Sac.20.10.2017/8)

Anna Tummon, Health and Wellbeing Officer, was invited to the meeting to present the report, which she had assisted to develop with the previous Area Council Manager.

Members were reminded of previous discussions around social isolation and the decision for officers to develop a number of options. Three options were presented and discussed by Members, and it was noted that costs were based on the Social Isolation project in Penistone.

Some concern was expressed around volunteers befriending, and assurances were given that appropriate DBS checks and training would be given.

Discussion noted more than just elderly could be isolated, with young parents being given as an example, and that certain geographies could be more isolated due to a lack of transport.

It was suggested that though the options presented seemed appropriate, further work ought to be undertaken to more adequately understand the needs in the area, and what support mechanisms were in existence. However, it was also acknowledged that by its very nature much isolation may be hidden.

RESOLVED that a workshop is held to discuss social isolation in more detail, mapping known issues in the area and existing provision.

26 Procurement and finance update (Sac.20.10.2017/9)

The Area Council Manager introduced the item, reminding Members of the decisions made at their previous meeting, held on 19th September, 2017.

The attention of Members was drawn to 4.1 of the report, which highlighted that approximately £41,000 remained unallocated in the 2018/19 financial year.

Members noted a number of areas where the Area Council had previously expressed an interest in potentially investing, including the previous agenda items relating to social isolation and Grantfinder.

It was suggested that further more in depth discussion be scheduled at a future meeting of the Area Council.

RESOLVED that the report be noted.

Chair

This page is intentionally left blank

Item 29

BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is not a Key Decision within the Council's definition and has been included in the relevant Forward Plan

Report of the Executive Director (People)
to Cabinet

(20th September 2017)

BARNSELY YOUTH JUSTICE PLAN (2017/18)

1.0 Purpose of the Report

1.1 To present, for Cabinet's consideration, the Barnsley Youth Justice Plan (2017/18).

2.0 Recommendations

2.1 Cabinet is recommended to endorse the Barnsley Youth Justice Plan (2017/18) for adoption by Council.

3.0 Introduction

3.1 The Crime and Disorder Act (1998) requires Youth Offending Teams in every area of the country to produce an annual Youth Justice Plan.

3.2 The Plan, which is attached as Appendix 1, provides an indication of the progress and achievements made by the Barnsley Youth Offending Team (YOT) in improving youth justice provision, in the Borough.

4.0 Current Position

4.1 First Time Offending

4.2 Up to 2016, the rate of first time entrants into the Criminal Justice System continued to reduce in Barnsley. Since then, the rate of performance has flattened and, in response, the Barnsley Youth Justice Service is working in partnership with South Yorkshire Police to address key challenges.

4.3 Among the issues identified for development are, firstly, a change to the referral pathway from police to the youth justice service, including changes in the role of seconded police staff and, secondly, the introduction of an outcome focused, strengths based cautioning approach, to youth offending.

4.4 Re-offending

4.5 Re-offending levels and rates have remained stable and continue to reflect good performance in comparison to other areas in the Yorkshire and Humber Region. The enclosed Youth Justice Plan outlines how the Barnsley Youth Justice Service will work with its partners, including South Yorkshire Police and the Probation Service, to continue to improve these rates, most critically, through changes to the referral process from the Police to the Youth Justice Service.

4.6 Use Of Youth Custody

- 4.7 The use of youth custody in the Borough has started to increase albeit from a very low baseline. One of the potential reasons for this are changes to the court system and, to consider this further, the Youth Justice Service is co-ordinating a multi agency audit of cases of young people entering custody, to be overseen by the Crime and Anti Social Behaviour Delivery Group (incorporating the Youth Offending Management Board). This will lead to appropriate targeting of resources, action and evaluation to ensure the right solution to each case is put in place.

5.0 Proposal and Justification

- 5.1 In considering recent performance, together with the priorities and risks outlined in the Youth Justice Plan, Cabinet may recall, following its meeting held on 5th October, last year, that the Barnsley Youth Justice Service was the focus of a very positive inspection by Her Majesty's Inspectorate of Probation (HMIP), during July 2016.
- 5.2 In particular, the inspection highlighted some aspects of working practice as exemplary and praised the tenacious approach of staff. The Barnsley Youth Justice Plan builds on the significant strengths and areas for further development, identified in the HMIP inspection. These include a trauma informed approach to service delivery; ensuring service provision is sensitive to learning need and the risk of neglect, as well as monitoring and supporting outcomes for children in care and care leavers.
- 5.3 The Youth Justice Service continues to develop practice and, via established partnership working, referral order work will become more outcomes based and young person led. Indeed, as part of sector led improvement, this model has been adopted by several other YOTs.

6.0 Consideration of Alternative Approaches

- 6.1 None, applicable. The formulation of a Youth Justice Plan is a statutory requirement arising from the Crime and Disorder Act (1998).

7.0 Implications for Local People and Service Users

- 7.1 As part of the Integrated Youth Support Service, a strategic priority for the Youth Justice Service will be to reduce both the number of first time offenders and the rate of re-offending, across the Borough, including through diverting young people from harmful or risky behaviour. Resulting progress will ensure local communities benefit through a reduction in crime, disorder and anti social behaviour.
- 7.2 Of service users who are at risk of custodial sentences, particularly through persistent, non compliance with court orders, the strategic priority will be to improve service engagement with such young people as part of improving their experience of youth justice and motivating them to achieve their potential.

8.0 Financial Implications

8.1 There are no direct financial implications arising from this report and attached plan for 2017/18. It is envisaged that the actions and priorities for 2017/18 would be delivered within existing resources by the Service and partner organisations. Current budgeted spend for the Youth Justice Service is approximately £1.3 million of which Barnsley MBC (£0.5 million) and Youth Justice Board grant (£0.4 million) are the main contributors.

9.0 Employee Implications

9.1 There are no workforce implications emerging through consideration of this report and enclosed Plan.

10.0 Communications Implications

10.1 There are no communications implications for the Council arising through the report. The Youth Justice Plan (2017/18) will be published and signposted via the Council's Web Site.

11.0 Consultations

11.1 Whilst no consultations have taken place in the production of the Plan, regular feedback from service users and their families is an important means of informing improvement in the quality of ongoing service provision.

12.0 The Corporate Plan and the Council's Performance Management Framework

12.1 Improving reductions in the rate of first time offenders, re-offending and youth custody, among young people, through a robust Youth Justice Plan will support the following Corporate Plan priority outcomes:

- Improving people's potential, through making young people more resilient to the risk of offending and re-offending and enabling their energies to be diverted into positive activity.
- Through helping reduce crime, disorder and anti-social behaviour, it will enable communities to become safer and stronger

12.2 In addition, the priorities of the Plan will help in developing stronger families and as a result, a stronger Barnsley. This forms part of our 'Vision' for children, young people and families, within the Barnsley Children and Young People's Plan (2016-19)

13.0 Promoting Equality, Diversity and Inclusion

13.1 Multi agency audits of practice, together with a consultation that will form part of an impending review of the targeted youth support 'offer' in Barnsley will help in identifying any unmet specific needs emerging among young people with protected characteristics, as defined in the Equality Act (2010) leading to action, on a case by case basis, where required.

14.0 Tackling the Impact of Poverty

14.1 There are no direct implications for tackling family poverty arising through the Youth Justice Plan.

15.0 Tackling Health Inequalities

15.1 Equally, there are no implications for tackling health inequality or the promotion of public health arising through the Plan. Young people are offered lay visits as part of ensuring any needs are met, whilst in custody.

16.0 Reduction of Crime and Disorder

16.1 In particular, please see Paragraphs 7.1 and 12.1.

17.0 Risk Management Issues

17.1 The tracking of first time offenders, re-offending rates, no court disposal and entries into custody will form part of the Education, Early Start and Prevention Service (Business Unit 1) operational risk register as part of ensuring mitigating actions are taken, where required, in order to improve performance.

18.0 Health, Safety and Emergency Resilience Issues

18.1 There are no health, safety or emergency resilience considerations, emerging for the general public, through this report.

19.0 Compatibility with the European Convention on Human Rights

19.1 There are no implications, concerning the application of the EU Convention, in managing the Youth Justice Plan.

20.0 Conservation of Biodiversity

20.1 No implications have arisen, concerning the protection of the local environment and the conservation of biodiversity, through this report.

21.0 Glossary of Terms and Abbreviations

21.1 None, applicable.

22.0 List of Appendices

22.1 Appendix 1: Barnsley Youth Justice Plan (2017/18)

23.0 Details of Background Papers

23.1 Background papers used in the production of this report are available to view by contacting the Barnsley Youth Justice Service Manager, McLintock's Building, Summer Lane, Barnsley, South Yorkshire, S70 2NZ or telephone (01226) 774986

Officer Contact: Nina Sleight (Head of Early Start, Prevention and Sufficiency)
People Directorate, Barnsley Metropolitan Borough Council

Tel. No. ((01226) 773629 or e-mail ninasleight@barnsley.gov.uk)

Date: 4th September 2017

Financial Implications/
Consultation <i>(to be signed by senior Financial Services Officer where no financial implications</i>

This page is intentionally left blank

Barnsley Youth Justice Plan

2017/18

Introduction

Barnsley's Youth Justice Service sits within the Local Authority's Targeted Youth Support Service. The governance of the provision has changed in 2016/17. In collaboration with the Community Safety Partnership the governance of Youth Justice provision has changed with the Youth Offending Management Board merging with a Community Safety Partnership sub-group to develop a new Crime and Anti-Social Behaviour Board.

This development enables the service to consider crime and anti-social behaviour across all ages and to recognise the distinctive needs and behaviours of children and young people within this area. The Board is chaired by Margaret Libreri, Service Director for Education, Early Start and Prevention and the Barnsley Crime Manager, DCI Waring.

With any new arrangement it is appropriate to review the effectiveness of change after a period and the Board will be reviewing how well the new arrangements work after the first year.

In 2016, Barnsley's Youth Justice provision was inspected by HMI Probation, who undertook a Short Quality Screen inspection focusing on post court work. The outcome of the Inspection was very positive with inspectors commenting favourably on a range of different aspects of service delivery they had seen.

DRAFT

Structure and governance

Barnsley Council is divided into three operational directorates; People, Place and Communities. The Youth Justice Service is based within the Education, Early Start and Prevention Business Unit within the People Directorate. The Youth Justice Service forms part of the Targeted Youth Support Service based within that Unit.

The Youth Justice Service Manager is line managed by the Head of Service for Early Start, Prevention and Sufficiency.

The Local Authority provides oversight of Youth Justice provision through the Crime and Anti-Social Behaviour Board. The Local Authority includes performance data from Youth Justice provision in its corporate quarterly reporting and performance data set.

This oversight arrangement extends to Community Safety and Public Protection Incidents, issues arising from late submission of information following a young person going to a custodial setting and completion of the National Standards audits.

The Crime and Anti-Social Behaviour Board, through the Board's action plan, is able to support Youth Justice provision in addressing barriers to service delivery and service improvement. The new Board structure sees a broader range of partners engaged and offers a fuller opportunity to address barriers as they arise.

The Crime and Anti-Social Behaviour Board monitors performance against the conditions of grant by exception. There have not been any recent issues with the timely submission of data. Information for the secure estate is generally provided on time and where not the Youth Justice Board Business Support Team within the region liaise directly with the Youth Justice Service Manager enabling any systemic issues to be quickly identified and overcome. Community Safety and Public Protection Incidents, where relevant, are managed through local Safeguarding Board procedures and through internal reviews of practice.

The Youth Justice Service has an Improvement Plan which is closely monitored. Recommendations from Community Safety and Public Protection Incidents, National Standards Audits and other areas are managed through the Youth Justice Improvement Plan.

The Crime and Anti-Social Behaviour Board regularly reviews information at a case level, principally in relation to custodial sentences and the use of remand. Through consideration of case level information and information at a more systemic level the Board is able to support the Youth Justice Service as part of an effective multi-agency partnership.

The Local Authority is also to shortly undertake a review of services to teenagers and their families. The Targeted Youth Support service, in which Barnsley's Youth Justice Service sits, will be in the scope of the review and staff, managers and service users will contribute to the review's findings.

Resources and value for money

The Youth Justice grant is used to fund Youth Justice provision within Barnsley and is not used for any other purpose.

The staffing structure supporting Youth Justice provision demonstrates that the partnership is supported currently by staff from South Yorkshire Police, the HMPPS, the NHS, Local Authority Education services and Children's Social Care.

Partnership Arrangements

The Youth Justice Manager is an active member of the Barnsley Safeguarding Children Board attending both the full Board and a number of sub-committees. The Youth Justice Manager, in addition to work for the Crime and Anti-Social Behaviour Board also attends the other two Operational groups for the Community Safety partnership and the Community Safety Partnership itself.

The Youth Justice Service Manager also represents the four South Yorkshire Youth Offending Teams at the South Yorkshire Criminal Justice Board. Youth Justice provision within Barnsley is also represented at the MAPPA Strategic Management Board and the South and West Yorkshire Resettlement Consortia at an operational and strategic level.

Youth Justice provision is regularly represented within MARAC, including chairing MARAC meetings when appropriate.

The Youth Justice Service Manager also chairs the Channel Panel and attends the Silver Prevent group. Staff who deliver Youth Justice provision have received WRAP training as part of the work of 'PREVENT'.

Youth Justice provision within Barnsley is supported by several services commissioned from 3rd sector providers. Working in partnership with neighbouring Youth Justice Services, Barnsley commissions South Yorkshire's restorative justice services, victim liaison and unpaid work capacity through a South Yorkshire tendering process. The tendering work is commissioned from Sheffield City Council and the current providers of this service are Remedi.

Provision of Appropriate Adult services to young people (and vulnerable adults) detained by the police from Doncaster, Barnsley and Sheffield is also a joint tender and this service is currently provided by SOVA.

The Youth Justice Service in Barnsley commissions Educational Psychology capacity directly from the Local Authority Community and Education Psychology service.

The service is closely aligned with the Liaison and Diversion provision in the area. Liaison and Diversion staff are based within the Youth Justice Service and assess and screen young people in the Criminal Justice System in Barnsley.

Barnsley's Youth Justice Service is also supported by direct commissioning of services through the Local Authority. This provision provides support to the diversion scheme, provision of ETE mentors and support for families. Support for families, through a model of Family Mediation is extended as a result of investment from the Troubled Families programme and this service is provided by Remedi. During the first quarter of 2017/2018 the provision of children's substance misuse services has been transferred to the Targeted Youth Support Service following the external provider going into administration in April 2017.

Risks to future delivery against the Youth Justice outcome measures

The overall performance in reducing First Time Entrants has been good over the past two years. Recently there has been a levelling off in the trajectory of improvement. Through work with South Yorkshire Police via the South Yorkshire Criminal Justice Board a refined policy has been agreed which will improve the level of First Time Entrants further. The service is currently negotiating at the Barnsley district level, implementation dates for this process.

The non-court disposal model has been influential across the region. Barnsley's re-offending rates have remained good throughout the last year and remain around 30%, significantly better than the English, South Yorkshire or family averages. However, as the cohort shrinks through reducing First Time Entrants it is forecast that the re-offending rate will increase if no further changes are made.

The introduction of the revised model within the Barnsley district will allow the service to begin to work with young people at risk of re-offending significantly earlier than currently. It is anticipated that this will lead to positive change in re-offending rates.

Having enabled the non-court disposals model to embed as the service undertook a number of organisational changes the service will start to regularly track re-offending rates across the whole youth justice cohort. This will enable the service to identify areas for improvement.

In partnership with Remedi the service has significantly re-worked the Referral Order Panel model in Barnsley. The model has moved from a focus on activities to a focus on outcomes. Evaluation data is suggesting that the new model is being very positively received by those who participate in it. This new approach will play a key role in improving re-offending rates for Referral Orders. It is positive to note that this model of Referral Order Panel, since its development in October 2016, has been taken up by a number of other services across the country.

As we conclude negotiations at Barnsley district to introduce changes to how the non-court disposal process works the service will be able to introduce the same approach to non-court disposals that is used with Referral Orders, further strengthening them as an intervention and improving the service to young people, their families and the victims of offences.

The service will move then to introduce the same approach for Youth Rehabilitation Orders and Detention and Training Orders.

The number of young people sent to custody who are resident in Barnsley has fluctuated through the year, but is currently increasing. A challenge with this area of performance is the relatively low numbers of young people involved, meaning that a small increase can show a high percentage shift. The Crime and Anti-Social Behaviour Board has requested a multi-agency audit of this area and this will be completed in September 2017 with outcomes and actions tracked through the Board.

Of the cohort of young people who have gone to custody, several have received custodial sentences for serious first offences. Of the remainder, the majority, most have gone to custody due to persistent non-compliance with court orders. The service continues to review and refine the approach to young people in breach of their orders to ensure that the service is working hard to make engagement our issue.

Children in Care.

Data suggests that young people in care are a relatively small component of the First Time Entrant population. The manager who oversees the allocation of non-court disposals is aware of the need to ensure that behaviour that would not be criminalised in a family home is not criminalised within a Children's Home. The service also seeks to ensure that the Code for Crown prosecutors is applied when considering non-court disposals. Overall we see very few young people who are Looked After entering the criminal justice system.

Of those that do we see low levels of re-offending for most young people. Their social workers, carers and the young people themselves do a great job in changing behaviour and making good progress. For a very small number of young people who Looked After we do see higher rates of re-offending. Further on in our plan we talk about becoming a Trauma Informed Service. Part of our drive to do this comes from reflecting on the needs of some of our Looked After young people and asking how we can meet their needs better.

Higher rates of re-offending lead to more serious sentences and some of those young people from Barnsley who are sent to custody are Looked After. When this happens we work closely with our colleagues in Social Care to make sure their needs are met in custody and that we plan well for their future when released.

Priorities

Barnsley Safeguarding Children Board recently agreed a new policy around neglect, recognising the significant impact this has on children and young people's lives. Teenagers rely on the parents and carers for emotional support, for guidance and boundaries and help in becoming young adults.

Many of the young people the service works with and who present with the greatest challenges have been neglected by their parents or carers. That neglect leaves them vulnerable to sexual and criminal exploitation and involvement in problematic peer relationships and interactions.

We have begun to learn recently too about the impact of trauma on those same children. Advances in science have shown how the brains of traumatised children have a different shape and how prevalent the experience of trauma is.

Research through the Association of Youth Offending Team Managers has shown the prevalence of learning difficulty and disability amongst the young people we work with and it is hypothesised that the parents may have additional need too.

Neglect, trauma and learning create real challenges in practice. Through the Liaison and Diversion partnership the service is better able to routinely assess whether children have learning needs. In partnership with Liaison and Diversion and BSARCs the service will shortly begin work looking at how it will become a trauma informed service. Through the service's work with the Neglect Strategy and its implementation, the service will support staff to gain a greater understanding of neglect and how to respond to it.

The good practice in Barnsley over the last 3 years with First Time Entrants and re-offending needs to be further embedded and refined. The service has agreement through the South Yorkshire Criminal Justice Board to change the referral routes between the Police and the Youth Justice Service and those changes need to be implemented as a matter of priority in 2017. These changes will ensure that Barnsley's re-offending rates can continue to be some of the best in the region.

The Local Authority is planning to undertake a review of the delivery of services to teenagers and their families. Targeted Youth Support including the Youth Justice Service will be in the scope of the review. The review will take place during 2017/18. The service will contribute to the review and ensure that the needs of young people in the criminal justice system are reflected in the outcome of the review.

Young people in the criminal Justice system are disproportionately likely to mental health and developmental issues. Our alignment with local Liaison and Diversion services has produced benefits for young people with these needs. However, we remain concerned at the way in which young people with autism receive a timely diagnosis. This can currently take a long time and a key priority is to see this process speeded up.

DRAFT

Youth Justice Plan for 2017/18

Priority Area	Action	Owner
First Time Entrants	Bring FTE's to below 350 per 100,000 of the eligible population	South Yorkshire Police and Targeted Youth Support – Early Intervention and Prevention Manager and Youth Justice Manager
	Introduce an outcomes focussed, strengths based approach to non-court disposals learning from Referral Order practice changes	
Re-offending	Ensure that the overall figure remains at 30%	Targeted Youth Support
	Track re-offending rates and begin to refine service delivery against observed changes.	Youth Justice Service Manager
	Introduce the refined Police-Youth Justice referral pathway	South Yorkshire Police and Targeted Youth Support – Early Intervention and Prevention Manager and Youth Justice Manager
Use of Custody	Ensure that custody use, where a community sentence is a viable alternative, does not increase.	Youth Justice Service Manager
	Undertake a multi-agency audit of young people going to custody to learn how to change practice in the future	Youth Justice Service Manager
Practice	Audit and change service delivery to ensure that it is sensitive to <ul style="list-style-type: none"> • Learning need • Neglect • Trauma 	Youth Justice Service Manager
Children in Care	Continue to monitor service performance for children in care across First Time Entrants, re-offending and custody.	Youth Justice Service Manager and Head of Service, Children in Care.
Young people with autism	Ensure that the time taken for diagnosis and assessment of Autistic Spectrum needs is completed within 6 months of referral	Youth Justice Service Manager, CCG Representative, YOT Board.

This page is intentionally left blank

Item 30

BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is a not Key Decision within the Council's definition and has not been included in the relevant Forward Plan

REPORT OF THE EXECUTIVE DIRECTOR FOR PLACE TO CABINET ON 9TH NOVEMBER 2017

Revision to Assisted Waste and Recycling Collection Policy

1. PURPOSE OF REPORT

To set out the proposed changes to the current Assisted Collection Policy, highlighting amendments to the eligibility criteria and the introduction of an administration and renewal fee.

2. RECOMMENDATIONS

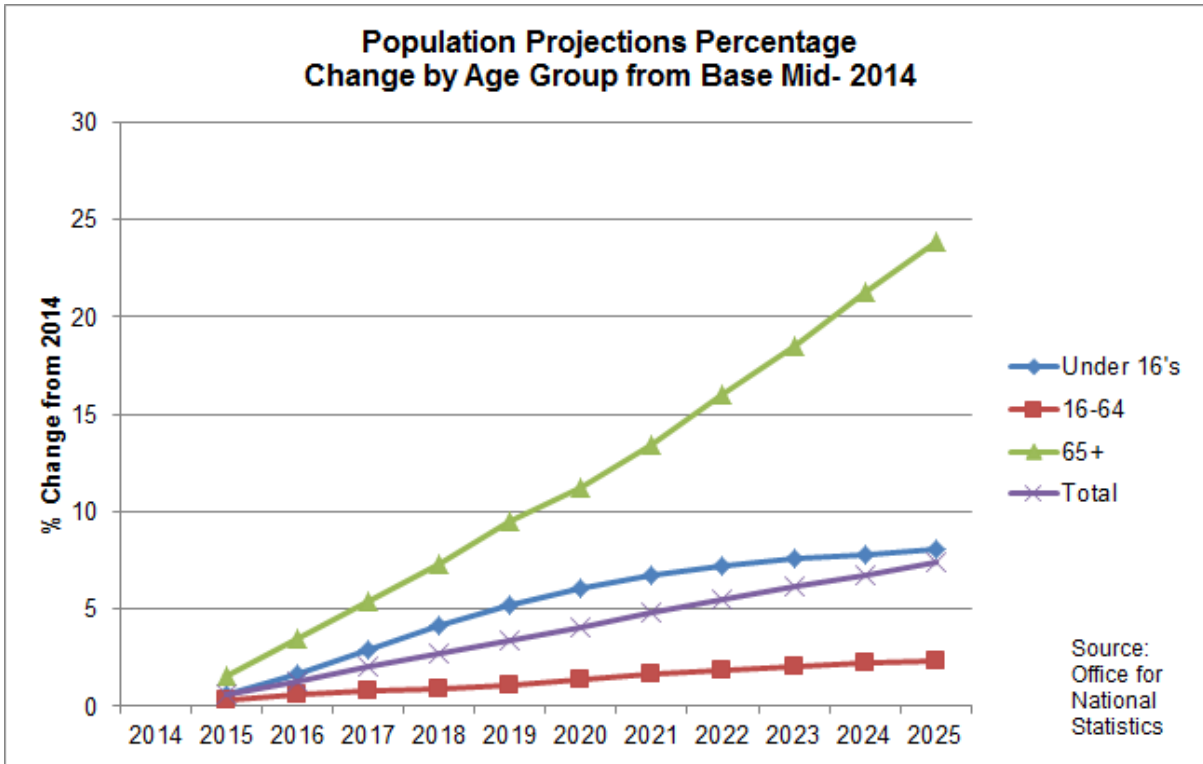
- 2.1. To amend the current eligibility criteria so that the age of applicants is no longer considered as a determining factor, for new applicants after 1st December 2017;
- 2.2. To support Option 2 to introduce a single, one-off administration fee contribution of £10 (marked as C in the table at 4.3.15), which will be applied to all current service users receiving the service after 1st December 2017. All future new applicants will also be charged a single, one-off administration fee contribution of £10 thereafter 1st December 2017;
- 2.3. To introduce a revised application process for service users to reduce the time taken to determine applications; and
- 2.4. To support a pilot project that determines whether waste and recycling technology is suitably developed to consider the implementation of an 'on-demand' assisted collection.

3. INTRODUCTION

- 3.1. The Council's Assisted Collection service has been in place for over 20 years and has changed very little over that time. The service is accessible for all residents who meet one of the following criteria;
 - Applicants are 80 years old or over;
 - Applicants have a physical disability and don't live with anyone who can put refuse containers out for collection.
- 3.2. The Waste Collection service currently provides assisted collections to 4,325 properties (c.4%) in Barnsley. However, following a data cleanse this is expected to reduce to 2672.
- 3.3. On average the service receives 32 new application each month, 70% of which are automatically eligible for the service due to the age of the applicants being 80 years

or older. The remainder request the service on the grounds that they are physically unable to move their bins to the kerbside for collection.

3.4. This bias in application eligibility towards the age based criteria is supported by the ONS mid 2014 based population projection estimates. This data demonstrates that Barnsley has an aging population with the age range demographic experiencing the most growth being the 65years +. By 2045 it is estimated that the 65+years demographic will make up almost 25% of the total population.



3.5. Further analysis shows that there are 11,000 residents in Barnsley who are aged 80 years or older and who would automatically qualify for an assisted collection service based on the current criteria.

3.6. Observations carried out by the Service indicate that on average an assisted collection takes 1 min 30 sec longer to carry out than a standard kerbside collection. This may not appear to be a significant amount of time in isolation, however, when multiplied to reflect the current number of active service users this equates to around approx. 100+ hrs per week of front line service capacity.

3.7. In order to apply a degree of control to the total number of residents receiving the service, the current database of active users is refreshed every 2-3 years. This involves writing to all users and requesting notification that they still require the service. Typically around 25% of all users contacted no longer require the assisted collection service.

3.8. With the pressure on front line services to operate with greater efficiency and productivity against a backdrop of increasing demand for services, due to an aging population and increasing housing levels, existing policy's must be reviewed to ensure they are fit for purpose for the next 3-5 years. The following sections set out the proposals and rationale for amending the current assisted collection policy with a view to maximising efficiency and productivity of front line services.

4. PROPOSAL AND JUSTIFICATION

4.1. The following sets out the options with regard to potential policy changes.

4.2. Option 1 – Do Nothing

4.2.1. Preserving the current Policy puts the front line waste collection service at risk of ever increasing demand. As highlighted in paragraph 3.6, each and every assisted collection carried out reduces the overall daily collection capacity of the front line crews and reduces overall productivity levels. In short, in the time it takes to carry out 1 assisted collection, 5 standard collections could be completed.

4.2.2. With an aging population and an annual increase in the nett number of households (approximately 800-1300 additional properties per year are being constructed) the core aim of the Waste Collection service is to maximise the use of its resources so that it can absorb demand without additional investment.

4.2.3. If the policy is not amended as proposed then the result would be less efficient and less productive collection rounds which are less able to absorb the increasing demand for services. This could lead to the service requiring additional resources (vehicles and staff) at significant additional cost to the Authority sooner than originally forecast. The current cost of providing a refuse collection vehicle and three- man crew is around £130k.

4.2.4. Alternatively, by trying to absorb the increasing demand within existing resources would put additional pressure on an already stretched service which in turn would result in a poorer quality of service for all users and additional workflow though supporting council services i.e. Customer Services (call centre and complaint teams)

4.3. Option 2 – Proposed Policy Amendments

4.3.1. The proposed policy changes can be categorised in the following way;

- Changes to eligibility criteria;
- Changes to evidence required to support an application;
- Changes to the renewal frequency;
- Changes to the recovery of administration and processing costs; and
- Changes to the default service provision for eligible users.

4.3.2. Eligibility Criteria

4.3.3. As highlighted in paragraph 3.1 the current criteria for eligibility centres on two key factors;

- The applicant being 80 years or older and not living with anyone who can put bins to the kerbside; or
- The applicant having a physical disability and not living with anyone who can take bins to the kerbside.

- 4.3.4. The proposed change to the current eligibility criteria is to remove the age trigger and simply rely on applicants demonstrating that they are unable to move bins to the kerbside because of a disability or medical condition.
- 4.3.5. This would reduce the exposure of the service to an increasing number applicants who would be automatically entitled through their age alone and instead base the criteria for eligibility on whether or not, irrespective of age, the resident can place their bins out for collection at the kerbside.
- 4.3.6. The proposed change to eligibility is in keeping with the policy adopted by other Councils across the country i.e. Newcastle, Salford, Rochdale, East Cambridge, N.E. Lincs', Durham and Huntingdonshire.
- 4.3.7. Supporting evidence
- 4.3.8. The current policy requires no evidence to be supplied in respect of an applicant's age. Instead the service cross reference the applicant's submitted details with the details held on existing council systems (i.e. Academy).
- 4.3.9. With regard to providing evidence with respect to eligibility on disability or medical grounds the proposal is to leave this unchanged. Applicants will still be required to submit a G.P. authorised application form which is evidenced by obtaining a stamp from their G.P.'s practice.
- 4.3.10. Renewal Frequency
- 4.3.11. The proposal is to renew the active list every 12 months, rather than writing to users every 2/3 years, to improve the accuracy of the information that is kept on eligibility for the assisted service.
- 4.3.12. By renewing the active list more frequently will allow the service to maintain as accurate a record as possible so that collection resources are not directed to properties that no longer qualify or require the assisted collection service.
- 4.3.13. This change in frequency better discharges our responsibility under Schedule 1 of the Data Protection Act 1998 -

Principle 4 – Personal data shall be accurate and, where necessary, kept up to date.

4.3.14. Recovery of Administration costs

- 4.3.15. A variety of fee arrangements were considered. These can be seen in the following table

Assisted collection options	2018	2019	2020	2021	2022	Total
A) Administrative fee contribution to all new members plus annual renewal fee						
Number of new applicants per year	360	360	360	360	360	
Number of renewals of these applicants		360	720	1080	1440	
Total	360	720	1080	1440	1800	
	£3,600	£7,200	£10,800	£14,400	£18,000	£54,000
B) Administrative fee contribution to all members and renewal fee each year thereafter						
						Total
Number of existing members	2672	2532	2392	2252	2112	
Number of new members each year	360	360	360	360	360	
Residents leaving scheme	500	500	500	500	500	
Total	2532	2392	2252	2112	1972	
	£25,320	£23,920	£22,520	£21,120	£19,720	£112,600
C) Administrative fee contribution to all existing members and new members with no renewal fees						
						Total
Number of existing members	2672					
Number of new members	360	360	360	360	360	
Residents leaving scheme	500					
Total	2532	360	360	360	360	
	£25,320	£3,600	£3,600	£3,600	£3,600	£39,720

4.3.16. It is proposed to introduce a single one off administration fee contribution of £10 (marked as C in the table above) which will be applied to all current service users receiving the service after 1st December 2017. All future new applicants will also be charged a single one off administration fee contribution of £10 thereafter 1st December 2017.

4.3.17. The administration contribution fee is payable on application and will be used to offset the cost of processing the application / renewal and a visit to the property by the waste collections team to agree the level of service required by the resident.

4.3.18. Redefining the Default Service Provision

4.3.19. Residents eligible under the proposed policy changes will have their waste and recycling collected from an agreed location on their property that is safe and accessible for the refuse collection crews.

4.3.20. The service will provide an assisted collection service to those residents who are unable to place waste and recycling bins /sacks on the kerbside because of a medical condition or disability regardless of age. As part of the assessment process checks will be undertaken to ensure that there is no-one else living at the property that is able to move bins to the kerbside.

4.3.21. This default service offer will include the collection of the grey residual waste and will also include the provision of recycling services, namely; green garden waste; and blue & brown recycling. Provision of the recycling services will be assessed by Waste Officers based on quantities of material produced by the household.

4.3.22. The proposed policy changes are summarised in Appendix B.

4.4. As part of the implementation of these policy changes to support the consideration, evaluation and potential piloting of new technology being developed around 'on-demand' waste collection services.

4.4.1. Technology in the waste and recycling sector exists that can monitor levels of waste within the container. Service data generated by the unit can also predict how long it will take for a bin to become full.

4.4.2. Once a container reaches a predetermined capacity level it can alert services requesting it to be emptied. When services have a number of these units deployed, management software can also develop collection routes based upon the collection data.

4.4.3. From a customer perspective, this would mean that the bin would only be emptied once it had reached a predetermined level.

4.4.4. From a service perspective it starts to allow services to be routed upon demand, rather than attending to every bin every collection.

4.4.5. There are potential implications for both customers and the service. By piloting this we can determine how effective and efficient this could make the service for a potential future roll out.

5. IMPLICATIONS FOR LOCAL PEOPLE/SERVICE USERS

5.1. The revised policy for Assisted Collections will continue to fulfill the needs of those residents who genuinely require assistance to move their waste and recycling bins to the kerbside for collection. An Initial Equality Impact Assessment has been completed and is attached at Appendix C. The EIA sets out sources of advice for residents, the arrangements that will be in place for people who are unable to submit an online application for assisted collection, and identifies that work has also been taking place with GP practices to ensure that they are aware of the revised policy. It also recommends that trends in take-up of the revised assisted collections service are monitored, so that the impact can be reviewed, and assurance provided that the revision to the service and application fee have not deterred potentially eligible people from applying for assistance.

5.2. Existing service users will be unaffected by the proposed changes to the eligibility criteria as it is recommended that the changes are only applied to new applicants.

6. FINANCIAL IMPLICATIONS

6.1. Consultations have taken place with representatives of the Service Director – Finance (S151 Officer).

6.2. It is proposed to introduce a one off £10 administration fee for all users (including existing users) of the assisted collection service. This fee will be payable on renewal/new application from December 2017. It is estimated that this proposed administration fee will generate upwards of £25k in 2017/18 (which includes all

existing users of the service) with the full year effect of £3K from the new registrations.

6.3. This income will help the service meet its increased income targets from 2018/19.

6.4. There will be no additional requirement for additional staff to administer the scheme as this is currently part of the services' workloads

6.5. The proposed changes may generate capacity across the front line collection service; however it is difficult to quantify this as direct saving. Instead this should be viewed as a cost avoidance as any capacity generated as a result of the proposed changes will, over time, be taken up as new properties come on line across the borough.

6.6. The financial implications are shown on the attached Appendix A.

7. EMPLOYEE IMPLICATIONS

7.1. There are no employee implications

8. COMMUNICATIONS IMPLICATIONS

8.1. The current web pages and associated e-form will need to be amended and a policy will be published on our web site following approval of the changes.

9. CONSULTATIONS

We will write to all current members of the assisted collection scheme informing them of the changes to the service.

10. LIST OF APPENDICES

Appendix A – Financial Implications

Appendix B - Summary of proposed changes

Appendix C – Equality Impact Assessment

11. BACKGROUND PAPERS

Officer Contact: Matt Bell

Telephone No: 01226 774352

Date: 06/11/17

Financial Implications/Consultation

.....
*(To be signed by senior Financial Services officer
where no financial implications)*

Appendix B— Summary of proposed changes

	Current policy	Proposed
Eligibility criteria	Residents aged 80 or over Residents unable to move bins to kerbside because of disability or medical condition	Removal of age limit All residents unable to move bins to kerbside because of disability or medical condition
Evidence required	80 or over – no evidence required Medical condition- Paper form taken to G.P. to be stamped	All applicants will need to produce proof of disability or medical condition. Paper form taken to G.P. to be stamped
Process	Simple e-form completed either on line or by contact centre Paper form posted out as necessary to be completed and returned to department	An e-form application form to include the facility to upload evidence and pay admin fee electronically
Renewal	All scheme members are written to every 2/3 years to confirm service still required	Annual renewal
Administration Fee	None in place	£10 single administration fee for each new application or renewal.
Administration	Office based paper system	Electronic application and payment
Level of service	All waste and recycling bins are emptied	Default service will be grey bin only with option to include recycling bins if sufficient usage

Appendix C -Equality Impact Assessment

Equality Impact Assessment (Waste Management - Changes to Assisted Collections Policy)			
Details	Service	Lead Officer	Date
	Waste Management	Matt Bell	3rd October 2017
	Business Unit	Email	Telephone
	BU6 - Environment & Transport	matthewbell@barnsley.gov.uk	0
Summary	Outline of proposal		
	Revision to Assisted Waste and Recycling Collection Policy -to set out the proposed changes to the current Assisted Collection Policy, highlighting amendments to the eligibility criteria and the introduction of an administration and renewal fee.		
	Summary of objectives	Reference	
	To amend the current eligibility criteria so that the age of applicants is no longer considered as a determining factor To introduce an administration fee of £10 which will be applied to all new applicants and those renewing the service To undertake an annual refresh of the service delivery database to maintain accuracy and comply with Data Protection principles To introduce a revised application process for service users to reduce the time taken to determine applications	0	

What are the key equality and diversity questions you would like to ask?

eg *Do some diverse groups experience poorer outcomes or barriers to access?*

Do some diverse groups experience greater need for services?

How can the investment help improve outcomes for diverse groups?

How can the investment help to promote equal access / take-up of services for all sections of the community?

- 1 **How do you identify the people who are potentially eligible for support under the Assisted Collections Policy?**
- 2 **How will you make contact with these potentially eligible people to give them the opportunity to apply for Assisted Collections?**
- 3 **Have you identified other potential sources of support / routes for information sharing? (eg. council, voluntary and community services who have regular contact with older people)**
- 4 **What are the planned access channels for people who wish to apply?**
- 5 **What support is available for people to use the proposed access channels?**
- 6 **Do we know how many people in the target age group have internet access?**
- 7 **How will we ensure that eligible older people are not deterred by the application / assessment process?**

How will you find out the answers to these questions? (please include brief details of findings if already known)

8 Ask staff and other stakeholders what they know.

Discuss the issue with service users.

Meet with a relevant community group or forum.

Analyse service performance data and compare it with local demographic data.

	Who	When
1 Information is included on the council website, with an e-form to complete. Berneslai Homes and housing associations also know about the scheme so can inform their tenants. It is also included in information sent to residents about collection points, and the service talk it through with residents on home visits. Elected Members are also aware of the scheme and can publicise it with residents. Awareness and take-up is generally high among the target group of residents.		
2 Under the revised policy, the contact channels will be the same (see point 1 above), the information sent out will be amended and the payment facility will be built into the e-form. A communication plan will be done around this as well, in advance of the proposed implementation in December. Contact centres will be made aware of the changes, and they will be able to offer advice about alternatives if people are reluctant to pay the £10 charge (eg. potentially identifying family members or neighbours who could help out). Refuse vehicle crews also advise residents about the scheme if they see someone who appears to be struggling - they have information they can give out to residents.		Changes planned to be implemented from 1st December 2017.
3 See point 1 above. Awareness and information sharing routes about the scheme are already in place. Changes to the process are being kept as simple as possible, avoiding the resident having to provide a lot of information or imposing extra work on GPs in providing medical evidence. People applying will just need to get a form stamped by the GP practice.		
4 The initial request for service will be via a new e-form. People will also be able to call a telephone helpline.		
5 For people who are not able to complete the e-form (or do not have internet access) support is available over the phone. Help will also be given at Libraries, and discussions are taking place to enlist the support of the Digital Champions.		
6 We don't have easy access to comprehensive data about this, but in Barnsley internet take-up is likely to be relatively low among the target group. People tend to ask for assistance from family members, or access support on the phone helpline or at libraries, as outlined above. This is not thought to be a prohibitive issue in making sure eligible people access the service.		
7 The initial e-form is being kept as simple as possible - it won't ask for a lot of information - just enough to provide residents with information about how to apply and what evidence is needed. Also, as outlined above, support is available via other routes.		

Customer Access - How accessible is the service and how will this be affected by the budget efficiency?

Has the service been assessed for the Minimum Access Standard?	Yes	According to the MAS, what access priority level is your service?	Medium		
How will the following groups of people with different access needs be affected by the proposal?					
Deaf (BSL Users)	Physical Impairment	Visual Impairment	Hearing Impairment	Learning Difficulty	Community Language
<i>Not anticipating a major impact compared to current arrangements, unless people are also over 80 and have other medical issues.</i>	<i>This will be the main target group of residents - the changes to the policy will ensure that the assisted collections service focuses on assisting those most in need of support to get their waste collected.</i>	<i>Some people with visual impairments may not be able to use the e-form. They will be able to apply over the phone, or with support in libraries.</i>	<i>Not anticipating a major impact compared to current arrangements, unless people are also over 80 and have other medical issues.</i>	<i>Not anticipating a major impact compared to current arrangements, unless people are also over 80 and have other medical issues.</i>	<i>Some people whose first language is not English may be affected - however, the council website now has an auto-translate function into a wide range of different languages.</i>

How can any potential adverse impacts be minimised?

As outlined earlier, the proposed implementation of this change to the Assisted Collections scheme will primarily be via a new e-form for residents to apply and make payment. This will however be supported by a phone helpline for people who are unable to access the service online, and arrangements are being made for face-to-face support where necessary.

Refuse collection crews, contact centre teams, social landlords and elected Members will continue to have the knowledge about the scheme to ensure that eligible residents know how to access it.

The auto-translate function on the council's website will assist any eligible residents who are not fluent in English - it is recommended that the e-form also has this functionality if feasible. Also, it is recommended that samples of the auto-translated text are 'sense-checked' to ensure that it provides clear instructions.

The Minimum Access Standard includes the suggestion of using a text message short-code number for use by people with hearing impairments. This could be a way of improving access for this group of people if it becomes apparent that accessing the service is a barrier for some eligible people with hearing impairments, although the service do not anticipate a major impact in this respect.

Consultation, Advice and Support

E+I Team Consulted	E+I Business Partner (Name / email)	Date of most recent contact
Yes	Sue Smith (suesmith@barnsley.gov.uk)	17th October 2017

Please email your completed EIA to: equalityanddiversity@barnsley.gov.uk

Report of the Executive Director Place

FINANCIAL IMPLICATIONS

Revision to Assisted Waste and Recycling Collection Policy

i) Capital Expenditure	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	TOTAL
		£	£	
None in this report				0
	0	0	0	0


To be financed from:

ii) Revenue Effects	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
	£	£	£	
Income from administration fees	-25,320	-3,600	-3,600	-3,600
Total Expenditure	-25,320	-3,600	-3,600	-3,600

To be financed from:

To contribute to previous KLOE income targets	-25,320	-3,600	-3,600	-3,600
	-25,320	-3,600	-3,600	-3,600

Impact on Medium Term Financial Strategy	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
	£	£	£
None with this report			
Revised Medium Term Financial Strategy	0.000	0.000	0.000

Agreed by: 06/11/2017.....On behalf of the Service Director and Section 151 Officer -Finance

This page is intentionally left blank

Item 31

BARNSELEY METROPOLITAN BOROUGH COUNCIL

This matter is a Key Decision within the council's definition and has been included in the relevant Forward Plan

Report of the Place
Executive Director

Local Plan Examination – Modifications and Additional Sites Consultation

1. Purpose of report

- 1.1 The purpose of this report is to update members on the Local Plan Examination and to seek authority to consult on modifications to the plan. This includes modifications already put forward when the plan was submitted and those arising from discussions during the stage 1 and stage 2 hearing sessions. Further modifications are also necessary in order to address the issues identified in the Inspectors Interim Findings (see Appendix 1) and this may include new housing site allocations.
- 1.2 The report also seeks authority to embark on an update of the Council's Jobs and Business Plan and Housing Strategy, which are over 3 years old and are now in need of an update to reflect the work undertaken since the Local Plan was originally consulted on in 2014.

2. Recommendations

- 2.1. That the Jobs and Business Plan and Housing Strategy are reviewed and updated to align with the Local Plan (as modified).
- 2.2 That, subject to the outcome of the Sustainability Appraisal, the total number of jobs provided for during the Local Plan period is modified to approximately 28,840, including around 16,920 net additional jobs.
- 2.3 That, subject to the outcome of the Sustainability Appraisal, the objectively assessed housing need figure is a maximum of 1,134 dwellings per year based on the Policy On Employment-Led CR Sens Scenario in the Barnsley Demographic Forecasts October 2017 Report by Edge Analytics.
- 2.4 That for the remainder of the examination, authority is delegated to the Head of Planning and Building Control, in consultation with the Cabinet Spokesperson for Place, to agree to main modifications and associated consultation, including those requested by the Inspector at stages 1 and 2 of the examination, any further main modifications arising following the stage 3 hearings and in response to the Inspector's Interim Findings. This will include additional site allocations, changes to existing site allocations if required and any further changes to the figures in recommendations 2.2 and 2.3 if requested by the Inspector.

2.5 That, subject to the Inspector agreeing, consultation on modifications to the plan, including any additional site allocations, begins in January 2018 for a period of 6 weeks.

2.6 That approval is given to extend the Programme Officer Post to the end of July 2018.

3. Introduction

3.1 The Local Plan was submitted for examination on 23rd December 2016. Following this the Inspector set out that the examination would proceed in three stages with indicative dates for each stage being May, July and October this year. In order to allow for a consultation on modifications to the plan following the October hearings it was assumed that adoption of the plan would occur around spring 2018 at the earliest.

3.2 In accordance with the indicative programme, the first hearings took place in May this year. Those hearings related to whether or not the plan was legally compliant and if the Council had satisfied the Duty to Co-operate. Our approaches to calculating the objectively assessed need for employment and housing were also explored at Stage 1.

3.3 In July Stage 2 hearings were held which covered a number of matters including our overall spatial strategy (i.e. the areas where development should be focused), our approach to reviewing the Green Belt, transportation matters, retail and town centre policies and all the environmental policies (e.g. climate change, biodiversity, historic environment). Following the stage 2 hearings the Inspector confirmed the dates for stage 3 and matters to be discussed but also indicated she would issue a report setting out her interim findings. This report was received in August and included a number of positive endorsements but also set out a number of issues that need addressing if the plan is to be found sound.

3.4 In these circumstances the Inspector will need to be satisfied that the modifications proposed will not be so significant or extensive that they would amount to a complete re-writing of the plan. It therefore follows that the objective should be to address soundness issues without significant or extensive changes and where possible favour an option that produces the fewest changes to the submitted version of the plan.

3.5 The Stage 3 Hearings took place in October and largely focussed on the site allocations within the plan, the methodologies used to inform the choice of sites, the housing densities that have been applied as well as the various Development Management policies. Some modifications were discussed during the hearing sessions in addition to those agreed previously. Some were of significance but the majority were to provide more clarity or update text to reflect changes that have occurred since the plan was submitted for examination. Although good progress appears to have been made, we were not able to complete discussion in relation to one of the mixed use sites (MU1) and so stage 3 was adjourned and will be reconvened in early December. However, we do not anticipate it changing our overall programme.

3.6 Importantly, following the stage 3 hearings, the Inspector has confirmed that our approach to housing densities is justified. This is highly significant as many representors had argued for a lower figure, which would have meant identifying further sites above and beyond those that will need to be included to address the interim findings and to replace the capacity that has been lost on some sites due to constraints or sites no longer being capable of delivering in full during the plan period.

4. The Inspector's Interim Findings

4.1 In terms of the positives the Inspector's Interim Findings letter, subject to review at the end of the examination, confirms the following:

- The Local Plan is legally compliant based on information received to date
- The Duty to Co-operate has been satisfied
- The need for significant jobs growth and the contribution this will make to city region priorities is accepted
- The methodology for calculating employment land requirements is robust.
- The spatial strategy appropriately identifies Urban Barnsley and the Principal Towns as the focus for development.

4.2 The Inspector's Interim Findings letter is silent on the following matters that were discussed at stage 2:

- Green Belt review,
- Transportation matters,
- Retail and town centre policies
- The various environmental policies (including landscape character, historic environment, former canals, green infrastructure, greenspace, flood risk, urban design, climate change)

4.3 The areas of concern within the report include the following:

- There is a mismatch between the level of jobs growth and the objectively assessed housing growth. If we want to retain the number of jobs then the Objectively Assessed Housing Need figure (OAHN) will have to increase from 1,100 to a minimum of 1,389.
- More positive approach required to planning for villages and need to distinguish between large villages and small villages/hamlets.
- Exceptional circumstances have not been demonstrated to justify allocating the reserve employment site at Goldthorpe (RSV1).

4.4 Some other minor issues were also identified which we are in the process of addressing through modifications. These include only enabling safeguarded land to come forward as part of the plan review and removing the policy relating to wind turbines.

5. Jobs and Business Plan Review & Local Plan Jobs Target

- 5.1 Having reflected on the Inspector's interim findings, to ensure that there is no mismatch between jobs and housing during the plan period, we have carried out a number of pieces of work looking at the options for aligning the objectively assessed employment and housing need. The work undertaken in respect of the jobs target, which is being carried out alongside preparatory work for a further review and update of the Jobs and Business Plan, is detailed in Appendix 2.
- 5.2 This work is leading us to conclude that it is no longer realistic to expect 33,000 more jobs to come about during the plan period. Instead a figure of approximately 28,840 appears more likely although this could reduce if assumptions on displacement and leakage occur. The figure of 28,840 is derived from adding 15,312 net additional jobs into the model for the period 2016/17 to 2032/33 that Mott McDonald estimated could occur based on the likely delivery of the portfolio of employment sites and other known interventions such as the investment in the town centre. When these jobs are added to the baseline assumptions on job creation during that period (i.e. jobs that can be expected to be created without such interventions based on projecting forward past trends) this creates additionality which produces the 28,840 estimate.
- 5.3 Although clearly a reduction, the Jobs and Business Plan (page 53) recognise that it could take 50 years to close the regional performance gap and that this would equate to 26,700 jobs by 2033. As such, a figure of 28,840 or a reduced figure closer to 26,700 would not be in conflict with the Jobs and Business Plan. It is nonetheless considered sensible to commence work updating the Jobs and Business Plan to reflect the Local Plan (as modified). This is because the Local Plan is subject to far greater scrutiny and is the document that will ultimately deliver the land allocations and so the target for job creation in the review of the Jobs and Business Plan should derive from Local Plan evidence which has full regard to market and economic signals, the various constraints and a detailed appraisal of deliverability considerations.
- 5.4 Reducing the jobs figure from 33,000 to a maximum of 28,840 is something that would constitute a "main modification" to the Local Plan and would therefore be subject to public consultation. Before deciding whether or not to pursue a lower figure we need to carry out a further iteration of the Sustainability Appraisal to establish the likely sustainability impacts of pursuing a lower figure, this is particularly so in respect of socio-economic considerations because fewer jobs would theoretically reduce socio-economic benefits. Linked to this, we have also assessed what the implications of a lower figure may be on City Region Aspirations for job creation.
- 5.5 The Sheffield City Region Strategic Economic Plan aims to deliver 70,000 net additional jobs within the City Region by 2024. To date good progress has been made and Barnsley has been a significant contributor in part as a result of bringing forward sites that were originally allocated for employment purposes in the Unitary Development Plan (e.g. Shortwood and Ashroyd

Business Parks, Gateway 36, Tankersley Business Park). When looking at how the 70,000 jobs would be divided between the various authorities a figure of 7,500 was attributed to Barnsley. This figure recognised that Barnsley had potential for significant jobs growth but that lead in times for delivering some of the sites meant that a higher figure would be unrealistic. Reducing the overall jobs target from 33,000 to a maximum of 28,840 will not therefore materially impact on Sheffield City Region aspirations, not least as we are still seeking to retain the same portfolio of employment sites.

- 5.6 In respect of Leeds City Region, the figure in the Strategic Economic Plan, which was refreshed last year, is a more modest 36,000 additional jobs by 2036 for the City Region as a whole. It is therefore unlikely there will be an adverse impact on the achievement of this as a result of the reduction in the total number of additional jobs anticipated in Barnsley by 2033 not least because we are still aiming to create almost 17,000 net additional jobs (including additionality but excluding displacement and leakage). Accordingly, it is considered that Barnsley's contribution to the City Regions in respect of job creation will be largely unaffected by a revised total jobs target but in accordance with the Duty to Co-operate we will be meeting representatives from the City Regions and neighbour authorities to seek their views and hopefully securing their agreement to the revised figure.
- 5.7 Given that the Sustainability Appraisal work is ongoing, in the interests of ensuring that the examination can progress without significant delay, it is proposed to delegate authority to the Head of Planning & Building Control in consultation with the Cabinet Spokesperson for Place to determine the revised jobs figure but at this stage the target is proposed to be approximately 28,840.
- 5.8 Although the jobs figure is certain to come down from 33,000 jobs, unless instructed to do so, we are not proposing to change the portfolio of employment sites or reduce the size of the larger sites to reflect the amount of those sites that we think could come forward in the plan period. This is because we will still require these sites to be delivering jobs beyond the plan period in order to close the job density gap that we anticipate will still exist at the end of the plan period and a margin for choice is considered essential to ensure that towards the end of the plan period there is a sufficient range of sites available to meet specific occupier requirements. In addition, whilst the number of jobs target has reduced, the sectors in B8 use class, in particular logistics, require a greater land take than other B uses. The precise portfolio of employment sites may nonetheless be affected by the outcome of the stage 3 hearings and if this were the case it would constitute another main modification to the plan, which would be decided by the Head of Planning & Building Control in consultation with the Cabinet Spokesperson for Place.

6. Housing Strategy & Local Plan Objectively Assessed Housing Need

- 6.1 It is now well documented that the issue of objectively assessed housing need has been the single most controversial issue for Local Plan examinations due to there being no agreed methodology and associated inadequacies with the National Planning Policy Framework and National Planning Practice

Guidance. In recognition of this the Government has consulted on a standard methodology but, as explained in appendix 3, this is not approved or adopted and therefore carries little weight, especially in areas where authorities are pursuing high levels of employment growth.

- 6.2 At the outset of the examination the Inspector wrote to us highlighting initial concerns about the relationship between our objectively assessed employment and housing need. In response, we commissioned an update to the Strategic Housing Market Assessment which concluded that our Objectively Assessed Need was somewhere between 967 homes per year (based on the Government's Household Projections and an allowance for migration trends) and 1,389, which was based on delivering 33,000 additional jobs growth within the borough by 2033. Based on the Inspector's Interim Findings we will be unable to present our objectively assessed need as a range and to instead use a fixed figure based on a jobs led scenario.
- 6.3 To address the Inspector's concern regarding the mismatch between the number of jobs and the new homes within the Local Plan there are possible options including increasing the objectively assessed housing need to a minimum of 1,389 homes a year, reducing the number of additional jobs anticipated in Barnsley to 2033 to align with the existing housing requirement of 1,100 or potentially a combination of reducing the jobs target and increasing the objectively assessed housing need figure.
- 6.4 In light of our recent work associated with the review of the Jobs and Business Plan, which reflects the market evidence from Mott MacDonald and Colliers and our own work to establish the quantum of jobs likely to be generated in other sectors having regard to the Council and partner interventions, our evidence points to a clear justification for reducing the jobs target from the current figure of 33,000. The reasons for this are set out in Appendix 2 and Appendix 3 also includes a detailed explanation of the implications of this decision on our objectively assessed housing need as well as the reasons why we do not consider that our evidence supports the option of increasing the objectively assessed housing need to a minimum of 1,389 homes per year.
- 6.5 Based on the reasons set out in Appendix 2, it is clear that we have had full regard to relevant market and economic signals when deciding that we should reduce the jobs target from 33,000 and in turn, as explained in Appendix 3, we propose to align the objectively assessed housing need with this target (the jobs led scenario) so that we are having full regard for jobs growth within the plan period. Accordingly, it is recommended that the objectively assessed housing need for the borough is a single figure which is a maximum of 1,134 homes per year.
- 6.6 Given that this figure represents an increase of 34 homes a year or 646 homes over the plan period it is likely that we will need to identify new housing site allocations. This is reinforced by the fact that some of the existing site allocations will not deliver in full during the plan period or can no longer accommodate as much development as we originally envisaged. As such, we

are currently looking to identify possible sources of supply in Urban Barnsley and the Principal Towns as well as the sites we will need around the villages. Appendix 5 sets out how we are intending to go about this.

7. Housing in and around Villages

- 7.1 When the Core Strategy was adopted in 2011 it sought to distribute 1,000 new homes in “other settlements” during the period 2008-2026. This amounted to 5% of the overall new homes that we were seeking to distribute during the plan period and reflected the fact that planning permission had already been granted for approximately 500 new homes. Within the Local Plan, 680 new homes are earmarked for “other settlements” but this figure only reflects the planning permissions granted in these settlements since the start of the plan period. This works out at 3.2% of the total number of homes proposed in the Local Plan and as a proportion this represents a reduction from the Core Strategy.
- 7.2 The reason for this decision was that sites in villages were not deemed to be as sustainable as the sites we had identified around Urban Barnsley and the Principal Towns. Certainly, villages in the east of the borough were not considered to be remote and in need of development to sustain local services given their proximity to the Principal Towns and the same can be said of a number of the villages to the west (e.g. Thurlstone and Oxspring). It is also important to note that throughout the plan preparation process no Parish Council or agency representing the villages expressed any fears that their communities required specific housing sites in order to counter decline.
- 7.3 In her Interim Findings the Inspector considers that the approach in the plan to housing in the villages listed in the settlement hierarchy lacks clarity. Her letter suggests that a greater allowance should be made for housing provision in villages. Using the 5% figure that was deemed appropriate when the Core Strategy was adopted would mean that the total number of homes attributed to other settlements would have to increase from 680 to 1047 homes (i.e. an increase of 367). A figure such as this does mean that some additional housing allocations would be required and it may be that the figure increased further if the overall housing requirement were to increase and/or there was insufficient capacity in the other settlements to accommodate that increase. However, any additional housing allocations will firstly be subject to further Sustainability Appraisal and Habitat Regulations Assessment as appropriate.
- 7.4 We have embarked on pieces of work looking at which villages are most suitable to accommodate some growth and what capacity there is within those villages without having to amend Green Belt boundaries. This includes an update of the village settlement assessments, which was recently published on the examination website (EB184) and site assessment work, which is ongoing. We consider that the level of development required to make a village demonstrably more sustainable would be of such a scale that it would have a substantially adverse impact on the character and appearance of the village, especially smaller villages/hamlets. Accordingly we consider that any new growth should be proportionate in scale to the size of the village and

directed towards the larger and more sustainable villages where existing services could be sustained by the new development rather than seeking to direct development towards the least sustainable, normally smaller, villages in the hope that this will support the provision of new facilities and services. Ideally this could be achieved without the need to amend Green Belt boundaries but, in the event that there is insufficient capacity in the larger villages outside the Green Belt, we are assessing whether there are any parcels of Green Belt around those villages that perform a weaker Green Belt function and may therefore be suitable for release should the need arise.

- 7.5 We are not proposing to identify any sites around villages that are unsustainable or in strongly performing areas of Green Belt unless there are obvious opportunities for infill to create a more defensible boundary and a site performs relatively strongly when assessed against the site selection methodology. Accordingly, if a village has no capacity for housing growth either outside the Green Belt or within an identified resultant parcel (i.e. area of land deemed to be performing a weaker Green Belt function/purpose) it is unlikely we will propose to identify a housing allocation. We will nonetheless include a modest windfall allowance within the plan period to support further growth in the villages over and above that associated with the proposed site allocations. This is in recognition of past trends and the fact that the plan includes a rural exceptions policy to support, in particular, delivery of affordable housing in and around villages.
- 7.3 Based on the above, it is inevitable that there will be a main modification to the plan to attributing a greater proportion of the housing requirement to the villages. The decision on how to do this will be informed by various pieces of work which are currently ongoing, including housing site assessments and a sustainability appraisal. Accordingly, it is recommended that the decision on the necessary modifications and which sites to include as housing allocations is also delegated to the Head of Planning & Building Control in consultation with the Cabinet Spokesperson for Place.

8. Reserve Site at Goldthorpe

- 8.1 The Inspectors' interim findings support the decision taken to allocate around 300 hectares of employment land but, in addition to this, we had identified a reserve site at Goldthorpe of around 100 hectares, which we sought to argue could come forward if a large footloose company came along with a floorspace requirement that could not be met elsewhere in the borough. Regrettably the Inspector does not consider that exceptional circumstances exist to support the sites removal from the Green Belt.
- 8.2 It is considered that there remains a strong sustainability argument based in particular on economic considerations to identify a site of such unique scale within the region to be available over the plan period for take-up by footloose and other large incoming employment users and that if a site of that scale were to come forward it makes sense to be located within the Dearne Valley, which was so badly affected by the demise of the mining industry and is still to fully recover economically. At the latest hearing sessions we suggested that

the policy associated with the reserve site should be amended so that the site could only come forward if the development proposed could not be accommodated elsewhere in Sheffield City Region or failing that in either Leeds or Sheffield City Regions. This amendment was put forward to recognise that if the argument in support of removing the site from the Green belt was to create a site of regional significance then it is not sufficient to merely ask for sites within Barnsley to be discounted. We hope that this modification will be sufficient for the Inspector to change her position but if it is not then we will have no option other than to agree to the site remaining within the Green Belt and for it to be deleted from the plan. It would then have to come forward by way of a planning application which must at the time demonstrate very special circumstances exist to outweigh the harm to the Green Belt and any other harm which it may cause.

9. Consideration of alternative approaches

Mismatch between Jobs and Homes

9.1 To address the concern regarding the mismatch between our jobs target and our OAHN one option could be to increase our OAHN to a minimum of 1,389 and this is certainly what representors acting for and on behalf of developers/landowners will be advocating. However there are a number of fundamental issues with this including the following:

- This will require much more land being released from the Green Belt given developers and their agents insistence that it is not possible to drive up densities over and above what the plan proposes and will involve significant delay whilst sites are assessed and consulted on. Moreover, the changes could be considered so significant or extensive that they would amount to a complete re-writing of the plan, this would be particularly so if the overall spatial strategy were to change to focus the additional development in the higher value areas in order to try and deliver a figure of 1,389 homes a year.
- Consistently delivering 1,389 homes per year is extremely unlikely to be deliverable given historical trends. Even if the plan is found sound, failure to deliver such a level of housing growth will quickly lead to the plan being out of date because we will be unable to demonstrate a 5 year housing supply. In turn, if the plan over-states the housing figure, this will make our employment sites and new safeguarded land vulnerable to planning permission being granted for housing undermining our economic ambitions and the credibility of the Council in respect of plan-making and planning more generally.

Approach to Villages

9.2 The alternative to the one suggested is to look to allocate some Green Belt sites within areas that are strongly performing a Green Belt function around either some or all of the villages. This is not considered necessary if, combined with a realistic windfall allowance, we are able to provide sufficient housing in and around the villages by utilising land that was originally proposed to be safeguarded or land within resultant parcels that are not

strongly performing a Green Belt function. In each case too we have sought to ensure that in any recommendations made, full consideration has been given to sustainability, as required by NPPF.

10. Implications for Barnsley

- 10.1 The Local Plan, once adopted, will provide the statutory planning framework for the borough as a whole and will contain planning policies to deal with all issues except waste. At present waste policies are contained in the Joint Waste Plan prepared with Rotherham and Doncaster and adopted in 2012.
- 10.2 Adoption of a Local Plan is essential in order to allow the Council to manage physical development of the borough on behalf of residents and businesses. This includes providing sufficient land in the right places to attract more businesses into the borough and to allow existing businesses to grow. The aim of this is to create more and better jobs in order to improve earnings and increase opportunities for local residents. It also aims to provide improved housing to meet existing need and the needs of future generations whilst at the same time protecting what is special about the borough.

11. Implications for local people / service users

- 11.1 As above, the Local Plan once adopted will provide the statutory planning framework for the borough as a whole and will contain planning policies to deal with all issues except waste. The policies it contains will be used in making decisions on planning applications. Proposed site allocations will affect those people that live in the vicinity of them.

12. Financial implications

- 12.1 Consultation on the financial implications has taken place with colleagues in Financial Services on behalf of the Service Director (S151 Officer) Finance.
- 12.2 Resources have previously been set aside within the Jobs and Business Plan to cover the cost of the submission, examination and adoption of the Local Plan. In light of the Inspector's interim findings, additional consultancy support is being utilised to address some of the issues identified. Further costs will also occur as a result of the consultation on modifications to the plan and the need for a 4th stage of hearings. Resources have previously been set aside to provide further support should the need arise and at present planning fee income is exceeding the budgeted figure resulting in a surplus that can be used to cover additional costs.

13. Employee implications

- 13.1 The report proposes to extend the Programme Officer position for a further 4 months but there are no other employee implications arising as a result of the report.

14. Communications implications

- 14.1 Communications support will be required in preparing and disseminating press releases and dealing with social media. This will be particularly relevant when

the consultation on modifications takes place and when the Inspector issues her final report.

15. Promoting Equality & Diversity and Social Inclusion

- 15.1 There are no direct matters of relevance arising from this report but consultation will be carried out in accordance with the regulations as agreed with the Planning Inspector.

16. Tackling Health Inequalities

- 16.1 There are no direct matters of relevance arising from this report but a Health Impact Assessment has been produced to consider the Local Plan proposals on health.

17. Climate Change & Sustainable Energy Act 2006

- 17.1 In relative terms, the preferred option would have less of an impact on climate change than the alternative of increasing the objectively assessed housing need to 1,389 and aligning the housing requirement to this figure. However, as this isn't seen as being deliverable within the plan period then a direct comparison between the two is somewhat misleading. Nevertheless, a demonstrably more dispersed spatial strategy over and above that contained within the existing Core Strategy which proposed a significantly greater quantum of development being directed to the west of the borough at the expense of regenerating areas that are sustainably located within the accessibility improvement zone could have the potential to increase the plans impact on climate change. This is something that is considered through the ongoing sustainability appraisal process and the examination itself.

18. Risk Management Issues

- 18.1 There is a risk that the Local Plan could be found unsound. In order to reduce this risk provision has been made to commission further robust evidence to address the Inspector's concern.

19. Conservation of Biodiversity

- 19.1 The Habitats Regulations Assessment is being updated as part of the ongoing work to reflect our statutory duty and the emphasis in the NPPF to conserve and enhance biodiversity. The preferred option is likely to reduce biodiversity impact when compared with the option of pursuing a higher level of growth. In addition, the plan as modified will still seeks to protect the areas of high biodiversity value in order to comply with our statutory duty and improve the living standards of the local population.

20. List of Appendices

1. Inspector's Interim Findings
2. Rationale for reviewing and amending the total jobs target
3. Aligning our objectively assessed housing need with the revised jobs target
4. Barnsley Demographic Forecasts October 2017 Report
5. Options for additional housing provision

Office Contact: Joe Jenkinson Telephone No: 2588 Date: 3rd November 2017

Financial Implications / Consultation 27th October 2017
Consultations have taken place with representatives of the Executive Director,
Core Services

Barnsley Local Plan Examination

Inspector - Mrs S Housden BA (Hons) BPI MRTPI
Programme Officer – Mr Richard Gilbert 07713326295
po@barnsley.gov.uk

Ms P Tweed
Planning Policy Group Leader
Place Directorate
Economic Regeneration Service
Barnsley Metropolitan Borough Council
PO Box 634
Barnsley
South Yorkshire
S70 9GG

15 August 2017

Dear Ms Tweed,

Barnsley Local Plan – Interim Findings Following Stage 1 and 2 Hearings

1. I am writing to indicate my initial findings on certain matters following the Stage 1 and 2 hearings and outline my assessment of three matters which were covered during the Stage 2 hearing sessions. This letter refers to the Duty to Co-operate (DtC), the objective assessment of employment and housing needs, spatial strategy/settlement hierarchy, the approach to Safeguarded Land and Site RSV1.
2. I have given full consideration to all the representations made on the plan including the contributions made at the Stage 1 and Stage 2 hearing sessions. The detailed reasons for my conclusions on the following matters will be in my final report and these will not necessarily be my final conclusions on these matters as they may change depending on the evidence that is presented during the remainder of the Examination. My report will also cover other matters that have arisen during the Examination but which are not dealt with in this letter.
3. Whilst I am seeking a response from the Council on the options raised at the end of this letter, I am not inviting comments from the Council or anyone else on my interim views at this stage. They are provided to identify the main matters where additional work may be required and main modifications may be needed to make the plan sound. The letter does not cover every matter considered during Stage 1 and Stage 2 but provides a broad overview of the matters over which I have significant concern.
4. Necessary follow up actions for the Council at this stage are identified in **bold**.

Duty to Co-operate (DtC) and Legal Compliance

5. Firstly, I consider that from all I have read and heard that Council has met the statutory requirements arising from the DtC. The reasoning for this conclusion will be set out in my final report on the Examination of the plan. At this point I have no specific concerns in respect of other aspects of the plan's legal compliance but cannot reach a final conclusion on this matter until the Examination is complete.

Objectively assessed need for employment and housing

6. The economic strategies adopted by the Council including the Jobs and Business Plan (EB31) seek to achieve significant economic growth. The Borough does not have enough jobs to support the working age population and this is well documented by statistics provided to the Examination on job densities and levels of out and in-commuting.
7. Economic growth in the Borough will also contribute to the Strategic Economic Plans of the Sheffield and Leeds City Regions (SCR and LCR). Within Barnsley, M1 Junction 36 and the Dearne Valley and M1 Junction 37 and Barnsley Town Centre are identified as Priority Growth Areas in the SCR Strategic Economic Plan (SEP). Infrastructure funding from the Sheffield City Region Investment Fund (SCRIF) has been identified to support employment and housing development. However, there is no indication of how the 70,000 net additional jobs sought through the SCR SEP will be distributed between the constituent city region authorities.
8. The plan seeks to deliver approximately 33,000 new jobs to 2033 (27,778 on a Full Time Equivalent basis or 1462 jobs per year). This includes a 'baseline' figure of 12,555 jobs based on Regional Econometric Modelling (REM) and 17,558 'additional' jobs to be secured through Council and partner interventions with the balance accounted for by REM assumptions for additionality.
9. The broad assumptions set out in the Employment Land Review (ELR) (EB31) which have been used to calculate the associated employment land requirement of 307.1 hectares in Policy E2¹ appear to me to be robustly based and justified by the evidence.
10. The Council's growth strategy and preferred 'jobs-led policy on' scenario are fundamental drivers for the plan and for the assessment of housing need. The Planning Practice Guidance (PPG) advises that plan makers should make an assessment of future jobs growth and indicates that if future labour supply is less than the projected job growth this could 'result in unsustainable commuting... or reduce the resilience of local businesses'.
11. The submitted plan was informed by the 2014 Strategic Housing Market Assessment (SHMA) (EB45) and following submission additional evidence was provided in the Demographic Update (2017) (EB56) and 2017 SHMA

¹ As proposed to be modified by MM11

update (the 2014 and 2017 documents are hereafter referred to as 'the SHMA').

12. As recommended in the PPG, the SHMA explores a number of alternative population projections based on migration over 5 and 10 year historical periods and alternative assumptions that examine an improvement in the headship rates of younger age groups. It also assesses the dwelling requirement over the plan period based on three jobs-led scenarios with sensitivity testing of different commuting, economic activity and unemployment rates.
13. Local Plans should meet the full, objectively assessed needs for market and affordable housing in their Housing Market Area (HMA), as far as is consistent with other policies set out in the NPPF. This requires an initial assessment of 'need' based on demographic change over the plan period, starting with the latest household projections from the Department for Communities and Local Government (DCLG). The achievement of economic potential also needs to be considered.
14. The SHMA concludes that the OAHN lies within a range from 967 (the demographic starting point) to 1389 (the 'jobs-led policy on' projection having regard to planned jobs growth). The upper figure would support the planned growth of 1462 jobs per annum but incorporates adjustments to reflect assumptions made about reductions in out-commuting and unemployment and increased economic activity rates. Without those assumptions, the OAHN would be 1910 dwellings per year to meet projected jobs growth, a figure which is supported in some representations.
15. Within that range, a precise figure of OAHN has not been identified or adopted by the Council. Notwithstanding the additional evidence submitted to the Examination, it remains unclear how many jobs would be supported by the plan's housing requirement figure of 1100 per year (20,900 over the plan period) and how this relates to the economic aspirations as set out in the Jobs and Business Plan (EB31).
16. Based on the findings of the SHMA and the jobs target set out in the plan, my view is that the OAHN is a minimum of 1389 dwellings. Whilst the relationship between economic growth and new housing is complex, undersupplying the number of new houses required for employees would mean that the economic strategy would not be delivered without increasing rates of commuting into the Borough. Whilst accepting that some of the jobs created would provide employment for residents in neighbouring Districts, one of the economic objectives is to increase self-containment and the proportion of residents living and working in the Borough.
17. During the hearing sessions, the Council re-iterated the factors set out in the Housing Background Paper (BP3) which have informed the overall housing requirement. As expressed in my Initial Issues letter (ID001), whilst there are likely to be relevant policy and deliverability considerations informing the housing requirement figure including Green Belt matters, these should not be applied to assessments of housing need.

18. Throughout the plan preparation process the OAHN and housing requirement have been based on the 1100 figure. The sustainability implications of higher levels of housing growth have not been assessed through the Sustainability Appraisal. Accordingly, it is not possible to be certain that there are environmental or other constraints to meeting the OAHN in full. This leads me to conclude that the approach to the OAHN and the housing requirement are not fully justified or consistent with national policy.
19. Further work needs to be undertaken to assess the implications of a higher OAHN which aligns with the plan's economic strategy in order to ensure that the housing requirement figure is soundly based. Depending on the outcome of this work, it may be necessary to identify additional housing sites. Alternatively, it may be necessary to review the Council's economic strategy to ensure alignment with the plan's strategy for housing.
20. This is a fundamental concern in relation to the soundness of the plan and may affect the future progress of the Examination. I have outlined the options that the Council may wish to consider at the end of this letter. The additional observations on the Main Matters below are made for completeness together with an indication of modifications which may be necessary to address other soundness issues.

Policy LG2, Spatial Strategy and Settlement Hierarchy

21. The overall spatial strategy is set out in Policy LG2 and supported by the settlement hierarchy and gives priority to new development in Urban Barnsley and the five Principal Towns as the most sustainable locations in the Borough. Whilst there have been some changes to the distribution of employment land, it broadly reflects the spatial strategy in the Core Strategy which was adopted in 2011.
22. The settlement pattern within the Borough, the location of rail and road networks, public transport and environmental constraints all limit the reasonable alternative strategies. The Local Plan Sustainability Appraisal (SD4) tested reasonable alternatives for the spatial strategy and distribution of development as set out in Policy LG2 against the sustainability objectives. The spatial strategy appropriately identifies Urban Barnsley and the Principal Towns as the focus for development. This is justified based on the assessment of alternatives within the SA and having regard to the need to promote sustainable patterns of development in accordance with the principles set out in the NPPF.
23. However, I am concerned that the approach to the 34 villages listed in the settlement hierarchy lacks clarity, is not sufficiently justified by the evidence and contributes to an approach to safeguarded land which is inconsistent with the NPPF.
24. The plan does not identify sites for new housing within the villages and directs the majority of new development to Urban Barnsley and the

Principal Towns. Policy LG2 allows for development in villages if consistent with Green Belt policy and necessary for the viability of the settlement and to meet local needs. Policy H2 indicates a zero figure for housing development in 'other' locations which includes the villages.

25. The Council's position as expressed at the hearing sessions is that the plan's approach does not represent a 'moratorium' on development in the villages as sites could come forward through the application of Green Belt policy as set out in paragraph 89 of the NPPF and Policy LG2, through Neighbourhood Plans and as an 'exception' site to meet community needs in accordance with Policy H8 and the NPPF. I was also referred to housing developments which have been allowed on appeal and approved on the edge of villages including at Huthwaite (Appeal Ref 3134783) and Hoylandswaine (Application Ref 2014/0754).
26. However, the evidence on which the sustainability of the villages has been assessed dates from 2007 and at the hearing sessions the Council accepted that a selective update of the Settlement Assessment (EB27 & EB28) could be provided, informed by more up to date evidence documents within the evidence base. That work has been included within the list of follow up tasks from Stage 2.
27. The plan has been prepared in the context of the NPPF which advises that housing should be located where it will enhance or maintain the vitality of rural communities. Within this context it is surprising that the plan's approach to villages appears more restrictive than the adopted Core Strategy. The zero figure for 'other locations' in Policy H2 compares with the provision made in Policy CSP10 of the Core Strategy for 1000 homes in 'other locations' which included the villages (notwithstanding that approximately 500 of these were existing commitments).
28. Based on what I have read and heard to date, my view is that if the plan is to be found sound it should have a more positive approach to the future of the Borough's villages. Pending the Council's substantive response to this letter, Stage 3 of the Examination will address the supply and deliverability of housing sites. Should any additional sites be found to be required as a result of these discussions this may inform the Council's decision about the most appropriate course of action to be taken to address the issue of soundness in relation to the villages in due course.
29. However, notwithstanding any decision on the above point, addressing some of the issues on the spatial strategy that arose during Main Matter 5 would help to support a more positive approach to the Borough's rural communities within the context of the plan's proposed spatial strategy. In particular:
 - The settlement hierarchy in Policy LG2 does not distinguish between villages which are 'inset' and those that are 'washed over' by the Green Belt. As such, it is not clear whether there will be any difference in the application of Green Belt policy to 'inset' and 'washed over' villages as set out in Policies LG2 and GB8 of the plan. **A main modification would therefore be necessary to identify within the settlement hierarchy**

table in paragraph 5.9 the villages that are 'washed over' by the Green Belt and those that are 'inset' together with further explanation of the implications in paragraphs 5.59 and 5.60.

- Although a definition of 'infill' development is included within the glossary of the plan, it is not clear whether or how this relates to Policy LG2 nor how it would be applied within any of the locations in the settlement hierarchy, including the villages. **A main modification would therefore be necessary to provide further clarification of the approach to infill development within the Policy LG2 and the supporting text.**
 - **A main modification would be necessary to define the terms 'larger villages' and 'small hamlets' (para 5.59) within the glossary and the supporting text.**
 - As discussed at the hearing sessions, Policy LG2 also appears to be more restrictive of development in villages compared with CSP8 in the Core Strategy due to the phrase 'and is necessary' within the final sentence of the policy. **A main modification would therefore be necessary to replace 'and' with 'or'.**
 - Further clarity on what is meant by 'the viability of the settlement' should be provided by incorporating the text in the third bullet of paragraph 5.4 into the supporting text to Policy LG2 **and a main modification would be necessary.**
 - **A main modification would be necessary to show the villages on the key diagram.**
30. The Council's response to the Matters, Issues and Questions MM5 question 5.10 indicates that further modifications to Policies LG2 and H8 may be necessary. This may be addressed by responding to the above points but if there are any additional matters which you consider would not be covered please inform me via the Programme Officer.

Safeguarded Land

31. Policy GB6 of the plan reflects paragraph 85 of the NPPF that the permanent development of safeguarded land will only be permitted following the adoption of a replacement Local Plan which proposes its development. However, the supporting text to the policy outlines that safeguarded land may be released in 'exceptional circumstances' which may include a lack of five-year land supply or to meet a local need. This creates considerable uncertainty about the function of safeguarded land and its role in maintaining the boundary of the Green Belt in the long term.
32. The Council has proposed a main modification to the supporting text to replace the reference to 'exceptional circumstances' with 'special circumstances' in recognition that exceptional circumstances in the NPPF relate to changes to the Green Belt boundary. However, there are no

'special circumstances' relating to the release of safeguarded land in the NPPF which makes clear that safeguarded land should only be allocated for development through a review of the plan. The approach even as proposed to be modified appears to be inconsistent with national policy and risks undermining a plan-led approach to development.

33. The unplanned development of safeguarded land also creates a risk that the Council would have to rely on further Green Belt boundary changes to meet objectively assessed need for employment and housing development in future plan reviews.
34. I recognise that recent proposals on safeguarded land have taken place within the context of a shortfall in the five-year supply of housing land. Whilst the plan should have regard to its practical implications for the planning application process, the policies should not be predicated on there being any future shortfall in housing land supply.
35. The modifications discussed at the Stage 2 hearing sessions would not make the supporting text to Policy GB6 sound. **Consequently, a main modification with replacement wording for the supporting text to Policy GB6 would be necessary which reflects national Green Belt policy.**

Site RSV1

36. The site forms part of DE6 General Area which was found to be strongly fulfilling Green Belt purposes in the Green Belt review (EB103 & EB104) in particular in safeguarding the countryside from encroachment. Part of the general area in proximity to Bolton upon Dearne and the Aldi Distribution Centre has been identified for employment as Site D1 (73 hectares) with the remainder identified as a reserve site RSV1 (98 hectares). Site RSV1 does not form part of the employment land requirement of 307.1 hectares in Policy E2².
37. The justification for setting aside the findings of the Green Belt review and identifying both D1 and RSV1 for employment uses includes their location within the eastern part of the Borough where economic indicators support the need for jobs growth and the lack of suitable sites identified through the GB review and site selection methodology. The sites are also within the Priority Growth Area in the SCR LEP.
38. In addition, the Council and representors refer to the need for large readily developable sites with good road links meeting the requirements of large logistics operators. General reviews of market conditions and site availability commissioned by both the Council³ and site promoters⁴ indicate

² As proposed to be modified by MM11

³ Industrial/Logistics Market Review Supply & Demand Report Commercial Property Partners (EB35)

that within the SCR there is a limited supply of sites of sufficient size to accommodate this type of operation and that developed together, sites D1 and RSV1 would be of national importance for this sector.

39. The Council's position as expressed at the hearing sessions is that the identification of site RSV1 as safeguarded land would not enable a large footplate use to be accommodated should one come forward within the plan period. This is somewhat inconsistent with the general view on safeguarded land expressed in relation to Policy GB6. The site does not form part of the employment land requirement and the Green Belt review identifies an important role for the site in fulfilling Green Belt purposes. In the absence of any further evidence to demonstrate that the exceptional circumstances exist to delete the site from the Green Belt the identification of the site as a reserve site is not soundly based.

Next steps

40. In the light of my findings there are a number of options for the Council to consider for the future progress of the Examination:
1. Continue the Examination on the basis of the current evidence and approach. However, it is likely that I would probably conclude that the submitted plan is unsound due to the lack of clarity in the OAHN figure and the lack of alignment with the economic strategy, the approach to villages, safeguarded land and Site RSV1.
 2. Suspend the Examination so that the necessary additional work to align the strategies for employment and housing can be completed and considered before proceeding with the remainder of the Examination together with addressing the other matters identified. It would be necessary for the Council to prepare a programme and time estimates for the work to be carried out and to enable participants from previous hearing sessions to consider the outcome of this work. Depending on the outcome of this work, it may be necessary to identify additional housing sites. This would have implications for the Examination timetable as it is likely that a further round of hearing sessions would be necessary.
 3. Proceed to the Stage 3 hearing sessions having informed participants of these interim views. However, it would be necessary to receive an initial indication from the Council that it is prepared to undertake the additional work as identified under option 2. Any further matters arising from Stage 3 (for example site deliverability) could then be addressed alongside the matters identified in this letter.
 4. Withdraw the plan and resubmit it for Examination when all the necessary supporting evidence and consultation has been completed.

⁴ Tangent Properties – Employment Sites and Potential for Large Unit Development Submitted by White Young Green for Goldthorpe Developments Ltd & Fitwilliam Wentworth Estate.

41. In terms of practical arrangements, the Stage 3 MIQs were to be published on the Examination web site during the week commencing 21 August 2017. However, this could be delayed until the following week whilst maintaining a reasonable time for responses. I realise that the Council will need some time to consider the contents of this letter but if this is likely to be beyond the week commencing 28 August it is likely to be necessary to postpone the first week of the Stage 3 hearing sessions and I would be grateful for an early indication.
42. I realise that this is not the position in which the Council would wish to be and that the Council's aim is to adopt the Barnsley Local Plan as soon as possible. In this context, I will do all I can to move the Examination process forward. However, this is without prejudice to my final conclusions on soundness.
43. Please let me know via Mr Gilbert if there are any questions in the meantime.

Yours sincerely

Sarah Housden

INSPECTOR

This page is intentionally left blank

Appendix 2 - Rationale for Reviewing and Amending the Total Jobs Target & the Jobs & Business Plan

Introduction

1. In 2014 the Council adopted our Jobs and Business Plan and Housing Strategy, both of which set ambitious targets for growth to achieve the Council's overall vision and the related priorities. Both documents therefore set the context for the Local Plan but as the plan had not been consulted on when the Jobs and Business Plan and Housing Strategy were adopted, the target within them were not fully informed by a detailed understanding of the various constraints, including environmental issues, policy constraints such as Green Belt and in particular, the associated deliverability considerations.
2. Paragraph 158 of the National Planning Policy Framework (NPPF) states that *"Each local planning authority should ensure that the Local Plan is based on adequate, up-to-date and relevant evidence about the economic, social and environmental characteristics and prospects of the area. Local planning authorities should ensure that their assessment of and strategies for housing, employment and other uses are integrated, and that they take full account of relevant market and economic signals"*.
3. Paragraphs 160 of the NPPF goes on to state that we should also: *"prepare and maintain a robust evidence base to understand both existing business needs and likely changes in the market"*. Following this, paragraph 161 states that *"Local Planning Authorities should use this evidence base to assess:*
 - *the needs for land or floorspace for economic development, including both quantitative and qualitative needs for all foreseeable types of economic activity over the plan period, including for retail and leisure development.*
 - *The existing and future supply of land available for economic development and its sufficiency and suitability to meet the identified needs."*

Jobs & Business Plan 2014

4. There is no doubt that the general thrust of the Jobs and Business Plan remains as relevant today as when it was adopted in 2014. There is still a demonstrable need for more job opportunities, more new businesses and better skills and training for Barnsley people. Barnsley's economy remains too small for the size of the borough and the town is unable to maintain enough jobs and businesses to support its working population.
5. Last year a report noting the performance of the Jobs and Business Plan 2014-2017 was approved which also set out a refreshed set of

priorities for 2017-2020. A further review will involve an update of the baseline data to establish the current economic picture, the successes achieved to date and will have regard to relevant market and economic signals. It will also set out areas where significant challenges remain, particularly in respect of the identified five primary sectors where Barnsley was deemed to have a competitive advantage. These were advanced manufacturing, construction, visitor economy, logistics and business services and two enabling sectors which could enable the growth of these sectors, which were creative and digital industries and the low carbon sector.

6. The relevance of these sectors to the Local Plan is highly significant because these formed the basis of the Employment Land Review that was originally carried out in 2014 to establish the overall employment land requirement. Had different sectors been pursued the qualitative and quantitative land requirement may have been different because job densities vary considerably depending on the type of use class that is being pursued/promoted.

Mott MacDonald Report 2016

7. In 2016 Mott MacDonald, with Colliers International as sub-contractor, were commissioned to prepare a consolidated evidenced base, including market intelligence, to assess the quantum of employment land required to meet the Borough's economic aspirations. The report also assessed whether there will be market demand for the quantum, type and location of employment sites proposed to be allocated through the Local Plan based on their experience of the commercial land and property market in the Yorkshire Region. The purposes of this was to demonstrate compliance with paragraphs 158, 160 and 161 of the National Planning Policy Framework.
8. The report states that "Deals, moves and new build development activity indicate that there is occupier interest in Barnsley. The Borough has a shortage of industrial and logistics supply which means that allocating land for this type of space to be developed has the potential to attract investors, occupiers and developers and provide new employment in the borough". The report went on to conclude that:

"The 17,500 net employment target set by BMBC is reasonable and achievable. However, at least 309 hectares of employment land will have to be allocated and developed within the plan period to make this possible, and even then, the Borough will be reliant on employment generation from other land use classes to meet this target."

9. Section 3 of the report includes a review of Barnsley's employment sites and includes analysis of occupier demand, property enquiries

and local deals with a particular emphasis on the logistics, office and industrial sectors. It concludes that demand is high for industrial and logistics floorspace but that in contrast, “the office vacancy rate has marginally increased suggesting that demand in this sector is not as great”.

Review of the Jobs and Business Plan & Local Plan Jobs Targets

10. It is important to note that the Jobs and Business Plan and Housing Strategy were based on an assumption that the plan would be adopted in late 2016 and that the employment land would be developed in full during the plan period in order to achieve 17,500 net additional jobs resulting in total jobs increasing by 33,000 by the end of the plan period. The fact adoption is likely to be almost 2 years later than originally envisaged impacts on the amount of jobs that can be expected during the plan period. The larger employment allocations that are currently within the Green Belt (e.g. those at Hoyland and Goldthorpe) have significant lead in times from when the plan is adopted to the delivery of jobs on site. This was something that was recognised in the 2016 Employment Land Report by Mott McDonald which indicated that only 127 hectares of employment land could be expected to come forward in the first 10 years of the plan period. Whilst this represents a significant increase compared with recent delivery rates, it reflects the fact that it takes time to install the required infrastructure, create the development platforms and provide any necessary mitigation.
11. In 2000 there were 82,000 total jobs within Barnsley and this figure remained roughly the same over the next decade. It dropped to 78,000 in 2012 but by 2015 the figure had increase to 88,000. Despite the considerable success since 2012, the target of increasing the total number of the jobs in the borough by 33,000 is hugely ambitious because it represents almost a 40% increase from 87,000 in 2014 to 120,000 by 2033. Indeed this figure has been criticised as unrealistic by a number of those making representations on the Local Plan, who are also concerned that it then translates into a completely unrealistic housing requirement because of the need to house workers that will fill those jobs.
12. In her Interim Findings report the Inspector does recognise the need for significant jobs growth and the contribution this will make to city region priorities. In part we consider that this is because even if 33,000 jobs are delivered this would still leave Barnsley short of the national and regional job density average based on current economic modelling. As such, it is likely that there will still be a need to deliver more “additional” jobs beyond the plan period.
13. The 33,000 figure was calculated by starting with the number of jobs that a previous version of the Regional Econometric Model expects to be generated by 2033 (12,500). We then added the

17,500 additional jobs that the Local Plan seeks to provide for. Following this, the Regional Econometric Model was re-ran and this produced an additional 3,000 jobs which would come about as a result of providing the 17,500 jobs (positive multiplier). This was considered to be a legitimate approach at the outset of the plan making process but now we are almost 4 years into the plan period it is sensible to reflect on what has happened in respect of job creation since 2014, to look at more recent economic modelling and to use the market and economic signals, as set out in the Mott MacDonald Report to revisit our assumptions on lead in times for delivery of jobs and the type of jobs and sectors that are likely to come forward on the proposed employment sites.

14. In respect of the type of jobs and sectors, the calculation that resulted in the figure of 33,000 jobs included 3,196 jobs in Business Services and over 1,050 jobs in the Creative and Digital Industries, which were assumed to fall within the B1a (Office) Use Class. Pleasingly, the report concluded that around 223 hectares of our employment land could be expected to come forward in the plan period, which roughly corresponds with the amount of land we said was needed before adding in a margin of choice (our Employment Land Review concluded that 224 hectares was needed of which 95 hectares would be to replace older, unsuitable employment sites that are likely to be lost to other uses (mainly residential) during the plan period. This left a figure of 129 hectares of land, which included a figure of 14.8 hectares that we would have required anyway as part of a "Policy Off" scenario with the remainder (114.2 hectares) being the land on which the net additional jobs would be accommodated.
15. As stated previously, when assessing the types of uses that could be accommodated on our employment sites, Mott MacDonald concluded that there was unlikely to be strong demand for B1a office uses. This is largely because these tend to focus around the regional cities, in the case of Yorkshire, mainly Leeds. Moreover, planning policies seek to guide these uses towards town centres rather than business parks akin to those included within our portfolio of sites. This analysis has been very much reflected on the ground in Barnsley where no new B1a office floorspace has been delivered in recent years and in fact, we are seeing a decline in office floorspace within the town centre in particular, which has experienced some office to residential conversions under the prior notification procedure. Accordingly, Mott MacDonald concluded that the sites would primarily lend themselves to B1a (Light Industrial), B2 General Industrial and particularly B8 (mainly in the logistics sector) uses.
16. On the basis of this analysis and as part of the preparatory work for the update of the Jobs and Business Plan, discussions have taken place amongst officers as to whether or not it will be possible or

desirable for the Council and its partners to prioritise interventions that specifically target the sectors that would produce jobs in the B1a use class. These discussions have led us to conclude that the Council's resources and those of its partners need to focus on the infrastructure requirements to deliver the employment land rather than seeking to intervene to promote specific sectors not least because of uncertainties as to whether such interventions could be state aid compliant.

17. In recognition of the findings of the Mott MacDonald report and the experience on the ground, a decision has been made to recommend moving away from some of the sectors in the Jobs and Business Plan.
18. In recognition of this, rather than adding 17,500 jobs into the Regional Economic Model based on the sectoral split in the Jobs and Business Plan, using the relevant market and economic signals set out in the Mott MacDonald report, we have reconsidered what the sites allocated in the Local Plan can realistically be expected to yield and in what sectors.
19. The current Employment Land Review, which focused on the five primary sectors and two enabling sectors in the Jobs and Business Plan produced the following breakdown:

Table 1

Use Class	Land Requirement	Percentage
B1a	40.8 ha	14%
B1b/c, B2 Industry	125.8 ha	43%
B8	124.3 ha	43%

20. These figures were derived from an assumption that the employment land would be developed in full and included the additionality that was produced by the Regional Economic Model.
21. In contrast, Mott McDonald's breakdown of the sites they assessed (which amounted to 296.7 hectares) produced the following breakdown:

Table 2

Use Class	Land Requirement	Percentage
B1	32.8 ha	11.1%
B2	76.7 ha	25.9%
B8	179.4 ha	60.5%
Non B	7.8 ha	2.6%

22. The Mott MacDonald Report does not provide a clear breakdown of the B1 use class but based on the commentary in their report it is difficult to make the case to attribute more than a third of the B1 assumption to office use (B1a). Our analysis therefore concludes that a more realistic split would be as follows:

Table 3

Use Class	Land Requirement	Percentage
B1a and Non B Uses	20.9 ha	7.2%
B1b/c, B2 Industry	116 ha	39.9%
B8	154 ha	52.9%

23. This split assumes a greater quantity of B2 than B8 compared with what Mott MacDonald conclude. The rationale for this is to reflect the need for more higher productivity jobs in the advanced manufacturing sector. An allowance for more B2 jobs also provides a robust position when we come to establish our objectively assessed housing need because it produces more jobs than had we applied the Mott MacDonald split.

24. Having established our split it is then necessary to calculate the number of “additional jobs” by deducting the following from the 290.9 hectare total:

- 95 hectares replacement allowance
- 67 hectares margin for choice
- 14.8 hectares generated from the REM baseline scenario

This leaves 114.2 hectares of land for net additional jobs. Using the methodology contained within the Employment Land Review, this produces the following land requirement, floorspace and jobs.

Table 3

Use Class	Percentage	Land Requirement	Floorspace m2	Job Density	Total Jobs
B1 and Non B uses	7.2%	8.2 ha	32,800	19 per sqm	1,726
B1b/c, B2 Industry	39.9%	45.6 ha	182,400	34 per sqm	5,364
B8	52.9%	60.4 ha	241,600	65 per sqm (mid-point of 50-80)	3,716
Total Additional Jobs on Employment Land					10,806

25. Based on this methodology, the 224 hectares of employment land that can be expected to come forward in the plan period will produce 10,806 direct net additional jobs predominantly in the B use classes. On top of this Mott MacDonald have estimated that a

further 3,557 additional jobs will be produced from the town centre developments and the additional residential development expected over and above that which would have occurred anyway. To this we have added jobs in the visitor economy sector and additional construction jobs consistent with what we originally envisaged in the jobs and business plan (650 in each sector). The total additional jobs added to the Regional Economic Model Baseline is therefore 15,312. We consider this to be more robust and realistic than the previous approach of simply adding 17,500 to the baseline which produced a total of 33,000 as a result of additionality (positive multiplier effect) as some of the additionality may already have been accounted for in the 17,500 or would now come forward beyond the plan period given the Mott MacDonald conclusions on when sites are likely to be delivered.

26. This work is leading us to conclude that based on the existing employment land portfolio but with revised assumptions on job densities and lead in times for delivery, it is no longer realistic to expect 33,000 more jobs to come about during the plan period. Instead the Regional Econometric Model produces a figure of 28,840 although an alternative run of the model that includes assumptions on displacement, leakage and a number of other factors reduced the figure to 24,840. We are planning for the higher figure but it is interesting to note that the mid-point between these two figures is 26,840 jobs, which is broadly equivalent to the figure of 26,700 cited on page 53 of Jobs and Business Plan as a measure of success. As such, the upper figure derived from the Regional Econometric Model or even a mid-point between the two scenarios would not conflict with the Jobs and Business Plan but it is considered sensible to update the Jobs and Business Plan to reflect the Local Plan (as modified). This is because the Local Plan is subject to far greater scrutiny and is the document that will ultimately deliver the land allocations and so the target for job creation in the review of the Jobs and Business Plan should derive from Local Plan evidence which has full regard to the various constraints and a detailed appraisal of deliverability considerations.

27. Paragraph 5.3 – 5.7 of the main Cabinet Report explain the implications of this revised jobs figure on City Region aspirations for job creation and also explain that the revised figure is subject to further sustainability appraisal work.

Conclusion

28. Based on the above, when having full regard to market and economic signals, it is considered necessary to reduce the overall jobs target in the Local Plan to approximately 28,840. This includes around 16,920 net additional jobs associated with the interventions in the Local Plan as well as other interventions by the Council and its partners. This approach is considered to fully accord with

paragraphs 158, 160 and 161 of the National Planning Policy Framework and reflects the more recent evidence available to the council since the Jobs and Business Plan was published in 2014.

Appendix 3 - Aligning the Objectively Assessed Need with the Revised Jobs Target

Introduction

1. In April 2014 the Council adopted our Housing Strategy, which set out the “Council’s ambitions for housing provision, investments and targets over the next 20 years”. It included strategic objectives and key ambitions but the targets contained within it did not amount to what the Council considered to be its “objectively assessed housing need”. Instead, this was derived from the Strategic Housing Market Assessment, dated November 2014, which was subsequently updated earlier this year.
2. Given that the Strategic Market Housing Assessment 2014 was completed after the Housing Strategy was adopted and has already been updated once and that three years have passed since the adoption of the Housing Strategy, an update is now due. It makes sense for this update to reflect the findings of more recent evidence connected with the examination of the Local Plan during which there has been a rigorous examination of what the borough’s objectively assessed housing need should be and what might be considered a realistic housing requirement having regard to the various sustainability considerations and constraints, including deliverability.
3. Paragraph 158 of the National Planning Policy Framework (NPPF) states that *“Each local planning authority should ensure that the Local Plan is based on adequate, up-to-date and relevant evidence about the economic, social and environmental characteristics and prospects of the area. Local planning authorities should ensure that their assessment of and strategies for housing, employment and other uses are integrated, and that they take full account of relevant market and economic signals”*. On this basis, it is important to ensure that our objectively assessed housing need reflects the likely jobs growth within the borough. This is particularly so as paragraph 182 of the NPPF requires authorities to *“meet objectively assessed development and infrastructure requirements”* in order for the plan to be considered positively prepared.
4. Our approach has always been to meet our objectively assessed need in full within the borough but where this is not achievable it is possible to work with neighbouring authorities to establish if they can accommodate any unmet need. Notwithstanding our approach, in the event that we found ourselves in a position of having to find additional housing sites to meet an increased objectively assessed need, we considered it prudent to pose this question to our neighbours as part of the Duty to Co-operate discussions and all have confirmed that they are unable to accommodate any unmet need from Barnsley.

5. In light of the Inspector's concern that the plan does not sufficiently align objectively assessed needs for employment and housing and that we may not therefore be meeting our objectively assessed housing need in full we have therefore been reviewing both our jobs target and our objectively assessed housing need.

The Revised Jobs Target

6. The note in Appendix 2 sets out in detail the reasons why we have chosen to review the jobs target. The result of this work is highly relevant for assessing the borough's objectively assessed housing need because the annual change in employment is then used by Edge Analytics to develop a range of employment-led scenarios to consider the demographic change and housing growth associated with Barnsley's employment growth targets. These scenarios are derived from a model known as POPGROUP which Edge Analytics devised to assist authorities in ensuring that their assessment of and strategies for housing, employment and other uses are integrated in accordance with paragraph 158 of the NPPF. Both Sheffield and Leeds City Regions and many of the authorities located within use this same POPGROUP forecasting model for calculating population change in recognition of the fact the methodology appears robust albeit accepting the challenges of aligning demographic and economic forecasting.
7. At present the Jobs-Led Scenario produces a requirement for 1,910 homes per year based on the number of full time equivalent posts in the borough increasing by 1,462 a year. These figures were derived from the 33,000 total jobs figure in the original forecast period and translated into full time equivalent posts.
8. In light of our recent work associated with the review of the Jobs and Business Plan, which reflects the market evidence from Mott MacDonald and Colliers and our own work to establish the quantum of jobs likely to be generated in other sectors having regard to the Council and partner interventions, our evidence points to a clear justification for reducing the jobs target from the current figure of 33,000.

Increasing the Objectively Assessed Housing Need

9. When we amended the Strategic Housing Market Assessment earlier this year we presented our objectively assessed housing need as a range, starting with what we considered to be the demographic baseline and rising to the jobs led scenario (with sensitivities applied) developed using POPGROUP.. It was deemed appropriate to consider sensitivity testing in absence of the economic assumptions underpinning the employment forecasts , particularly given that our total jobs figure of 33,000 was based on an assumption that all the employment land proposed to be allocated would be delivered and that this would result in additionality during the plan period to create a

further 3,000 jobs. The more recent evidence from Mott MacDonald stated that:

The 17,500 net employment target set by BMBC is reasonable and achievable. However, at least 309 hectares of employment land will have to be allocated and developed within the plan period to make this possible, and even then, the Borough will be reliant on employment generation from other land use classes to meet this target.”

10. This led us to conclude that we would not need as many as 1,389 homes each year because the level of jobs growth on which this was based would not realistically come forward during the plan period, especially as the adoption date for the plan was likely to be later than originally envisaged and that the types of development expected to come forward on our allocated employment sites would be at lower densities than assumed in our employment land review. In retrospect, we could have assisted the Inspector more by setting out our approach more clearly and explaining precisely how we arrived at a figure of 1,100 and so it is not entirely surprising that the Inspector has asked for greater clarity and arrived at a conclusion that the top end of the objectively assessed housing need (1,389 homes per year) represents the minimum.
11. Based on the more recent work undertaken we have now been able to quantify what we consider to be the lower figure produced by the jobs led scenario and this is detailed in Appendix 2. Nevertheless, given the Inspector's concern that we have not assessed a higher level of housing growth within the Sustainability Appraisal we have commissioned ARUP to assess the sustainability implications of a higher level of housing growth. Specifically, we asked them to test the figure of 1,910 homes per year which was the figure derived from the POPGROUP forecasting model without applying sensitivities. We then asked them to test a figure of around 1,600, which aims to look at the sustainability implications of applying one of either the commuting ratio or economic activity sensitivities that Edge Analytics previously applied as well as the figure of 1,389 derived from applying both of these sensitivities. We also asked ARUP to consider of a figure of 1,200 to broadly reflect the existing Core Strategy annual requirement and help us understand the implications of a figure somewhere between 1,100 and 1,389 should the higher figure give rise to significantly adverse sustainability impacts. The results of this work confirm that there would be significant impacts arising from the pursuit of 1,910 homes per year but the impact is less clear by the time this drops to 1,600.
12. In some respects this work lends weight to any decision to increase the objectively assessed housing need but the evidence in relation to likely jobs growth during the plan period does not support such an approach. Moreover, when reviewing the representations and hearing statement from those working within and representing the housebuilding industry,

it is apparent that the lead in times and likely build out rates on sites proposed to be allocated for housing in the plan will be such that it will not be possible to sustain consistent delivery of 1,389 homes per year. They are firmly of the view that large sites with more than one outlet will only deliver a maximum of 120 homes per year and that delivery will only commence after allowing time following adoption of the plan for determination of a planning application and the required preparatory site works. Elsewhere they have suggested a figure of 40 homes a year but again with lead in time applied. These are accounted for in our housing trajectory but this is currently based on delivery averaging 1,100 homes per year rather than a substantially higher figure. Although delivery is not a consideration when calculating objectively assessed housing need, given that we have consistently said that we will meet our objectively assessed need in full when seeking to determine our requirement, it is inevitable that delivery should be considered when deciding on what a realistic objectively assessed housing need figure should be.

13. Where sites are located within close proximity to each other, those arguing for a higher housing requirement are concerned that the market will not be able to sustain two outlets at any one time. One solution they have suggested is to allocate more small sites. Whilst small sites will have a role to play in respect of diversifying the market, it is our view that the same argument rings true i.e. there will only be so many developers willing to bring forward these types of sites at any one time. In addition, small sites would not provide sufficient capacity to support a significant increase in delivery and so we would still be relying on allocating more large sites that would essentially compete with the existing sites. This is a particular concern in respect of our regeneration objectives in some of the weaker housing sub markets because developers would naturally gravitate towards the more lucrative sites first.
14. To reinforce this concern, as well as looking for more small sites, some representors have suggested that delivery could improve by focussing significantly more development in higher value areas of the borough to the west of the M1 and adopting lower densities to reflect what has been delivered in recent years. However, there is insufficient evidence to suggest this would yield a consistently higher rate of delivery, the sustainability of such an approach would also be highly questionable and there would be significantly more harm to the Green Belt as a result of the unrestricted sprawl and encroachment into the countryside. Moreover this approach would result in a fundamentally different spatial strategy to the one already being pursued, which was deemed to be sound when the Core Strategy was adopted and which the inspector examining the Local Plan appears to be broadly satisfied with.
15. To establish how delivery could potentially be increased to a level of 1,389 per year we have reviewed past delivery rates and densities and

what this tells us is that the most likely way of increasing delivery is to build at higher densities. This is unsurprising since higher densities involve less land assembly, less infrastructure and generally less constraints. Build out rates are inevitably shortened because there are fewer materials and higher densities can lend themselves better to modern construction methods which substantially reduce build out rates. The problem in Barnsley is that the densities only tend to be achieved on brownfield sites, usually close to the town centre, which are currently in short supply. Elsewhere the market has been moved away from those densities and based on the representation and hearing statement from those in the housebuilding industry, it is unlikely that densities exceeding 50 dwellings per hectare will ever be delivered in Barnsley on a consistent basis. As such, there appears no obvious way of driving up delivery to levels significantly in excess of our housing requirement. This is particularly relevant as paragraph 154 of the NPPF is clear that Local Plans should be aspirational but realistic.

16. Accordingly, when faced with options for aligning our objectively assessed housing need with our jobs growth target the evidence clearly points to a reduction in the jobs target whereas there is no compelling evidence to substantiate increasing our objectively assessed need to a minimum of 1,389 homes per year. We are nonetheless in the process of completing our sustainability appraisal to establish the precise implications of such an approach.

Economic Assumptions & Jobs-Led Sensitivity Scenarios

17. When calculating the top end of our range for objectively assessed housing need (currently 1,389) Edge Analytics applied two sensitivities and an assumption on unemployment rates all of which have been criticised by those that argue for a higher objectively assessed housing need figure. Based on 33,000 total jobs in the plan period Edge Analytics calculated that up to 1,910 new homes could be required each year based on unemployment being at 4.5%. In recognition of the challenges in aligning demographic and economic modelling and in absence of the associated underpinning assumptions from the economic forecast, Edge Analytics developed two sensitivity scenarios.
18. The first sensitivity that Edge Analytics applied was to assume that commuting patterns in and out of the borough would return to where they were in 2001. Whilst still assuming a net out-commute, this represents an improvement to our commuting ratio primarily because far fewer people living in the borough would have to leave the borough to find work. It would nonetheless still see Barnsley being a significant net exporter of labour, which has been the case for a number of decades given the location of the borough within the Leeds-Sheffield corridor.

19. In light of the substantial number of jobs that are proposed within the borough during the plan period we considered that a return to commuting patterns experienced in 2001 was an entirely legitimate assumption to make and could in fact be on the conservative side. This is demonstrated by experience in other areas within Sheffield and Leeds City Regions where similar and sometimes greater changes have taken place over a 10 year period. In addition to this, it is notable that some inspectors examining plans elsewhere in the county (e.g. North Tyneside) have accepted that the commuting ratio sensitivity can be applied in a scenario where an authority is pursuing significant jobs growth over and above their “policy off” scenario.
20. The other sensitivity that was applied was to assume that economic activity rates will be maintained at their current level, meaning a greater proportion of the resident population have the potential to work. Again, there are very good reasons to apply this sensitivity given the national trend in part associated with the increase in the pension age. Locally we also anticipate a fall in the number of people unable to work because of conditions associated with the borough’s industrial and mining heritage. As with an improvement in the commuting ratio, the implication of applying this sensitivity was that more of the resident population can fulfil the employment growth, therefore there is a reduced need for net in-migration and subsequently additional houses.
21. The assumption that unemployment will be at 4.5% is one that has also been criticised. The reason Edge Analytics chose that particular figure was to reflect the trend of falling unemployment (nationally it is now at 4.2%) and having regard to welfare reforms, the Council’s own Employment and Skills Strategy and the fact that the Local Plan itself makes provision for such a significant quantum of employment land leading to a significant increase in job opportunities. In our opinion, in order to deliver such a significant quantum of jobs within the plan period it follows that the unemployment would need to be relatively low. For the purposes of calculating our objectively assessed housing need it would be perverse to assume a higher unemployment figure because this would mean the jobs would not materialise and in turn there wouldn’t be a need for additional housing to accommodate the workers that would otherwise take those jobs.
22. The latest version of the Regional Econometric Model is more sophisticated than the version which informed the original jobs target in the plan. It now applies its own assumptions on unemployment, economic activity rates and commuting ratios and these will automatically adjust depending on the amount of jobs inputted into the model. The higher the input the greater the adjustments. Importantly, the model cannot be manually manipulated to change these assumptions. As such, although Edge have tested an alternative economic activity rate sensitivity in light of the availability of economic assumptions underpinning the REM and updated OBR labour market analysis, no further sensitivities are being considered or applied to

inform our objectively assessed housing need. Although we maintain that the original approach and the sensitivities subsequently applied by Edge Analytics was a robust one it was subject to significant criticism from representors. By virtue of the fact no further sensitivities are being applied to determine the objectively assessed housing need this updated approach is considered more robust because representors would in effect have to discredit the Regional Econometric Model as opposed to sensitivities subsequently applied.

23. Given that the Regional Econometric Model automatically reduces the commuting ratio based on the inputs we provided we have considered whether it would be possible to pinpoint where people living in the borough were commuting to outside the borough who would instead take new job opportunities available in Barnsley. This would potentially have enabled us to broach this discussion in detail with the authorities affected. However, given Barnsley shares a border with so many authorities and is located with the Sheffield-Leeds corridor where there is so much scope for commuting beyond the borough boundary it is too difficult to pinpoint precisely which authorities would be affected by the commuting ratio output from the model. We also considered the level of growth that other authorities are pursuing in their adopted and emerging plans but this work did not lead us to conclude that their growth would materially affect the output. Notwithstanding this, we did raise the fact we applied this sensitivity with our neighbours during duty to co-operate meetings and none of them raised any objections.

DCLG Consultation: Planning for the right homes in the right places

24. In considering how to address the concerns identified by the Inspector regarding objectively assessed housing need it is worth noting that the Government has recently consulted on a standard methodology for calculating the figure. This is in recognition of the significant concerns expressed by the Local Plans Expert Group Report in 2016 that the existing approach to assessing housing need is too complex. These concerns were recognised by the Government when they published the Housing White Paper earlier this year. The recent consultation, referred to as “Planning for the right homes in the right places: consultation proposals”, proposes a much simpler methodology for calculating housing need. In short this is based on the published household projections with an adjustment made depending on the relationship between the median house price and the median earning within a local authority. The more expensive house prices are in comparison to earnings, the more housing an authority is expected to provide.
25. This methodology produces a figure of 898 households per year for the period 2016-2026 (excluding a vacancy rate) in Barnsley which implies that our housing need figure should fall substantially from the 1,389 homes per year for the period 2014-2033 (inclusive of a vacancy rate) that the Planning Inspector considers to be the minimum figure based on the jobs target in the Local Plan. However, the figure of 898 has no

regards for jobs growth and is essentially a demographic baseline. It is therefore more comparable with the 967 figure we had calculated to be our demographic baseline earlier this year. The consultation does suggest that where an authority is planning for a figure in excess of that generated by the methodology then Inspector's should assume the plan is sound unless there are compelling reasons to conclude otherwise. In the case of Barnsley, it is difficult to ignore our jobs growth aspirations and to do so on the basis of the consultation would be ill advised, particularly as the report is clear that transitional arrangements apply whereby authorities who have already submitted plans for examination are expected to continue based on the work already undertaken. Indeed, the Inspector wrote to the Council on 2nd October 2017 to confirm that she intends to progress the Examination in accordance with the guidance as currently set out in the National Planning Policy Framework and Planning Practice Guidance and to seek a way forward to deal with the issues raised in her interim findings.

26. The simplified methodology and in particular the relationship between median house prices and median earnings is nevertheless considered to be an appropriate way of establishing whether there has been sufficient delivery in the past and we do consider this to be an important consideration when the Inspector examines whether we should plan to meet any backlog associated with past under-delivery against housing targets. However, paragraph 158 of the NPPF is clear that authorities should ensure that their assessment of and strategies for housing, employments and other uses are integrated, and that they take full account of relevant market and economic signals" and so we cannot ignore the jobs growth targets when assessing our objectively assessed housing need.
27. Based on the reasons given above, it is clear that we have had full regard for relevant market and economic signals when deciding that we should reduce the jobs target and in turn we have sought to align the objectively assessed housing need with this target so that we are having full regard for jobs growth within the plan period. Accordingly, it is recommended that the objectively assessed housing need for the borough is a single figure based on total jobs growth of between 26 & 27,000 in the plan period.

Conclusion

28. Having received the Inspector's initial findings we have now undertaken further work to assess the implications of a higher objectively assessed housing need and at the same time we have commenced a review of our economic strategy as set out in the Jobs and Business Plan. This work has led us to conclude that there is compelling evidence to reduce the jobs target in the Local Plan, which in turn produces a maximum objectively assessed need figure of 1,134 homes per year. Should it result in further housing allocations over and

above those that will be required in the villages to support a more positive approach to the Borough's rural communities, these sites will be agreed by the Cabinet Member for Place in consultation with the Head of Planning & Building Control.

This page is intentionally left blank

Barnsley

Demographic Forecasts

October 2017

For the attention of:

Paula Tweed

Planning Policy Group Officer

Barnsley Metropolitan District Council

edgeanalytics

Leeds Innovation Centre | 103 Clarendon Road | Leeds | LS2 9DF

0113 384 6087 | www.edgeanalytics.co.uk

Acknowledgements

Demographic statistics used in this report have been derived from data from the Office for National Statistics licensed under the Open Government Licence v.3.0.

DRAFT

The authors of this report do not accept liability for any costs or consequential loss involved following the use of the data and analysis referred to here; this is entirely the responsibility of the users of the information presented in this report.

Table of Contents

Acknowledgements	2
Table of Contents	3
1 Context and Requirements	4
2 Area Profile	6
3 Demographic Forecasts	12
4 Economic Growth	17
5 Summary	25
Appendix A POPGROUP Methodology	28
Appendix B Data Inputs & Assumptions	31

Context and Requirements

- 1.1 In 2014, Edge Analytics provided Barnsley Metropolitan Borough Council (BMBC)¹ with a range of demographic evidence to inform the Strategic Housing Market Assessment (SHMA)² update, published by arc4. This included the 2012-based sub-national population projections (SNPP) and mid-year estimates (MYE) for 2001–2013 from the Office for National Statistics (ONS), 2008-based and 2011-based household projections from the Department for Communities and Local Government (DCLG) and economic forecasts from the 2014 Regional Econometric Model (REM).
- 1.2 The release of the 2012-based household projection model from DCLG in 2015 led to a subsequent update of the demographic analysis, presented as an addendum³ to the 2014 report.
- 1.3 In 2017, BMBC commissioned Edge Analytics⁴ to provide an updated range of demographic scenarios, taking account of new evidence including; 2014-based population and household projection models from ONS and DCLG, MYEs to 2015, plus labour market analysis from the Office for Budget Responsibility (OBR). This evidence underpinned the objectively assessed housing need (OAHN) presented in the SHMA (2017)⁵ of 967–1,389 dwellings per annum (dpa).
- 1.4 BMBC has submitted its Local Plan, following which, it has been recommended that updated economic evidence is considered to revise and clarify the objectively assessed housing need figure for the 2014–2033 plan period.
- 1.5 The new evidence presented in this report includes the following:
- 2016 MYE from ONS, providing an additional year of historical population, births, deaths and migration for consideration in the scenario analysis
 - 2017 economic forecasts and underpinning assumptions from the Regional Econometric Model (REM)

¹ <https://www.barnsley.gov.uk/media/5088/barnsley-demographicforecasts-edgeanalytics.pdf>

² <https://www.barnsley.gov.uk/media/3952/barnsleyshma2014updatefinalreport.pdf>

³ <https://www.barnsley.gov.uk/media/5087/barnsley-demographicforecasts-dclg2012addendum-edgeanalytics.pdf>

⁴ <https://www.barnsley.gov.uk/media/5489/barnsley-demographic-update-march-2017.pdf>

⁵ <https://www.barnsley.gov.uk/media/5488/barnsley-2017-shma-addendum-report-1703-final-a.pdf>

- 2017 labour market analysis from the OBR⁶

1.6 The analysis presented in this report provides a demographic profile of Barnsley; considers the 2012-based and 2014-based ONS population projections and DCLG household model alongside alternative trend-based scenarios; and aligns this demographic evidence with a range of economic forecasts and associated assumptions from the latest REM output.

DRAFT

⁶ <http://cdn.budgetresponsibility.org.uk/OBR-Fiscal-sustainability-report.pdf>

2 Area Profile

Geography

2.1 Barnsley is part of both the Leeds and Sheffield City Local Enterprise Partnerships (LEPs) and is bordered by the neighbouring areas of Sheffield, Rotherham, Doncaster, Wakefield, Kirklees and Derbyshire (Figure 1).

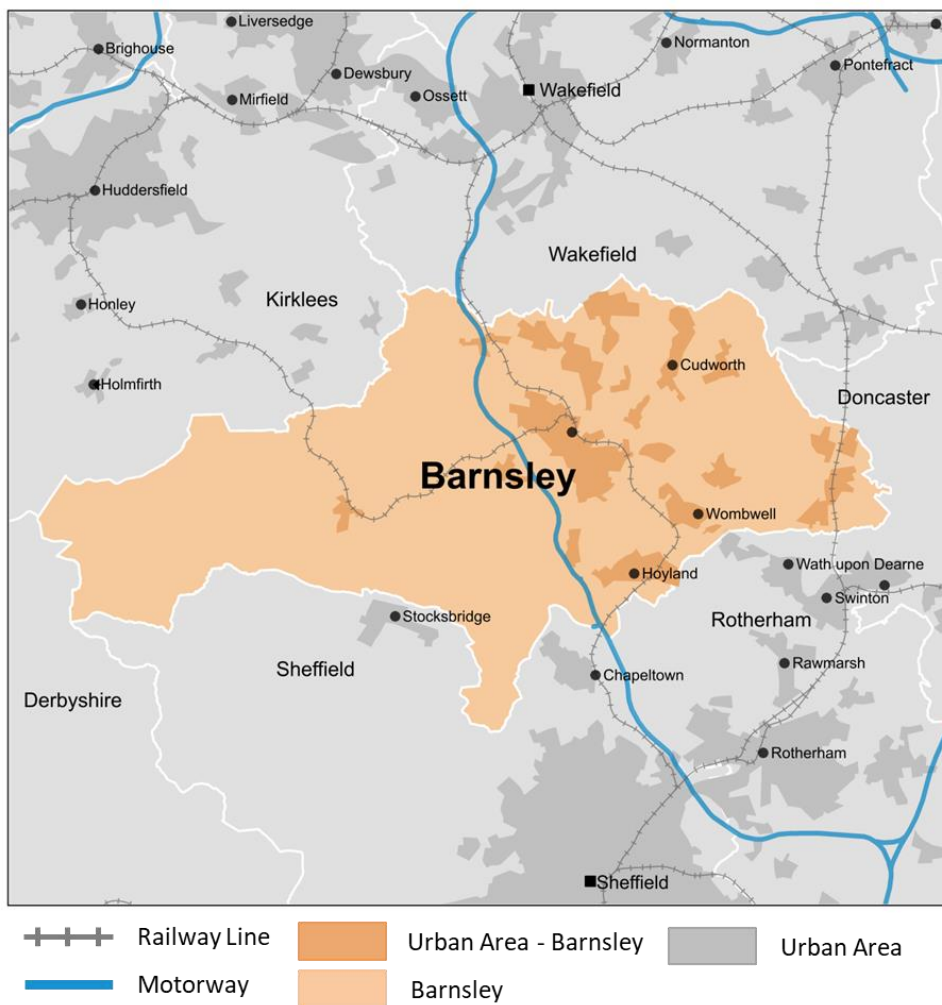


Figure 1: Barnsley Map

Population Growth Profile

- 2.2 The 2016 MYE for Barnsley suggests a population of 241,218, a 10.6% increase since 2001 (Table 1). The MYEs suggest that Barnsley's population is experiencing a higher rate of growth than the Yorkshire & Humber region (9.0%) but a lower rate than the rest of England (11.8%).

Table 1: Barnsley population change comparison (source: ONS)

Area	Population			
	2001	2016	Change	Change %
Barnsley	218,124	241,218	23,094	10.6%
Yorkshire & Humber	4,976,643	5,425,741	449,098	9.0%
England	49,449,746	55,268,067	5,818,321	11.8%

- 2.3 Following the 2011 Census, the 2002–2010 MYE were 'rebased' to align with the 2011 MYE. In the case of Barnsley, the impact of this adjustment was an uplift in its population, averaging +182 per year to 2011 (Figure 2). At the 2011 census, the population for Barnsley was 231,865, a 6.3% increase over the 2001–2011 decade. Since 2011, Barnsley's population has increased by 4.0%, at a higher annual rate than that experienced prior to the Census.

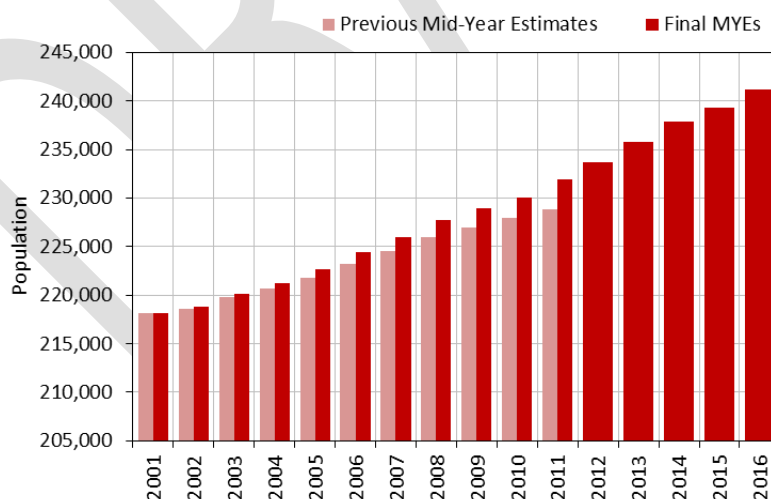


Figure 2: Barnsley Population change 2001–2016

- 2.4 Barnsley's annual population change has varied from +727 (0.3%) in 2001/02 to +2,086 (0.9%) in 2012/13 and 2013/14, with the latest MYE suggesting an increase of +1,899 (0.8%) from 2015 (Figure 3).

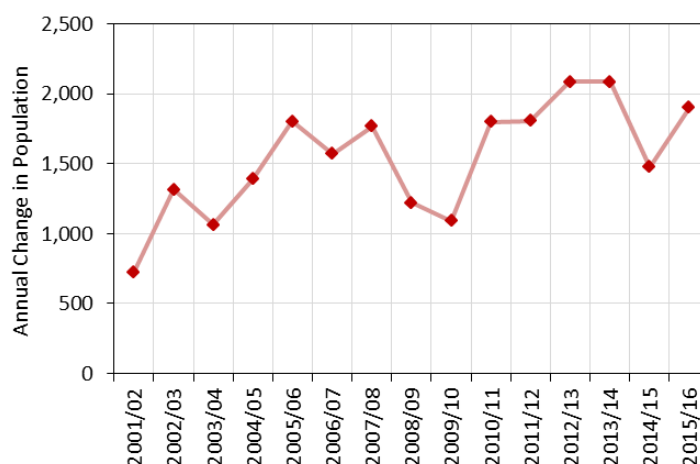


Figure 3: MYE annual change in population 2001/02–2015/16

Components of Change

2.5 Barnsley’s population change has been driven by a combination of natural change (i.e. the difference between births and deaths), internal and international migration (Figure 4). Historically, net internal migration (i.e. the exchange of migrants between Barnsley and other parts of the UK) has been the dominant driver of the districts’ population growth, averaging at +736 people per year since 2001/02.

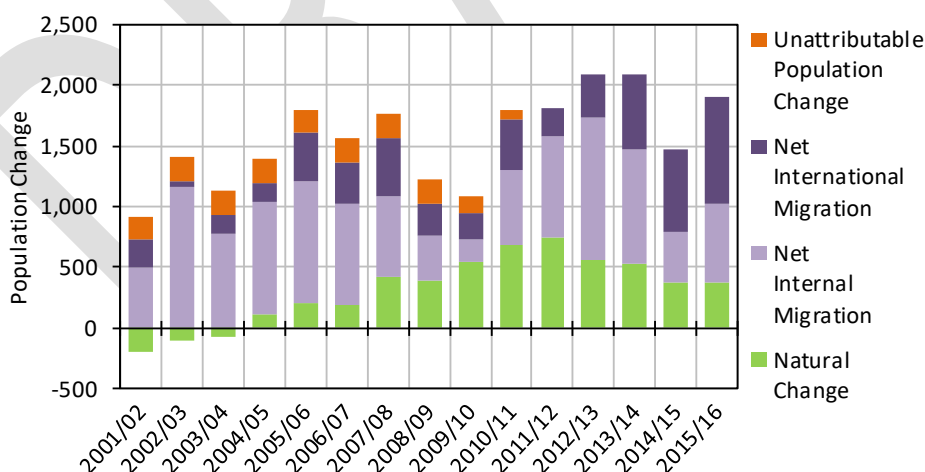


Figure 4: Barnsley – components of change 2001/02–2015/16

2.6 Net international migration has had a consistently positive impact upon Barnsley’s population growth, averaging +363 (2001/02–2015/16). The inclusion of the ‘unattributable population change’ (UPC) adjustment within the international migration component would increase its annual impact to +484 per year since 2001/02.

- 2.7 Excluding the first three years of the historical period, natural change has had a positive annual impact on population growth (an excess of births over deaths), averaging at +430 per year (2004/05–2015/16).

Internal Migration

- 2.8 Internal migration statistics measure the inflow and outflow of population to and from Barnsley and the rest of the UK (Figure 5). Since 2004/05, outflows have steadily increased, however inflows have remained at a higher level, resulting in an annual net inflow. It was a sharp reduction in inflows in 2009/10 that resulted in a drop in net migration, followed by a sharp rise in subsequent years.

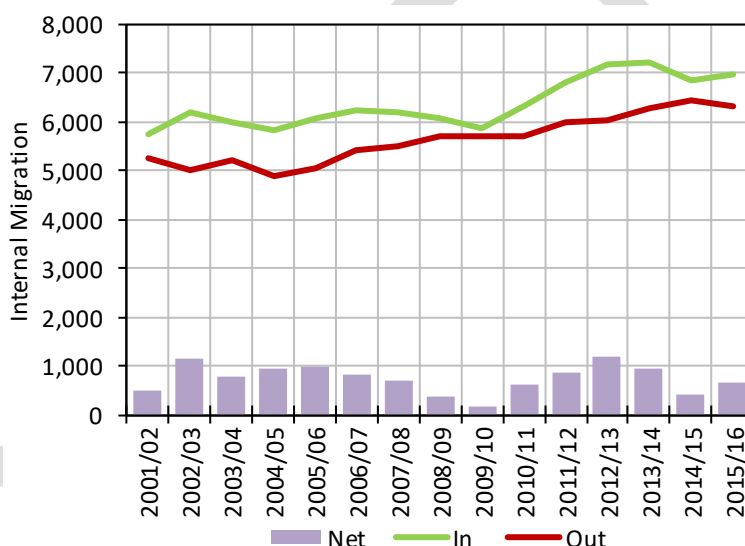


Figure 5: Barnsley's internal migration profile (2001/02–2015/16)

- 2.9 In terms of migration linkages between Barnsley and surrounding areas, the largest *positive* net exchanges (i.e. a higher inflow than outflow) have been with Sheffield and Wakefield (Figure 6). Since 2009/10, inflows from Sheffield have seen an increase from +840 to +1,204 people per year in 2015/16. This increase, alongside a relatively stable outflow, has resulted in a greater net flow of people migrating from Sheffield to Barnsley in the last 6 years.
- 2.10 With regards to the net outflow exchange, the largest flows have been between Barnsley and Scarborough, East Riding of Yorkshire and East Lindsey.

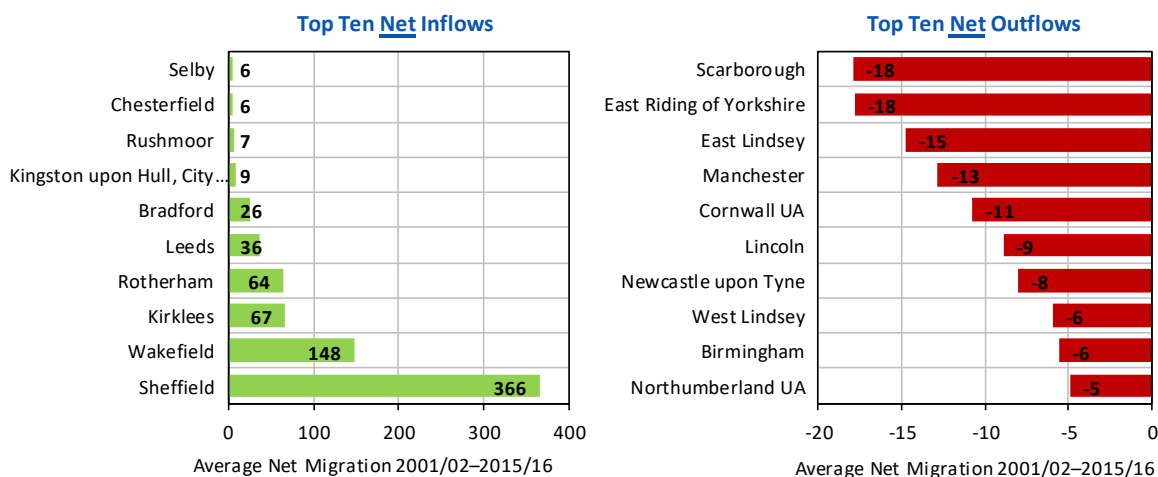


Figure 6: Top-10 internal migration average net inflows and outflows

2.11 The age profile of migration shows a net inflow in all age groups, with the exception of 15–19 year olds (Figure 7). The large net outflow of 15–19 year olds is associated with the student population moving to university, with a return flow evident in the 20–24 age groups.

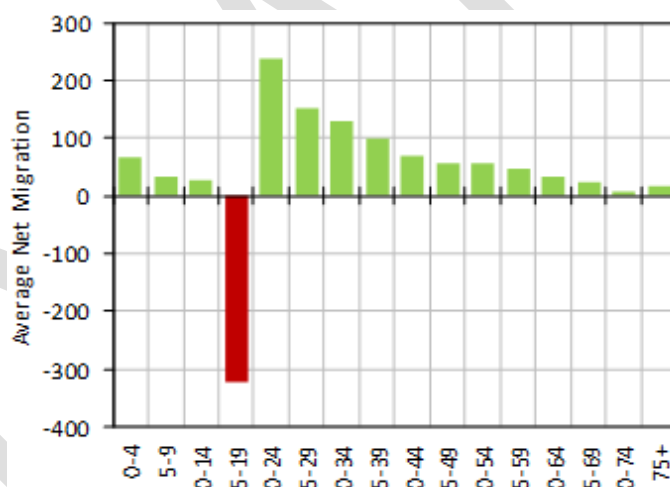


Figure 7: Barnsley internal migration age profile, 2001/02–2015/16

Age Structure

2.12 When considering future housing needs and the size and shape of the resident labour force, the age structure of Barnsley’s population is a key factor. Table 2 compares Barnsley’s age profile to the region and England, using the latest 2016 mid-year population estimates from ONS.

2.13 In 2016, Barnsley had a slightly older age profile than the region and England, with 19% in the 65+ age range and a median age of 43. This compares with 18% in the 65+ age range for the Yorkshire and Humber region and 16% for England, with a median age of 4 and 39 respectively. Barnsley has an OAD ratio of 30; the size of Barnsley's population aged 65+ is equivalent to 30% of its 15–64 age-group in 2016. This is closely aligned to the regional OAD of 29 but higher than England's of 25.

Table 2: 2016 MYE population age structure: Barnsley, YH & England

Indicator	Barnsley	Yorkshire and The Humber	England
Percentage 65+	19%	18%	16%
Percentage 80+	5%	5%	5%
OAD Ratio	30	29	25
Median Age	43	40	39

*OAD = Old Age Dependency Ratio (Population Aged 65+/Population Aged 15–64)

3 Demographic Forecasts

ONS Population Projections

- 3.1 Every two years, the Office for National Statistics (ONS) publishes its national population projections, setting key assumptions on the long-term effects of fertility, mortality and international migration to estimate population growth outcomes for England, Wales, Scotland and Northern Ireland.
- 3.2 The national population projection informs the sub-national population projection (SNPPs) for English local authorities, also published on a bi-yearly cycle. The latest 2014-based SNPPs use a combination of national and local assumptions on births, deaths and migration to formulate a 25-year projection (2014–2039) for each local authority.
- 3.3 Under the 2014-based SNPP for Barnsley, the population is estimated to increase by 11.7% over Barnsley’s 2014–2033 plan period. Net internal migration is projected to be the dominant component of population change, reflecting historical trends. Net international migration is projected to have a small but positive impact on population change over the 2014–2033 period. Natural change is expected to have a positive but reducing impact on population change, as Barnsley’s population ages.

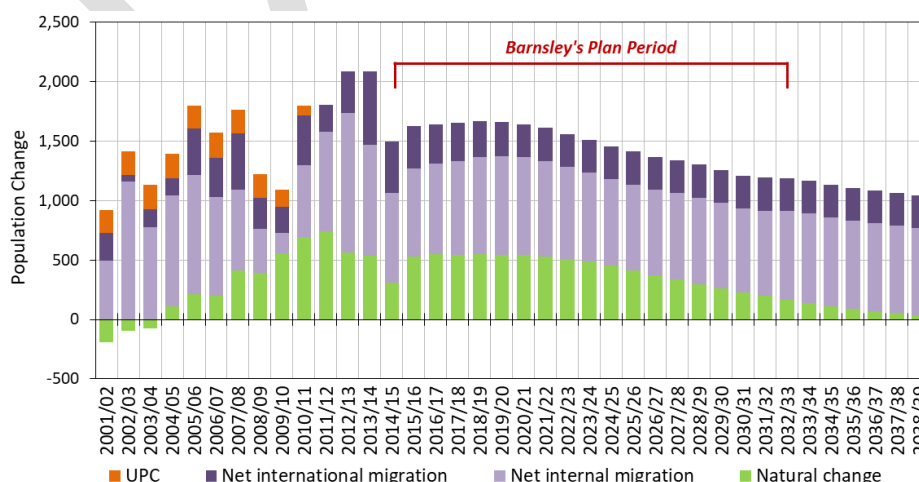


Figure 8: Barnsley historical and 2014-based SNPP components of change (Source: ONS)

Planning Guidance

- 3.4 At present, the Planning Practice Guidance (PPG) states that the DCLG household projections should provide the “*starting point estimate of overall housing need*” (PPG paragraph 2a-015). The 2014-based model is the latest set of household projections from the DCLG, underpinned by the 2014-based sub-national population projection (SNPP).
- 3.5 Under the 2014-based DCLG household projection model, the number of households in Barnsley is estimated to increase by 16,046 over the 2014–2033 plan period. This results in an annual growth of 845 *households* per year.
- 3.6 In September 2017, DCLG published its Housing White Paper detailing a draft methodology for a more standardised approach to OAN calculation across English local authorities. A three-step approach is proposed to calculating a housing need estimate:
- **Step 1:** The ‘starting-point’ household total is based on DCLG’s 2014-based projection.
 - **Step 2:** An adjustment is applied based on a local affordability ratio.
 - **Step 3:** A 40% ‘cap’ on the level of adjustment is applicable to those local authorities that have adopted Local Plans in the last 5 years or do not currently have a Local Plan.
- 3.7 The DCLG methodology has presented an OAHN estimate for each local authority for a 2016–2026 plan period (at present there are no guidelines published for Council’s with an extended Local Plan period or a base date prior to 2016).
- 3.8 The published OAHN figure for Barnsley is **898 *households*** per year (2016–2026)⁷. Taking into account vacant properties and second homes in the OAN calculation⁸, the estimated household growth results in an equivalent housing OAN of 936 *dwelling*s per annum (2016–2026).

⁷ Note that this figure refers only to the 2016–2026 period. The household growth figure in paragraph 3.5 refers to the full 2014–2033 plan period.

⁸ 2011 Census vacancy rate is 4.0% for Barnsley

Demographic Scenarios

3.9 The demographic evidence presented in the previous section provides context for the development of alternative trend-based scenarios which consider variant migration histories.

Three trend scenarios are presented as follows:

- **SNPP-2014**: This is the 2014-based SNPP for Barnsley and is presented as the ‘benchmark’ scenario
- **SNPP-2012**: This is the 2012-based SNPP for Barnsley and is presented as a comparison to the latest population projection.
- **PG 5yr**⁹: Internal migration rates and international migration flow assumptions based on a five-year historical period (2011/12–2015/16).
- **PG 10yr**: Internal migration rates and international migration flow assumptions are based on a ten-year historical period (2006/07–2015/16).

3.10 In line with the PPG, the latest 2014-based household growth assumptions have been applied to each scenario, in combination with a 2011 Census dwelling vacancy rate for Barnsley of 4.0%.

3.11 The population growth under each of the scenarios is presented in the form of a chart (Figure 9), with population change, net migration, natural change and associated household and dwelling growth presented for the 2014–2033 plan period in Table 3.

3.12 The **SNPP-2012** results in the lowest population growth of 10.4% over the 2014–2033 plan period, resulting in an annual dwelling growth of +808 per year. Under the **SNPP-2014** ‘benchmark’ scenarios, population growth is slightly higher (11.7%) over the plan period, resulting in an annual dwelling growth of +880 per year.

3.13 The alternative ‘**PG**’ trend scenarios result in higher population growth than the **SNPP-2014** ranging from 12.4% under the **PG 10yr** scenario to 13.3% under the **PG 5yr** scenario. The slightly lower growth under the **PG 10yr** scenario is driven by the reduced net migration flows in 2008/09 and 2009/10, whilst the higher growth under the **PG 5yr** scenario captures the significant increases in net international migration since 2012/13. Under the **PG** scenarios, the annual dwelling growth ranges from 963–980 over the 2014–2033 plan period.

⁹ Note that PG stands for POPGROUP, the demographic forecasting model in which these scenarios have been generated.

Barnsley: Demographic Scenario Outcomes

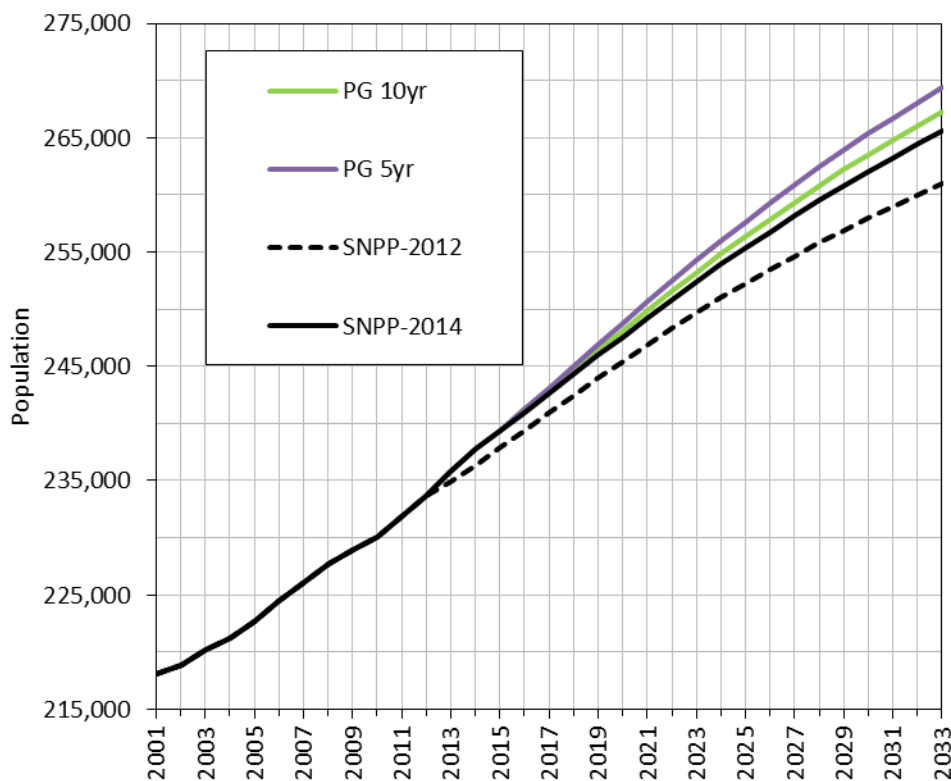


Figure 9: Population change demographic scenarios (2001–2033)

Table 3: Demographic scenario outcomes 2014–2033

Scenario	Change 2014–2033				Average per year	
	Population Change	Population Change %	Households Change	Households Change %	Net Migration	Dwellings
PG 5yr	31,564	13.3%	17,875	17.2%	1,280	980
PG 10yr	29,470	12.4%	17,563	16.9%	1,156	963
SNPP-2014	27,789	11.7%	16,047	15.4%	1,051	880
SNPP-2012	24,602	10.4%	14,729	14.2%	803	808

Note: PG scenarios include two years of historical data

Household Formation

- 3.14 Across the UK, younger adult age groups have seen the most significant change in household formation over the last ten years, due to a combination of housing undersupply and affordability issues. In formulating an OAN, PPG recommends that “*alternative assumptions in relation to...household formation rates*” are considered (PPG Paragraph 2a-017) to evaluate a potential ‘reversal’ of this trend.
- 3.15 In the demographic forecasts above, the DCLG 2014-based household headship rates (also known as household representative rates) determine the level and profile of household growth by age group and household category. The charts in Appendix B compare Barnsley’s headship rate trends for the DCLG’s 2014-based and 2008-based household projection models. The young adult, 25–44 male and 25–34 female age group suggest a lower rate of growth in the 2014-based model compared to the 2008-based equivalent.
- 3.16 To evaluate the effect of changes to young adult household formation over time, ‘Partial Return’ rates have been generated for Barnsley, in which the 2014-based headship rates for the 25–44 male and 25–34 female age groups return to a mid-point between the 2014- and 2008-based rates by 2033.

Table 4: Demographic scenarios average annual dwelling growth 2014–2033

Scenario	Population Change %	Average Annual Dwelling Growth 2014–2033	
		2014-based	2014-based Partial Return
PG 5yr	13.3%	980	1,056
PG 10yr	12.4%	963	1,038
SNPP-2014	11.7%	880	955
SNPP-2012	10.4%	808	881

- 3.17 The application of the ‘*Partial Return*’ headship rates to each of the demographic scenarios increases the dwelling growth over the plan period by **73-76** dpa (an average of 8.2%). This increases the *maximum* dpa under the scenarios from **980** using the unadjusted headship rates, to **1,056** applying the *Partial Return* headship rates.

4 Economic Growth

Economic Forecasts

- 4.1 In the assessment of housing need, the PPG states that *“plan makers should make an assessment of the likely change in job numbers based on past trends and/or economic forecasts as appropriate and also having regard to the growth of the working age population in the housing market area”* (PPG paragraph 2a-018).
- 4.2 In previous demographic analysis undertaken for Barnsley Council, the REM provided economic forecasts for Barnsley; ‘Policy On’, ‘Mid’ and ‘Policy Off’ trajectories of FTE jobs growth. No additional information was provided on key underpinning assumptions associated with these economic growth outcomes. Alternative assumptions on commuting ratio and economic activity rates were also considered on the ‘Policy On’ jobs growth trajectory.
- 4.3 The alignment of demographic and economic model evidence is challenging due to different methodologies, data inputs and assumptions. The key underpinning assumptions that link population and economic change are: (1) economic activity rates; (2) unemployment rates; (3) a commuting ratio.
- 4.4 Future economic activity rates are a key consideration in seeking to align demographic and economic growth. Economic activity rates determine the size of the resident labour force. The unemployment rate and commuting ratio determine the balance between the labour force and associated level of employment. The unemployment rate, determines the proportion of the labour force that is unemployed and as a result, the proportion that is employed. The commuting ratio determines the balance between the resident labour force and the number of jobs available in an area.
- 4.5 In the absence of these assumptions in the previous REM evidence, the Barnsley analysis included a series of ‘jobs-led’ scenarios, in which the link between economic and demographic

change was evaluated using a series of derived assumptions. This choice of assumptions enabled an estimate of dwelling growth, linked to economic change to be presented.

4.6 For the updated analysis presented here, new REM forecasts have been made available. These have provided a measure of both FTE jobs growth and the change in ‘workplace-based employment’. Availability of the latter is important as, with the additional provision of the underpinning assumptions on economic activity rates, unemployment rate and commuting ratio, an improved alignment of the forecast to the demographic evidence has been possible.

4.7 Three alternative REM economic forecasts have been provided for Barnsley, with variant levels of employment growth achieved over the 2016/17–2032/33 forecast horizon (Figure 10). In each case employment growth is measured as ‘workplace-based employment’:

- **Baseline REM:** Average employment growth of +440 per year
- **Policy On REM:** Average employment growth of +1,425 per year
- **Policy On-Netted REM:** Average employment growth of +1,192 per year

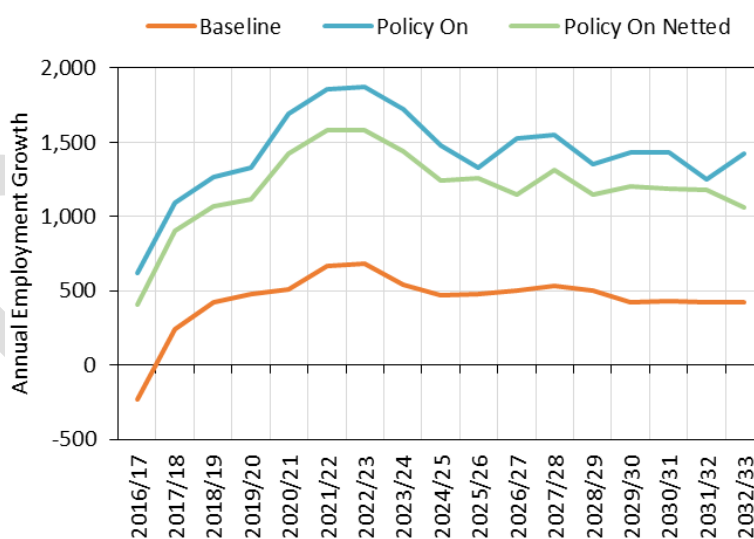


Figure 10: Annual employment growth for each REM scenario (2016/17–2032/33)

4.8 The key assumptions on economic activity rate, unemployment rate and commuting ratio have been provided with the three REM forecasts (Figure 11). The charts illustrate that whilst the unemployment rate variations are similar between forecasts, there are differences between the

underpinning economic activity rate and commuting ratio assumptions that inform the **Baseline** outcome compared to the **Policy On** and **Policy On Netted** forecasts.

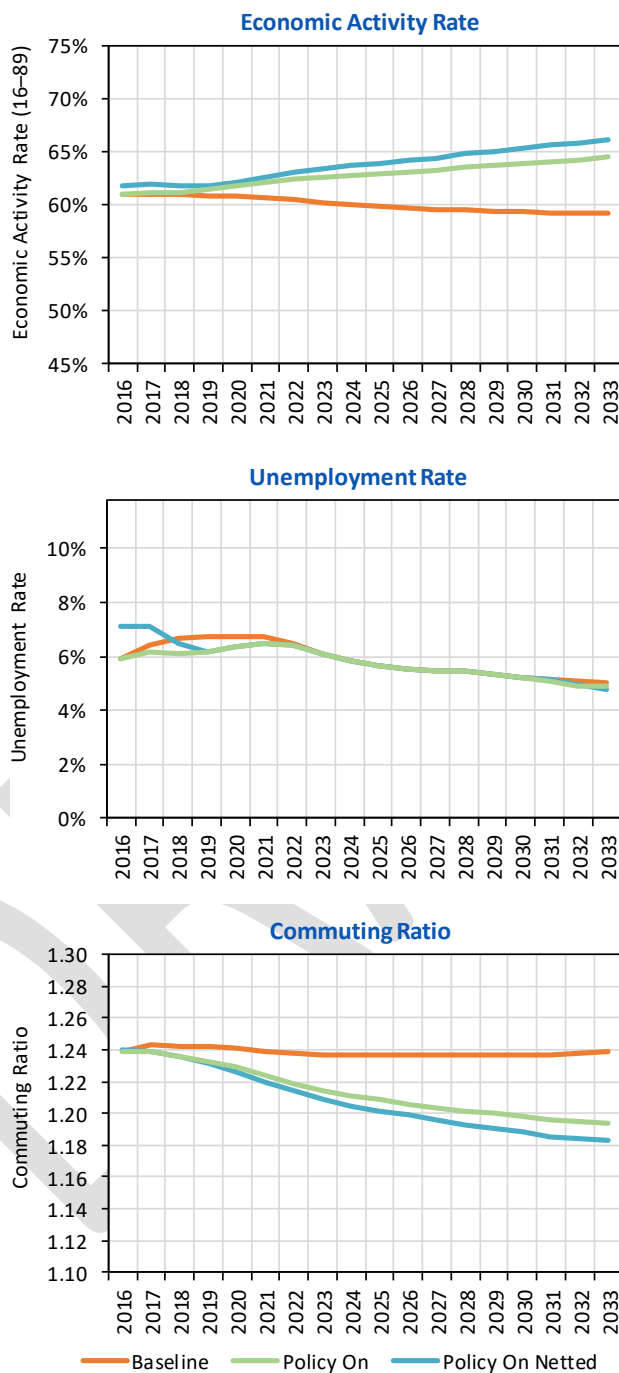


Figure 11: REM Economic Forecasts – Key Assumptions (2016–2033)

4.9 Economic activity rates determine the portion of the working-age population (aged 16–89) that are economically active (i.e. the labour force). The labour force includes those who are in work (i.e. workers) and those who are unemployed. At the start of the forecast period, Barnsley’s

aggregate economic activity rate for the 16–89 age range was approximately 61%, compared to a national figure of 64% for England.

- 4.10 Under the **Baseline** scenario, the aggregate 16–89 economic activity rate reduces to 59.2% by 2033. With a more substantial growth in employment, the **Policy On** and **Policy On Netted** forecasts assume an increase in the aggregate (16–89) economic activity rate over the forecast period, to 66.2% under **Policy On** and 64.5% under **Policy On Netted**.
- 4.11 The unemployment rate determines the proportion of the labour force that is unemployed (and as a result, the proportion that is employed). Under each of the three employment growth trajectories the unemployment rate reduces to approximately 5.0%–5.3% by 2033, with variation in the unemployment rate assumptions in earlier years of the forecast.
- 4.12 The commuting ratio determines the balance between the resident number of ‘workers’ (i.e. the employed labour force) and the number of jobs in the area. At the start of the REM forecast period, Barnsley has a commuting ratio of 1.24, which implies a large net outflow from the district. The **Baseline** forecast assumes only minor changes to Barnsley’s commuting ratio over the forecast period. In contrast, the commuting ratios under the **Policy On** and **Policy On Netted** scenarios assume a decrease from 1.24 in 2016 to 1.18 and 1.19 in 2033 respectively, reverting to a commuting balance that is similar to that recorded at the 2001 Census. This reduction in the commuting ratio retains a net outflow from Barnsley but at a reduced level.

Employment-led Scenarios

- 4.13 Using an ‘employment-led’ formulation of the POPGROUP model, it is possible to estimate the population and dwelling growth implications of a REM economic forecast. This enables direct comparison with the demographic forecasts presented earlier.
- 4.14 An **Employment-led Baseline** is presented alongside the demographic forecasts (Figure 12 and Table 5). Using the **Baseline** employment trajectory as the key determinant of growth, the **Employment-led Baseline** scenario uses economic activity rate, unemployment rate and commuting ratio assumptions direct from the REM (Table 5) to estimate its likely population and dwelling growth impact.

Demographic & Employment-led Scenario Outcomes

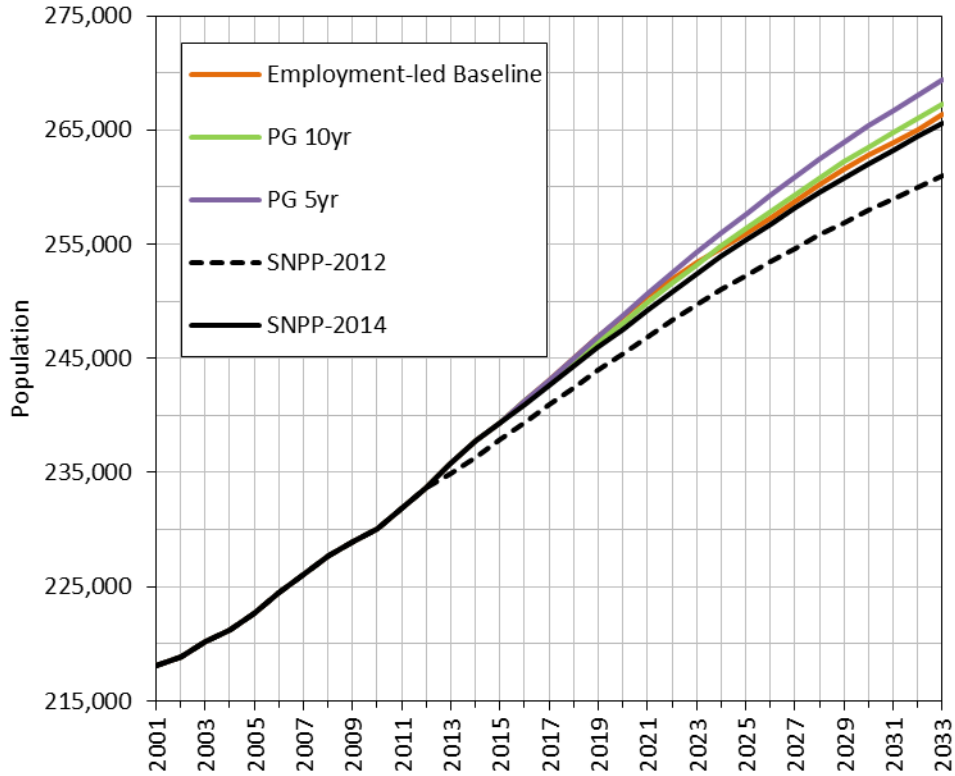


Figure 12: Population change demographic & employment-led scenarios (2001–2033)

Table 5: Demographic & Employment-led scenario outcomes 2014–2033

Scenario	Change 2014–2033				Average per year	
	Population Change	Population Change %	Households Change	Households Change %	Net Migration	Dwellings
PG 5yr	31,564	13.3%	17,875	17.2%	1,280	980
PG 10yr	29,470	12.4%	17,563	16.9%	1,156	963
Employment-led Baseline	28,474	12.0%	16,339	15.7%	1,092	896
SNPP-2014	27,789	11.7%	16,047	15.4%	1,051	880
SNPP-2012	24,602	10.4%	14,729	14.2%	803	808

Note: PG and Employment-led scenarios include two years of historical data

- 4.15 Under the **Employment-led Baseline** scenario, the population is estimated to grow by approximately 12% over the 2014–2033 plan period, resulting in a dwelling requirement of 896 dpa. This figure exceeds the **SNPP-2014** dpa outcome but is lower than both the **PG-5yr** and **PG-10yr** dpa figures.
- 4.16 Whilst the **Policy On** and **Policy On Netted** forecasts record higher annual employment growth, a similar configuration of employment-led scenarios which also use their respective REM assumptions on economic activity rate, unemployment rate and commuting ratio, results in a similar level of population and dwelling growth to the **Employment-led Baseline** scenario. The higher economic rates and the modified commuting ratios of the **Policy On** and **Policy On-Netted** scenarios enable the same level of population and dwelling growth to align with higher employment growth.
- 4.17 Higher economic activity rates result in a greater proportion of Barnsley's population being economically active, and therefore a larger local labour force is maintained over the forecast period. A lower commuting ratio results in a smaller net out-commute from Barnsley. Both factors contribute to less dependence on higher in-migration to meet employment growth in Barnsley.

Assumptions Testing

- 4.18 In recognition that the economic activity rate and commuting ratio assumptions are a key component of the **Policy On** and **Policy On Netted** scenarios, it is appropriate to consider how population and dwelling growth outcomes may vary under different conditions. This is achieved under a series of employment-led scenarios, applying variant assumptions in each case.
- 4.19 A first test examines the population and dwelling growth outcomes of **Policy On** and **Policy On Netted** scenarios which maintain the relatively stable commuting ratio that evident under the **Baseline** forecast (Table 6).
- 4.20 With a more stable commuting over the forecast period, the scenario model assumes that a higher level of net in-migration is required to meet the annual change in employment growth under the **Policy On** and **Policy On Netted** REM forecasts. A greater proportion of the resident labour force is subject to a net out-commute, so higher net in-migration is required to maintain the size of the labour force under these conditions.

Table 6: Employment-led 'CR SENS' scenario outcomes 2014–2033

Employment-led <u>CR SENS</u> Scenarios	Change 2014–2033				Average per year	
	Population Change	Population Change %	Households Change	Households Change %	Net Migration	Dwellings
Policy On	39,626	16.7%	20,670	19.9%	1,617	1,134
Policy On-Netted	37,381	15.7%	19,836	19.1%	1,496	1,088
Baseline	28,474	12.0%	16,339	15.7%	1,092	896

Note: The Employment-led Baseline scenario is identical to that presented in the core scenarios analysis.

4.21 The estimated dwelling growth requirement increases to 1,088 dpa and 1,134 dpa under the **Policy On Netted** and **Policy On** scenarios respectively.

4.22 A second test examines the population and dwelling growth outcomes of each of the **Baseline**, **Policy On** and **Policy On Netted** scenarios which retain their original commuting ratio changes but which assume changes to underpinning economic activity rates that are consistent with the latest OBR evidence (Table 7). The OBR provides 'national-level' forecasts of labour force changes, so these are used as a benchmark for comparison with the Barnsley REM output. The OBR does not incorporate the local employment growth factors that the REM has considered in its forecasts.

Table 7: Employment-led 'OBR SENS' scenario outcomes 2014–2033

Employment-led <u>OBR SENS</u> Scenario	Change 2014–2033				Average per year	
	Population Change	Population Change %	Households Change	Households Change %	Net Migration	Dwellings
Policy On	54,912	23.1%	26,598	25.6%	2,337	1,459
Policy On-Netted	51,276	21.6%	25,206	24.2%	2,158	1,383
Baseline	30,571	12.9%	17,134	16.5%	1,200	940

4.23 Application of OBR assumptions to Barnsley's age-specific economic activity rates, results in a reduction in its overall rate for the 16–89 age-range to 59% in 2033. In each case, the lower economic activity rates result in a smaller labour force being maintained in Barnsley, with higher net in-migration applied by the scenario model to achieve the necessary balance between population and the employment growth targets.

- 4.24 The estimated dwelling growth requirement under the **Baseline** scenario increases from 896 to 940 dpa under the variant economic activity rate conditions. Under the **Policy On-Netted** and **Policy On** scenarios, dwelling growth is estimated at 1,383 and 1,459 respectively.

DRAFT

5 Summary

Approach

- 5.1 Barnsley's SHMA has identified an OAN range of 967–1,389 dwellings per annum (dpa) over the 2014–2033 plan period. The lower dwelling growth of the OAN range was informed by a population growth scenario that derived its assumptions from a ten-year period (2005/06–2014/15), whilst the upper OAN range was informed by an economic-led scenario with adjustments made to both commuting ratio and economic activity rates.
- 5.2 Since the completion of the SHMA, DCLG has published its Housing White Paper detailing a draft methodology¹⁰ for a more standardised approach to OAN calculation across English local authorities. This methodology implies a **936** dpa figure for Barnsley over the ten-year period 2016–2026, or **909** dpa for the 2014–2033 plan-period.
- 5.3 In addition to the new DCLG evidence, the 2016 MYEs have been published, providing an additional year of historical data for Barnsley; the OBR has published its new labour market analysis; and revised economic forecasts have been produced from the REM.
- 5.4 In seeking to review its OAN and consider the latest demographic and economic evidence, a revised suite of growth forecasts has been presented for Barnsley. These have included the latest evidence and, with the release of more detailed data from the REM, have sought to achieve an improved alignment of demographic and economic modelling. The potential impact of higher rates of household formation amongst Barnsley's young adult population has also been considered.

¹⁰https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/644955/Planning_for_Homes_consultation_document.pdf

Results

5.5 A summary of the dwelling growth outcomes associated with the demographic and **Baseline** employment-led scenario indicates a range of **808–980** dpa, increasing by approximately +75 dpa if a headship rate adjustment is included (Figure 13). The DCLG recommendation for the equivalent 2014–2033 plan period sits within this range at **909** dpa¹¹.

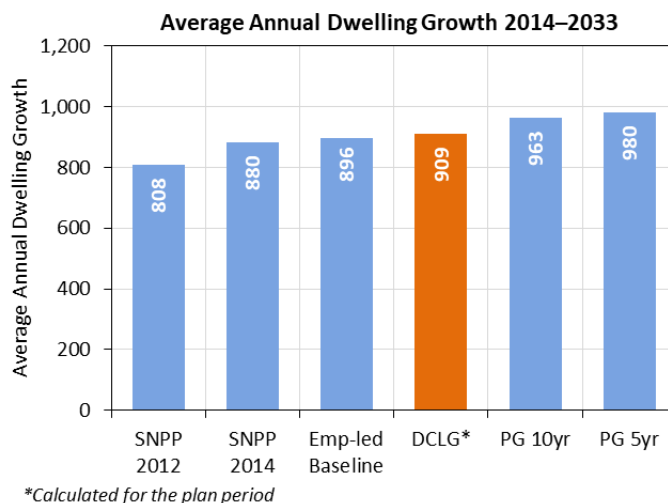


Figure 13: Dwelling growth (dpa) 2014–2033

5.6 **Baseline, Policy On** and **Policy On Netted** employment forecasts have been provided from the REM, together with underpinning assumptions on economic activity rates, unemployment rate and commuting ratios. This has enabled improved alignment of the economic forecasts to the associated demographic evidence. Each of these scenarios generates a similar population and dwelling growth when all assumptions are incorporated to their respective employment-led scenarios. Higher economic rates and a reduced net commuting outflow enable higher employment growth to be supported by the **Policy On Netted** and **Policy On** scenarios under the same level of population change.

5.7 In recognition of the importance of commuting ratio and economic activity rate assumptions in driving the **Policy On Netted** and **Policy On** forecasts, two sensitivities have been undertaken. The first assumes a relatively stable commuting ratio, as identified under the **Baseline** assumptions. The second considers economic activity rate adjustments in line with the OBR’s ‘national’ labour force forecasts; a benchmark for comparison with the Barnsley REM output but

¹¹ Note that this has been calculated using the DCLG methodology applied to the full 2014–2033 plan period and the 2011 Census dwelling vacancy rate for Barnsley applied.

which does not incorporate the local employment growth factors that the REM has considered in its forecasts (Figure 14).

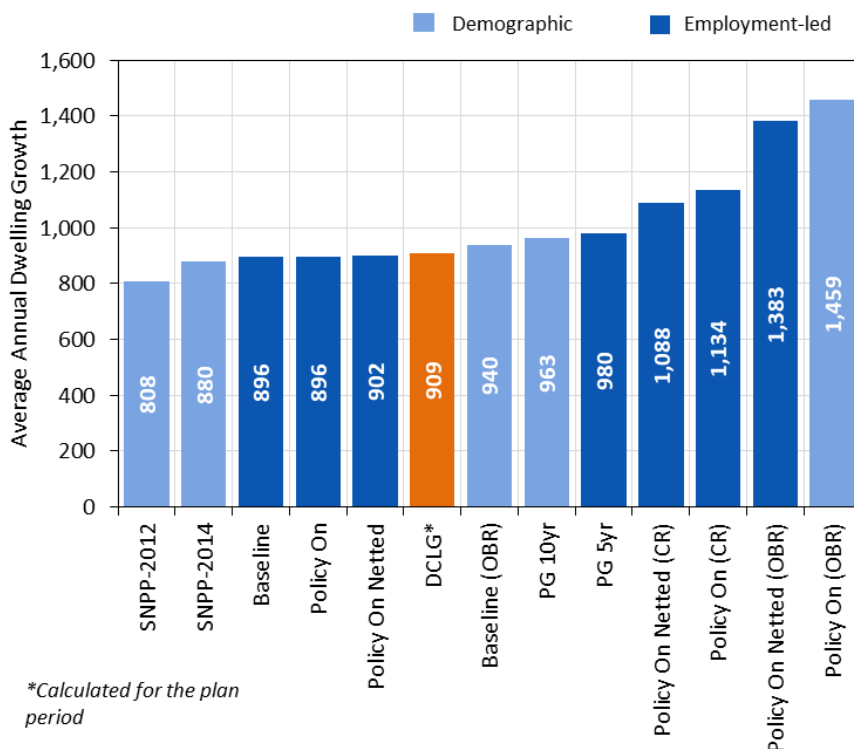


Figure 14: Dwelling growth (dpa) under demographic and employment-led scenarios (2014–2033)

- 5.8 Under the **Policy On Netted** and **Policy On** employment-led sensitivity scenarios, the estimated dwelling growth increases to 1,088–1,134 dpa when a more stable commuting ratio is considered alongside their respective employment-growth trajectories.
- 5.9 Alternatively, retaining the reducing commuting ratio but reverting to economic activity rate changes that are more in line with the national OBR benchmark, results in a higher dwelling growth range of 1,383 – 1,459 dpa for the **Policy On Netted** and **Policy On** scenarios. In addition, under the **Baseline** scenario, the inclusion of the OBR assumptions increases the estimated dwelling growth to 940 dpa.

Appendix A

POPGROUP Methodology

Forecasting Methodology

- A.1 Evidence is often challenged on the basis of the appropriateness of the methodology that has been employed to develop growth forecasts. The use of a recognised forecasting product which incorporates an industry-standard methodology (a cohort component model) removes this obstacle and enables a focus on assumptions and output, rather than methods.
- A.2 Demographic forecasts have been developed using the POPGROUP suite of products. POPGROUP is a family of demographic models that enables forecasts to be derived for population, households and the labour force, for areas and social groups. The main POPGROUP model (Figure 15) is a cohort component model, which enables the development of population forecasts based on births, deaths and migration inputs and assumptions.
- A.3 The Derived Forecast (DF) model (Figure 16) sits alongside the population model, providing a headship rate model for household projections and an economic activity rate model for labour-force projections.
- A.4 For further information on POPGROUP, please refer to the Edge Analytics website (<http://www.edgeanalytics.co.uk/>).

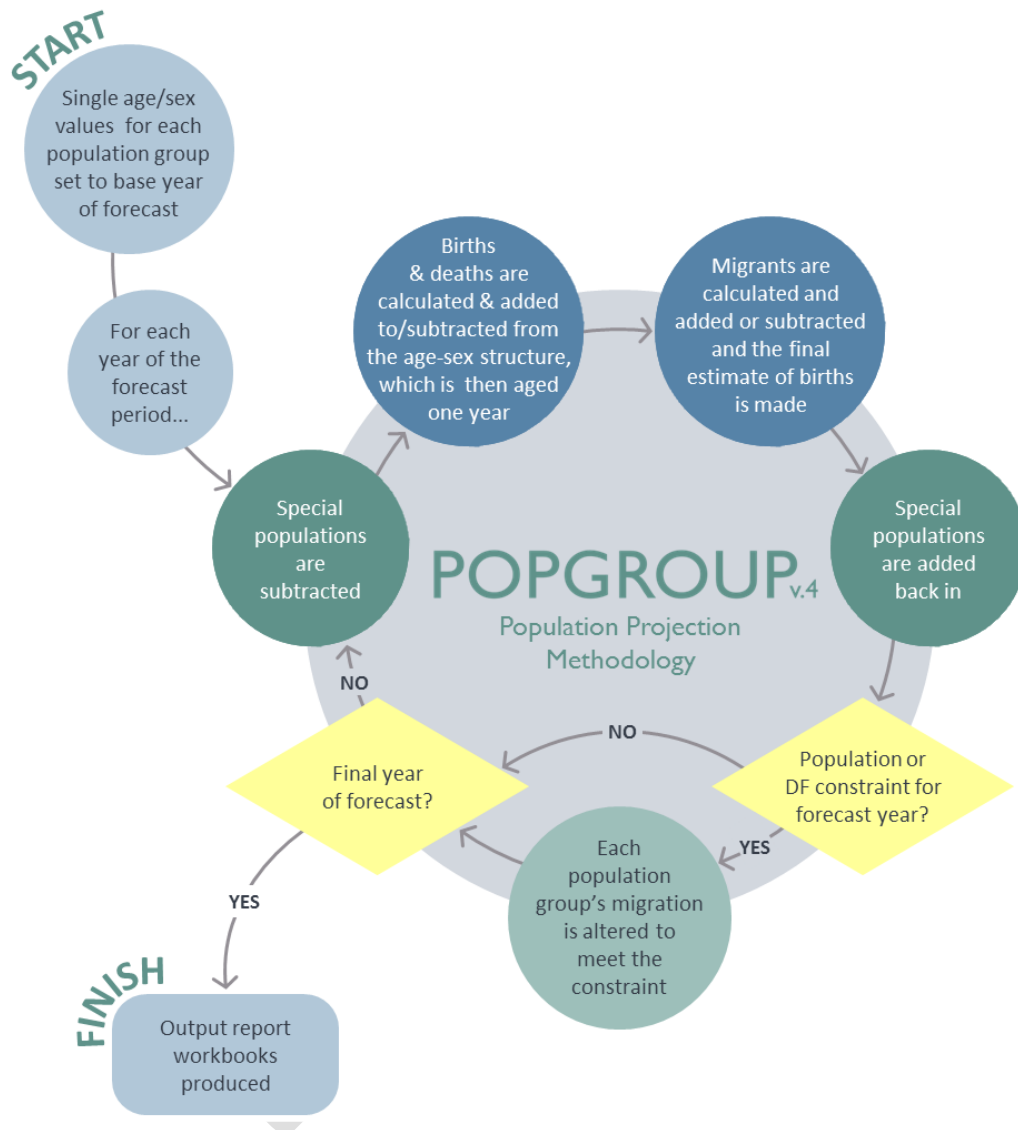


Figure 15: POPGROUP population projection methodology

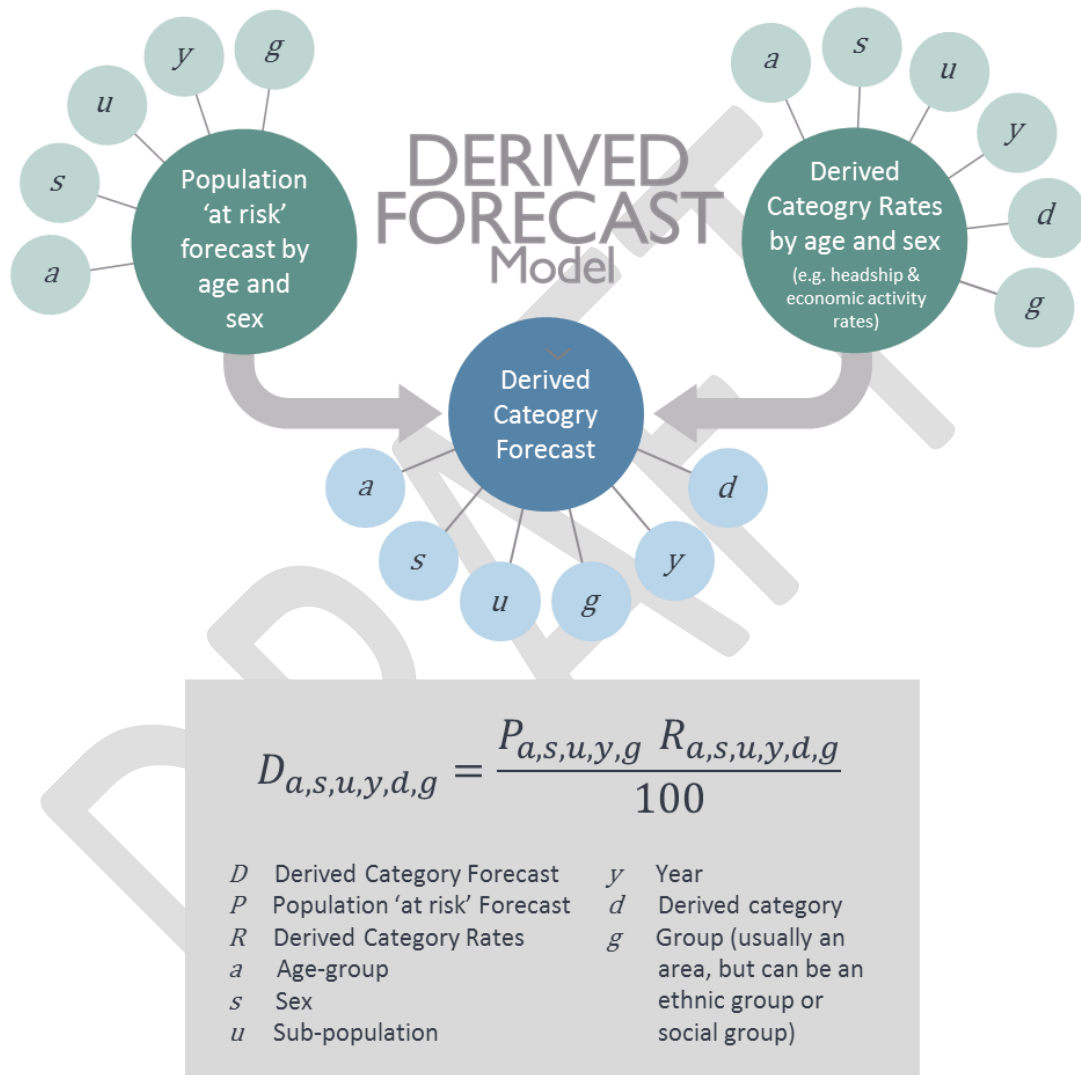


Figure 16: Derived Forecast (DF) methodology

Appendix B

Data Inputs & Assumptions

Introduction

- B.1** Edge Analytics has developed a suite of demographic scenarios for Barnsley using POPGROUP v.4 and the Derived Forecast model. The POPGROUP suite of demographic models draw data from a number of sources, building an historical picture of population, households, fertility, mortality and migration on which to base its scenario forecasts. Using historical data evidence for 2001–2016, in conjunction with information from ONS sub-national population projections (SNPPs) and DCLG household projections, a series of assumptions have been derived which drive the scenario forecasts.
- B.2** The following scenarios have been produced:
- SNPP-2014
 - SNPP-2012
 - PG 5yr
 - PG 10yr
 - Employment-led Baseline
 - Employment-led Policy On
 - Employment-led Policy On Netted
 - Employment-led Policy On (CR SENS)
 - Employment-led Policy On Netted (CR SENS)
 - Employment-led Baseline (OBR SENS)
 - Employment-led Policy On (OBR SENS)
 - Employment-led Policy On Netted (OBR SENS)
- B.3** In the following sections, a narrative on the data inputs and assumptions underpinning the scenarios is presented.

Population, Births & Deaths

Population

- B.4 In each scenario, historical population statistics are provided by the mid-year population estimates (MYEs), with all data recorded by single-year of age and sex. These data include the revised MYEs for 2002–2010, which were released by the ONS in May 2013. The revised MYEs provide consistency in the measurement of the components of change (i.e. births, deaths, internal migration and international migration) between the 2001 and 2011 Censuses.
- B.5 In the **SNPP-2012** scenario, the historical MYEs are used up to 2012. From 2012, future population counts are provided by single-year of age and sex to ensure consistency with the trajectory of the ONS 2012-based SNPP.
- B.6 In the **SNPP-2014** scenario, the historical MYEs are used up to 2014. From 2014, future population counts are provided by single-year of age and sex to ensure consistency with the trajectory of the ONS 2014-based SNPP.
- B.7 In the other scenarios, the historical MYEs are used up to 2016.

Births & Fertility

- B.8 In each scenario, historical mid-year to mid-year counts of births by sex have been sourced from the ONS MYEs.
- B.9 In the **SNPP-2012** scenario, historical births are used from 2001/02 to 2011/12. From 2012/13, future counts of births are specified, to ensure consistency with the 2012-based official projection.
- B.10 In the **SNPP-2014** scenario, historical births are used from 2001/02 to 2013/14. From 2014/15, future counts of births are specified, to ensure consistency with the 2014-based official projection.
- B.11 In all other scenarios, historical births are used from 2001/02 to 2015/16. From 2016/17, an area-specific age-specific rate (ASFR) schedule, derived from the ONS 2014-based SNPP, is included in

the POPGROUP model assumptions. Long-term assumptions on changes in age-specific fertility rates are taken from the ONS 2014-based SNPP.

- B.12 In combination with the 'population-at-risk' (i.e. all women between the ages of 15–49), the area-specific ASFR and future fertility rate assumptions provide the basis for the calculation of births in each year of the forecast period (i.e. from 2016 onwards).

Deaths & Mortality

- B.13 In each scenario, historical mid-year to mid-year counts of deaths by 5-year age group and sex have been sourced from the ONS MYEs.
- B.14 In the **SNPP-2012** scenario, historical deaths are used from 2001/02 to 2011/12. From 2012/13, future counts of deaths are specified, to ensure consistency with the 2012-based official projection.
- B.15 In the **SNPP-2014** scenario, historical deaths are used from 2001/02 to 2013/14. From 2014/15, future counts of deaths are specified, to ensure consistency with the 2014-based official projection.
- B.16 In all other scenarios, historical deaths are used from 2001/02 to 2015/16. From 2016/17, an area-specific age-specific mortality rate (ASMR) schedule, derived from the ONS 2014-based SNPP, is included in the POPGROUP model assumptions. Long-term assumptions on changes in age-specific mortality rates are taken from the ONS 2014-based SNPP.
- B.17 In combination with the 'population-at-risk' (i.e. the whole population), the area-specific ASMR and future mortality rate assumptions provide the basis for the calculation of deaths in each year of the forecast period (i.e. from 2016 onwards).

Migration

Internal Migration

- B.18 In each scenario, historical mid-year to mid-year estimates of internal in- and out-migration by 5-year age group and sex have been sourced from the 'components of population change' files that

underpin the ONS MYEs. These internal migration flows are estimated using data from the Patient Register (PR), the National Health Service Central Register (NHSCR) and the Higher Education Statistics Agency (HESA).

- B.19** In the **SNPP-2012** scenario, historical counts of internal in and out-migrants are used from 2001/02 to 2011/12. From 2012/13, future counts of migrants are specified, to ensure consistency with the 2012-based official projection.
- B.20** In the **SNPP-2014** scenario, historical counts of internal in and out-migrants are used from 2001/02 to 2013/14. From 2014/15, future counts of migrants are specified, to ensure consistency with the 2014-based official projection.
- B.21** In the **PG** scenarios, historical counts of internal in and out-migrants are used from 2001/02 to 2015/16. From 2016/17, future internal migration flows are based on the area-specific historical migration data. In the **PG 5yr** scenario, a *five* year internal migration history is used (2011/12 to 2015/16). In the **PG 10yr** scenario, a *ten* year history is used (2006/07 to 2015/16).
- B.22** In the **PG** alternative trend scenarios, the relevant historical time period is used to derive the age-specific migration rate (ASMigR) schedules, which are then used to determine the future number of in- and out-migrants.
- B.23** In the case of internal in-migration, the ASMigR schedules are applied to an external 'reference' population (i.e. the population 'at-risk' of migrating into the area). This is different to the other components (i.e. births, deaths, internal out-migration), where the schedule of rates is applied to the area-specific population (i.e. the population 'at-risk' of migrating out of the area). The reference population is defined by considering the areas which have historically contributed the majority of migrants into the area. In the case of Barnsley, it comprises all districts which cumulatively contributed 70% of migrants into the Leeds City Region LEPs over the 2008/09–2015/16 period.
- B.24** In the **Employment-led** scenarios (Baseline, Policy On and Policy On Netted), historical counts of internal in and out-migrants are used from 2001/02 to 2015/16. From 2016/17, these scenarios then calculate their own internal migration assumptions to ensure an appropriate balance between the population and the targeted increase in employment that is defined in each year of the forecast period. A higher level of net internal migration will occur if there is insufficient population and resident labour force to meet the forecast level of employment. In the

Employment-led scenarios, the profile of internal migrants is defined by an ASMigR schedule, derived from the ONS 2014-based SNPP.

International Migration

- B.25** Historical mid-year to mid-year counts of immigration and emigration by 5-year age group and sex have been sourced from the 'components of population change' files that underpin the ONS MYEs. Any 'adjustments' made to the MYEs to account for asylum cases are included in the international migration balance.
- B.26** In all scenarios, future international migrant counts are specified.
- B.27** In the **SNPP-2012** scenario, historical counts of migrants are used from 2001/02 to 2011/12. From 2012/13, the international in- and out-migration counts are drawn directly from the 2012-based official projection.
- B.28** In the **SNPP-2014** scenario, historical counts of migrants are used from 2001/02 to 2013/14. From 2014/15, the international in- and out-migration counts are drawn directly from the 2014-based official projection.
- B.29** In the **PG** scenarios, historical counts of international in and out-migrants are used from 2001/02 to 2015/16. From 2016/17, future international migration counts are based on the area-specific historical migration data. In the **PG 5yr** scenario, a five year international migration history is used (2011/12 to 2015/16). In the **PG 10yr** scenario, a ten year history is used (2006/07 to 2015/16). In all **PG** scenarios, an ASMigR schedule of rates is derived from the relevant migration history and is used to distribute future counts by single year of age.
- B.30** Implied within the international migration component of change in the **PG 5yr** and **PG 10yr** scenarios is an 'unattributable population change' (UPC) figure, which ONS identified within its latest mid-year estimate revisions. The POPGROUP model has assigned the UPC to international migration as it is the component with the greatest uncertainty associated with its estimation.
- B.31** In the **Employment-led** scenarios, historical counts of international in and out-migrants are used from 2001/02 to 2015/16. From 2016/17, international migration counts are taken from the ONS 2014-based SNPP (i.e. counts are consistent with the **SNPP-2014** scenario). An ASMigR schedule of rates from the ONS 2014-based SNPP is used to distribute future counts by single year of age.

Households & Dwellings

B.32 The 2011 Census defines a household as:

“one person living alone, or a group of people (not necessarily related) living at the same address who share cooking facilities and share a living room or sitting room or dining area.”

B.33 In POPGROUP, a dwelling is defined as a unit of accommodation which can either be occupied by one household or vacant.

B.34 In all scenarios, the household and dwelling implications of the population growth trajectory have been evaluated through the application of headship rate statistics, communal population statistics and a dwelling vacancy rate. These data assumptions have been sourced from the 2001 and 2011 Censuses and the 2014-based household projection model from the DCLG. The 2014-based model was released by the DCLG in July 2016, and is underpinned by the 2014-based SNPP from ONS.

Household Headship Rates

B.35 A household headship rate (also known as household representative rate) is the *“probability of anyone in a particular demographic group being classified as being a household representative”*¹².

B.36 The household headship rates used in the POPGROUP modelling have been taken from the latest DCLG 2014-based household projection model, which is underpinned by the ONS 2014-based SNPP. The DCLG household projections are derived through the application of projected headship rates to a projection of the private household population. The methodology used by DCLG in its household projection models consists of two distinct stages:

- **Stage One** produces the national and local authority projections for the total number of households by sex, age-group and relationship-status group over the projection period.
- **Stage Two** provides the detailed ‘household-type’ projection by age-group, controlled to the previous Stage One totals.

¹² Household Projections 2014-based: Methodological Report. Department for Communities and Local Government (February 2015). <https://www.gov.uk/government/statistics/2012-based-household-projections-methodology>

B.37 In POPGROUP, the Stage One headship rates have been applied by 5-year age group. Two sets of headship rates have been applied to each scenario (Figure 17):

- **2014-based:** DCLG 2014-based headship rates
- **2014-based Partial Return:** From 2014, the DCLG 2014-based headship rates for the 25–44 male age groups and 25–39 female age groups return to a ‘mid-point’ between the 2008-based and 2014-based rate by 2033. No adjustments have been made to the other age groups.

DRAFT

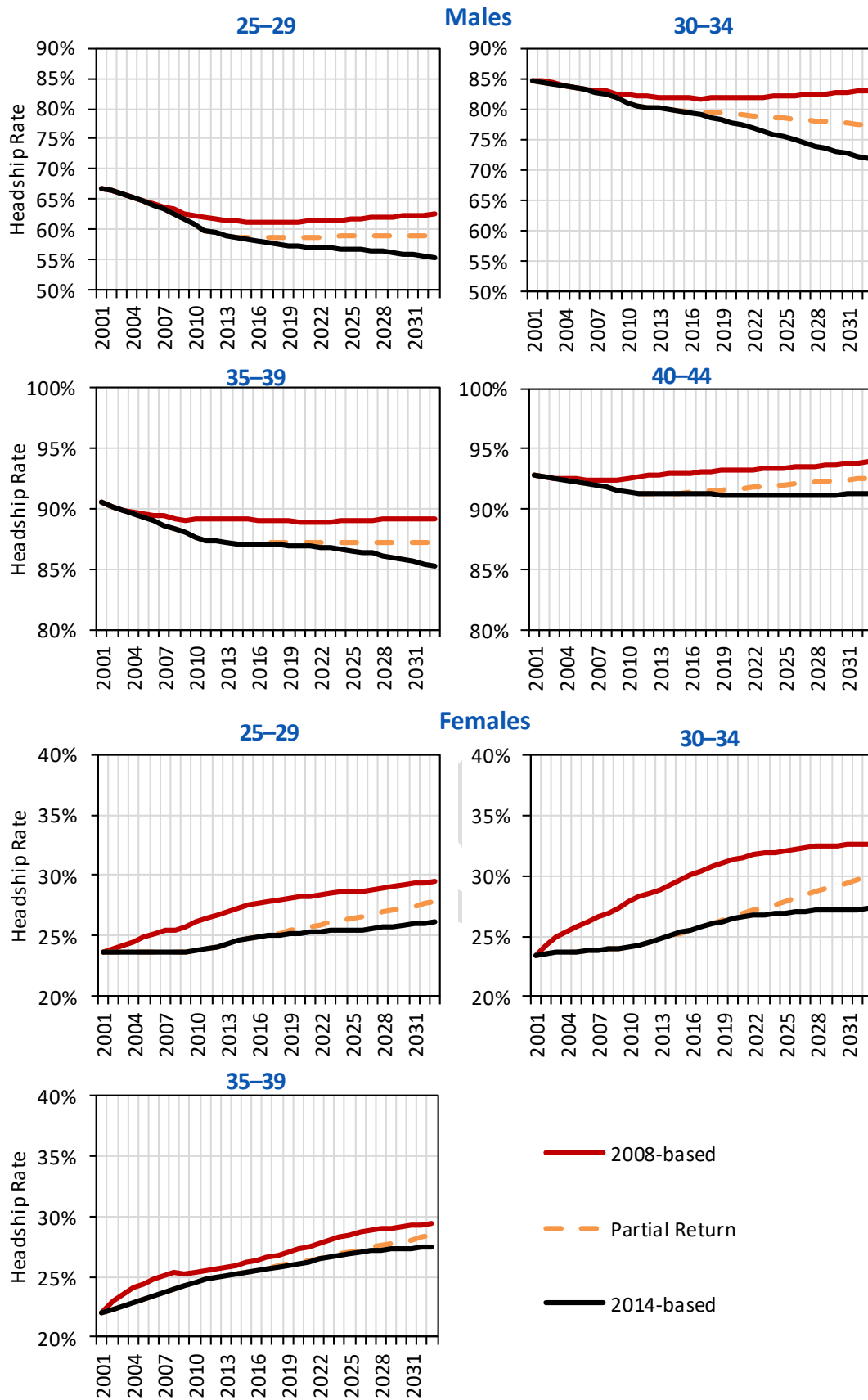


Figure 17: Headship rate sensitivities

Communal Population Statistics

- 5.10 Household projections in POPGROUP exclude the population 'not-in-households' (i.e. the communal/institutional population). These data are drawn from the DCLG 2014-based household projections, which use statistics from the 2011 Census. Examples of communal establishments include prisons, residential care homes and student halls of residence.
- 5.11 For ages 0–74, the number of people in each age group not-in-households is fixed throughout the forecast period. For ages 75–85+, the proportion of the population not-in-households is recorded. Therefore, the population not-in-households for ages 75–85+ varies across the forecast period depending on the size of the population.

Vacancy Rate

- 5.12 The relationship between households and dwellings is modelled using a 'vacancy rate', sourced from the 2011 Census¹³. The vacancy rate is calculated using statistics on households (occupied household spaces) and dwellings (shared and unshared).
- 5.13 Under all scenarios, a rate of **4.0%** for Barnsley has been applied, fixed throughout the forecast period. Using the vacancy rate, the 'dwelling requirement' of each household growth trajectory has been evaluated.

¹³ Census Table KS401EW: Dwellings, household spaces and accommodation type

This page is intentionally left blank

Appendix 5 – Options for additional housing provision

Introduction

1. In light of the Inspector's interim findings and the work we have carried out in relation to the jobs target and the objectively assessed need we have begun to consider the options available for providing any additional housing that may be required to meet our objectively assessed need in full. This work, which is being carried out alongside the work to establish options for providing additional housing within the villages, will also be important once we receive the Inspector's findings following stage 3 of the examination. As a result of work carried out in preparation for and during the Stage 3 hearings we have already identified the some sites may now not deliver in full during the plan period and that the capacity of others will reduce as a result of constraints that we not previously accounted for.
2. In light of the above it is necessary to explore the options available for identifying additional housing allocations should the need arise. This note therefore set out three possible options that we are considering. These are as follows:
 - a) Allocate housing sites that are currently shown as safeguarded land and look to identify new areas of safeguarded land.
 - b) Increase our assumption on the amount of units delivered on windfall sites throughout the plan period and find additional safeguarded land.
 - c) Revisit rejected sites to see whether constraints can be overcome.
 - d) Allocate sites known to the authority and promoted by developers that are within strongly performing general areas of Green Belt but which aren't themselves performing a strong Green belt function.
3. This report therefore sets out the rationale for and merits of each of these approaches.

Options

- a) *Allocate housing sites that are currently shown as safeguarded land and look to identify new areas of safeguarded land.*
4. This option would involve simply allocating areas of land currently shown as safeguarded land but which we consider capable of being delivered for residential development either in full or in part during the plan period. The sites themselves would firstly have to be located in areas of growth to ensure that we retain our settlement hierarchy.

They would then have to be considered suitable, achievable and available for housing development when assessed against our housing site selection methodology. This would also involve an assessment to ensure that there were no overriding constraints and we would then consider cumulative impacts including the potential for them to adversely affect deliverability of nearby sites due to the likely competition.

5. The advantage of this approach is that the areas of land identified have already been assessed as suitable for release from the Green Belt to meet longer term development needs. Accordingly, it is logical to explore opportunities arising from these areas of land first, which is the approach we are taking to identify additional sites in the villages.
6. This disadvantage of this approach is that the areas of safeguarded land around Urban Barnsley and the Principal Towns tend to be large in scale so where they are located around settlements already earmarked for substantial housing growth it is debatable as to what extent they could deliver in their entirety during the plan period. Where there is known developer interest the prospects inevitably increase but we need to consider any knock on implications on delivery of existing allocations.
7. Should we be able to identify such sites, it is almost certain we would have to identify new safeguarded land to replace the land being allocated and anticipated to deliver during the plan period. The starting point for this process would be to look at the resultant parcels identified in the Green Belt Review. There would again be logical because these areas of land are also not considered to be performing a strong Green Belt function. The only potential issue with this approach is that these resultant parcels are not distributed evenly between the identified growth settlements and so it may not be possible to sustain our spatial strategy in the years immediately following the end of the plan period.
 - b) *Increase our assumption on the amount of units delivered on windfall sites throughout the plan period and find additional safeguarded land.*
8. When we calculated how much safeguarded land would be required in order to ensure that Green Belt boundaries would endure beyond the plan period, we based this on providing a 5 year supply of housing based on the requirement to provide 1,100 homes a year. However, rather than providing the amount of land required to meet the requirement for 5,500 homes, we considered it sensible to firstly account for any windfall sites that would be likely to come forward during the plan period over and above those already accounted for.
9. In respect of windfall sites we made an allowance for the first 5 years of the plan period amounting to 476 homes, which amounts to just over 2% of our overall requirement. We used the first five years only based on previous planning guidance but more recent guidance does suggest

that a greater allowance can be included in Local Plans if it is supported by clear evidence. In the case of Barnsley, we have consistently delivered windfall sites in the past. This explains why there is so little previously developed land currently available, which has led to the need to review the Green Belt boundaries.

10. Until around 2008/09 Barnsley experienced significant housing development on sites previously used for employment purposes. This is set out on page 14 of our Annual Monitoring Report 2016. Since then the amount of employment land developed for residential purposes has declined significantly as a result of the Council taking a firm line on such proposals in order to protect the supply of employment land so that it is available to accommodate employment floorspace. However, once there is an adequate supply of employment land or premises in the locality as a result of the allocations in this plan and their associated development for employment purposes, it is probable that we will begin to support residential applications on suitable vacant employment sites that cannot satisfactorily support continued employment use. This is supported by the inclusion of a 95 hectare replacement allowance in our employment land calculations a good proportion of which could be suitable for residential purposes.
 11. In light of the above and historic evidence on other sources of windfall sites, it is considered that there is strong evidence to support our existing approach of factoring in a windfall assumption when establishing how much safeguarded land is required. However, we have refrained from bringing this allowance forward to form a component of our housing requirement as we consider that our current approach provides much needed flexibility should the identified housing allocations not come forward as anticipated and the approach does not result in additional Green Belt release by virtue of the windfall allowance being accounted for in the safeguarded land calculations. Nonetheless, there is potential scope to include a higher windfall figure within the plan if required and certainly we would expect a small allowance to be directed towards the villages to reflect historic trends and our rural exceptions policy.
 12. If we were to pursue this option we would need to identify new safeguarded land to ensure that Green Belt boundaries could endure beyond the plan period. This again leaves us with a challenge of ensuring there is a relatively equitable distribution of safeguarded land across the various settlements earmarked for growth.
- c) *Revisit rejected sites to see whether constraints can be overcome.*
13. This option is to revisit the rejected sites and see if they offer any potential. To some extent this is covered by the first option already as safeguarded sites were rejected as housing allocations. However, there are other sites that were rejected where new information may have come to light since the decision was made to reject them. Some

of these could have been raised in the stage 3 hearing sessions and it is possible that the Inspector may have a different view on their suitability, availability and achievability. As these sites have already been assessed it will be relatively straightforward to revisit the specific issues that resulted in the site being rejected.

14. In the majority of cases there will be no prospect of the constraint being overcome but there will inevitably be some sites that were rejected where the decision was finely balanced. If the context has changed and more sites are needed it is therefore logical to examine this possible source of supply.

d) Allocate sites known to the authority and promoted by developers that are within strongly performing general areas of Green Belt but which aren't themselves performing a strong Green belt function/purpose.

15. Since we embarked on the Local Plan process in 2014 a number of developers/landowners and their representatives have been promoting sites that we have consistently resisted because they fall within strongly performing general areas of Green Belt. Their argument has been that although the larger general area that their site is located within is performing a strong Green Belt function, their site alone is not. In light of the Inspector's findings that we may need to increase our objectively assessed housing need and that we have accepted that some site won't deliver to the extent originally anticipated, this position is certain to continue during the remainder of the examination. This is despite the fact that the inspector has made no criticisms of the Green Belt Review and the approach we've taken thereafter in her interim findings.

16. Our concern about adopting this type of approach is the danger that it would unravel our Green Belt Review methodology and our strategic objective of protecting the most important general areas of Green Belt and this is reinforced by the lack of criticism to date from the Inspector. On this basis, we consider that the scope of the exercise should be limited to a small number of sites around Urban Barnsley and the Principal Towns that we are already aware of and initially excluded at previous stages.

17. The main advantage of this particular option is the fact that where there is known developer interest we can be confident that sites will be delivered early in the plan period, which is important if we are to preserve a 5 year housing land supply. By definition, this decreases the extent to which we would have to allocate safeguarded land for residential purposes when the plan is first reviewed. Being willing to consider a small number of these sites will also potentially allow us to allocate sites in areas where there are few potentially competing sites further improving the prospects for delivery. It could also facilitate allocation of particularly sustainable sites that were only rejected because they were within a strongly performing general area of Green

Belt despite not themselves not performing a strong Green Belt function/purpose and having no overriding constraint that would prevent them coming forward. Such an approach would inevitably be criticised by those who are promoting sites that are currently safeguarded and/or are located within a Green Belt resultant parcel which we chose not to allocate. However, much of this potential source of supply has already been rejected for housing either because of an overriding constraint or because we felt there was already sufficient land allocated within a specific area that would promote a more sustainable pattern of development. It would therefore be difficult to justify resisting a new source of supply from a limited number of sites that despite being located within a strongly performing general area of Green Belt would promote a more sustainable pattern of development without causing demonstrable harm to the Green Belt and our overall strategic approach of seeking to protect the stronger performing general areas.

18. In light of the above, we do consider that this source of supply should be explored but it would be our intention to only pursue this option around Urban Barnsley and the Principal Towns in a handful of instances. Similarly, as indicated in paragraph 7.5 of the main cabinet report, this approach is unlikely to be considered around the villages unless there are obvious opportunities for infill to create a more defensible boundary and a site performs relatively strongly when assessed against the site selection methodology.

Recommendation

19. Having assessed these options it appears that they all have their merits but they also have disadvantages. They each therefore have the potential to contribute towards meeting objectively assessed housing need but this will largely depend on the circumstances. We are therefore proposing to explore each of these options but the scope of option 4 will be limited in scale to a handful of sites which we consider to have very specific characteristics that warrant their allocation.

This page is intentionally left blank

Item 32



MEETING:	Cabinet
DATE:	Wednesday, 20 September 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Franklin (for Gardiner) Howard, Miller and Platts

Members in Attendance: Councillors David Griffin, Lamb and Saunders

76. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

77. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 6th September, 2017 had been called in.

78. Minutes of the previous meeting held on 6th September, 2017 (Cab.20.9.2017/3)

The minutes of the meeting held on 6th September, 2017 were taken as read and signed by the Chair as a correct record.

79. Decisions of Cabinet Spokespersons (Cab.20.9.2017/4)

There were no Records of Decisions by Cabinet Spokespersons under delegated powers to report.

80. Petitions received under Standing Order 44 (Cab.20.9.2017/5)

It was reported that no petitions had been received under Standing Order 44.

Cabinet Spokesperson without Portfolio

81. Members Information Governance and Security Support (Cab.20.9.2017/6)

RESOLVED:-

- (i) that Elected Members adopt the Council's policies and procedures for information governance and security, as set out in the report now submitted, and;
- (ii) that Elected Members undertake the Council's mandatory annual training for information governance and security, that incorporates undertaking an assessment and can demonstrate good knowledge, awareness and compliance to meet ongoing legislation requirements.

Place Spokesperson

82. Introduction of Charging Developers for the Provision of Wheeled Bins to New Properties (Cab.20.9.2017/7)

RESOLVED that a direct charge of £99.00 per property, applicable to all future housing developers, be introduced to cover the supply and delivery of all waste and recycling containers to new properties and a welcome pack for residents promoting waste services and recycling, as detailed in the report submitted, be approved.

People (Safeguarding) Spokesperson

83. Annual Report of the Barnsley Local Safeguarding Children Board (Cab.20.9.2017/8)

RESOLVED:-

- (i) that the Annual Report of the Barnsley Local Safeguarding Children Board for 2017/17, at Appendix 1 of the report now submitted, be noted; and
- (ii) that the progress made by the Board in relation to its statutory role and functions, be noted as part of Cabinet's continued consideration of the Borough's framework for safeguarding vulnerable adults and children.

84. Annual Report of the Barnsley Local Safeguarding Adults Board (Cab.20.9.2017/9)

RESOLVED that the Annual Report of the Barnsley Safeguarding Adults Board for 2016-17, as set out in Appendix 1 to the report submitted, together with the progress made by the Board in relation to its role and responsibilities, concerning the protection of vulnerable adults be noted.

85. Barnsley Youth Justice Plan (2017/18) (Cab.20.9.2017/10)

RECOMMENDED TO FULL COUNCIL ON 23RD NOVEMBER, 2017:-

That the Barnsley Youth Justice Plan for 2017/18, as set out in Appendix 1 of the report now submitted, be adopted.

86. Exclusion of Public and Press

RESOLVED that the public and press be excluded from the meeting during consideration of the following items, because of the likely disclosure of exempt information as described by the specific paragraphs of Part I of Schedule 12A of the Local Government Act 1972 as amended, as follows:-

<u>Item Number</u>	<u>Type of Information Likely to be Disclosed</u>
87	Paragraph 3

Core Services Spokesperson

87. Proposed Option Agreement - Land off West Street, Worsbrough Dale, Barnsley (Cab 20.9.2017/12)

RESOLVED:-

- (i) that approval be given to the granting of an option agreement to Hanover Developments Wakefield Limited for Land Off West Street, Worsbrough Dale, Barnsley, as set out in the report submitted;
- (ii) that the Service Director Assets be authorised to finalise heads of terms for the option agreement with Hanover Developments Wakefield Limited; and
- (iii) that the Executive Director Core Services be authorised to complete the necessary documentation so that the option agreement can be granted.

.....
Chair

This page is intentionally left blank

Item 33



MEETING:	Cabinet
DATE:	Wednesday, 4 October 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Miller and Platts

Members in Attendance: Councillors Franklin, Lamb, Saunders, Sheard

88. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

89. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 20th September, 2017 had been called in.

90. Minutes of the previous meeting held on 20th September, 2017 (Cab.04.10.2017/3)

The minutes of the meeting held on 20th September, 2017 were taken as read and signed by the Chair as a correct record.

91. Decisions of Cabinet Spokespersons (Cab.04.10.2017/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 29th September, 2017 were noted.

92. Petitions received under Standing Order 44 (Cab.04.10.2017/5)

RESOLVED that the report notifying the receipt of the following petition be noted and the recommended actions for responding to it be endorsed, namely:-

- (a) Containing the signatures of 180 signatories, in respect of road safety and traffic concerns at Sacred Heart Catholic Primary School in Goldthorpe.

The Council's Road Safety team will contact the school to discuss intervention measures available from the Council and South Yorkshire Safer Roads Partnership to educate and promote road safety to the children, parents and teachers. This will require support from the school to be effective.

A 'preliminary' footway assessment has been carried out under the service priority assessment procedures to convert the verge into footway and achieved a 'Medium' priority. This request will be considered for inclusion in a future programme along with all 'High' and 'Medium' priority requests.

The request for a 'one way system' and 'drop off point' has been assessed under the traffic measures service priority assessment procedures. This achieved a 'Low' priority and will not be taken forward as a scheme.

Core Services Spokesperson

93. Better Barnsley - Market Gate Bridge - Business Case (Cab.04.10.2017/6)

The meeting noted that, when completed, the Market Gate Bridge would be a Council asset and therefore the Council would be liable for maintenance of the bridge.

RESOLVED:-

- (i) that the business case for the Better Barnsley Market Gate Bridge project, as set out in the report now submitted, be approved;
- (ii) that the Executive Director, Core Services be authorised to enter into a funding and partnering agreements with Network Rail;
- (iii) that the Executive Director, Core Services be authorised to implement all necessary statutory and legal approvals required to deliver the project; and
- (iv) that resources totalling £0.580m be released from the monies earmarked as part of the 2020 New Starts Capital Programme to fund the design and architects and structural engineers' fees associated with the construction of the bridge together with associated traffic and pedestrian monitoring, with the release of the remaining funding being subject to approval of the final design and cost estimate for the project.

94. Business Rates - Local Discretionary Relief Scheme - Revaluation Support 2017/18 - 2020/21 (Cab.04.10.2017/7)

RESOLVED that approval be given to the Business Rates Local Discretionary Relief Scheme, as detailed at Section 4.4 of the report now submitted.

Place Spokesperson

95. 2017/18 Highways Capital Programme (Cab.04.10.2017/8)

RESOLVED:-

- (i) that the 2017/18 Highways Capital Programme, as set out in Appendices 1, 2 and 3 of the report submitted, be approved, and that the Service Director, Environment and Transport be authorised to implement these schemes;
- (ii) that the Service Director, Environment and Transport be authorised, in conjunction with the Cabinet Spokesperson for Place, to vary the programmes within the overall budget;
- (iii) that the Service Director, Environment and Transport be authorised to:-

- obtain tenders for any works as necessary, and appoint the successful tenderer on the basis of the most economically advantageous tender;
 - adopt the HMEP principle of collaboration and utilise collaborative procurement to engage external consultants to undertake work which cannot be undertaken in-house or secure the services of contractors or consultants via Regional Alliances where appropriate;
 - appoint other external consultants and contractors as appropriate, within the current procurement rules;
- (iv) that, in the event that the Planned Maintenance budget and Integrated Transport budget for 2017/18 is not fully expended, the value of any committed works be rolled forward in addition to next year's planned allocations;
- (v) that the Town Centre Projects Plan of public realm improvements (approved in 2015/16) be absorbed into the responsibilities of the Town Centre Board;
- (vi) that Members note the proposed change in approach to the cyclical maintenance of road gullies; and
- (vii) that Members note the highlighted potential risks associated with the future funding for delivering the highways function.

.....
Chair

This page is intentionally left blank

Item 34



MEETING:	Cabinet
DATE:	Wednesday, 18 October 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Bruff, Cheetham, Gardiner, David Griffin (for Howard), Miller and Platts

Members in Attendance: Councillors Franklin, Frost, Lamb, Pourali, Saunders and Sheard

96. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

97. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 4th October, 2017 had been called in.

98. Minutes of the previous meeting held on 4th October, 2017 (Cab.18.10.2017/3)

The minutes of the meeting held on 4th October, 2017 were taken as read and signed by the Chair as a correct record.

99. Decisions of Cabinet Spokespersons (Cab.18.10.2017/4)

There were no Records of Decisions by Cabinet Spokespersons under delegated powers to report.

100. Petitions received under Standing Order 44 (Cab.18.10.2017/5)

It was reported that no petitions had been received under Standing Order 44.

Leader

101. Emerging Local Authority Mutual Insurance Arrangements (Cab.18.10.2017/6)

RESOLVED that the nomination of the Cabinet Support Member for Core Services to the Founding Members Board of the emerging Local Authority Mutual Insurance organisation with immediate effect, be approved.

Place Spokesperson

**102. Incorporation of Transport for the North as a Sub-National Transport Body
(Cab.18.10.2017/7)**

RESOLVED:-

- (i) that formal consent be given under Section 102J of the Local Transport Act 2008 to the making by the Secretary of State of Regulations to establish Transport for the North (TfN) as a Sub-National Transport Body and giving TfN concurrent highway powers with the Council; and
- (ii) that arrangements be made in due course for an All Member Information Briefing on the progress of TfN in taking forward the pan-Northern Transport Strategy.

Note: In view of the need to inform the Secretary of State for Transport by 20th October, 2017 that the Council has given its consent to the Regulations, the Chair of the Overview and Scrutiny Committee has agreed to waive the Call-In delay in respect of this matter.

.....
Chair

Item 35



MEETING:	Cabinet
DATE:	Wednesday, 1 November 2017
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Cheetham, Gardiner, Howard, Miller and Platts and Saunders

Members in Attendance: Councillors Franklin, David Griffin, Pourali, Shepherd

103. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

104. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 18th October, 2017 had been called in.

105. Minutes of the previous meeting held on 18th October, 2017 (Cab.1.11.2017/3)

The minutes of the meeting held on 18th October, 2017 were taken as read and signed by the Chair as a correct record.

106. Decisions of Cabinet Spokespersons (Cab.1.11.2017/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 27th October, 2017 were noted.

107. Petitions received under Standing Order 44 (Cab.1.11.2017/5)

It was reported that no petitions had been received under Standing Order 44.

Place Spokesperson

108. Adoption of the South Yorkshire Municipal Waste Strategy (Cab.1.11.2017/6)

RESOLVED:-

- (i) that the South Yorkshire Municipal Waste Strategy Vision of “to reduce, re-use, recycle, and recover energy from 95% of South Yorkshire’s waste” be approved;
- (ii) that the South Yorkshire Municipal Waste Strategy, as detailed in the report now submitted, be adopted; and

- (iii) that approval be given to the key strategic priorities, strategic outcomes, outputs and the implementation of the South Yorkshire Municipal Waste Strategy.

109. Revision to Assisted Waste and Recycling Collection Policy (Cab.1.11.2017/7)

Cabinet discussed the report of the Place Spokesperson which set out proposed revisions to the Assisted Waste and Recycling Collection Policy. Cabinet noted that there was ambiguity regarding whether the proposal was for a one-off charge or a recurring annual charge. Therefore, it was agreed that this be clarified and consideration of the report be deferred until the Cabinet's next meeting.

RESOLVED That the report be deferred for consideration by Cabinet at its next meeting.

110. Exclusion of Public and Press

RESOLVED that the public and press be excluded from the meeting during consideration of the following items, because of the likely disclosure of exempt information as described by the specific paragraphs of Part I of Schedule 12A of the Local Government Act 1972 as amended, as follows:-

<u>Item Number</u>	<u>Type of Information Likely to be Disclosed</u>
111	Paragraph 3
112	Paragraph 3

Core Services Spokesperson

111. Asset Management Strategy - 5 Year Regeneration and Growth Programme 2017 - 2022 (Cab.1.11.2017/9)

RESOLVED:-

- (i) that the adoption of the Regeneration and Growth programme for the next five years and beyond and the implementation of the key themes as set out in the report now submitted, be supported;
- (ii) that the sites listed at Appendix B be approved in principle for inclusion in the Regeneration and Growth programme, subject to detailed consideration and further consultation with stakeholders and local Councillors;
- (iii) that, as appropriate, further reports be submitted on specific proposals for individual sites and properties, following consultations with local members, the Joint Asset Management Working Group and if necessary the Capital Oversight Board;
- (iv) that should the disposal of any of the properties be "materially" or significantly prejudicial to the Council's VAT partial exemption position, they are withdrawn from the programme until steps have been taken to protect the Council's VAT position;

- (v) that all capital receipts including Housing Revenue Accounts (HRA) dwelling and land receipts continue to be pooled corporately to support the Medium Term Financial and Asset Strategies unless specifically earmarked by Cabinet in accordance with the policies set out in the report submitted;
- (vi) that any shortfall in previously agreed earmarkings in relation to Building Schools for the Future (BSF) are covered off from the Council's corporate pooled receipts;
- (vii) that any property leased out by the Council be at full market value unless otherwise specifically agreed by Cabinet;
- (viii) that all housing schemes consisting of affordable or social housing are sold on a freehold or leasehold basis at £5,000 per unit (subject to the financial viability of each scheme being reviewed);
- (ix) that monies are earmarked from capital receipts to fund future specialist reports and planning application fees which will enhance the value of future development sites. The Capital Oversight Board will consider these where appropriate;
- (x) that the Service Director, Assets be authorised to offer properties and sites listed in the report for sale by tender/auction or private treaty sale, subject to full consultations being completed prior to disposal; and
- (xi) that the Executive Director, Core Services be authorised to complete transactions based on terms agreed, either using in-house resources or through the legal framework agreement which is often used for property transactions.

Place Spokesperson

112. The Glass Works - Appointment of a Development Management Organisation (Cab.1.11.2017/10)

RESOLVED:-

- (i) that approval be given to the appointment of Turner and Townsend, and project team, as the Council's Development Management Organisation (DMO) for the Glass Works project, as detailed in the report now submitted;
- (ii) that the Executive Director, Core Services be authorised to complete any necessary contract documentation relating to the appointment of Turner and Townsend;
- (iii) that approval be given to the appointment of NPS Barnsley to deliver contract monitoring and compliance for the DMO contract;
- (iv) that approval be given to the release of capital resources totalling £4.208m to be funded from prudentially borrowing, the costs of which to be financed from a combination of reserves and revenues generated by the wider Glass Works scheme; and

- (v) that it be noted that in the event that the DMO contract was terminated early there would be abortive costs payable, with these costs being funded from reserves previously earmarked for the wider scheme.

.....
Chair

Declarations of Interest contained within the Minute Book

The following Members declared an interest in the minutes indicated:-

Councillor	Minute No.	Subject	Interest
<u>Planning Regulatory Board</u>			Pecuniary or Non Pecuniary -
Cllr Franklin	55	Planning Application Nos 2017/0788 and 2017/0789 – 28 Church Street, Darton. Replacement of existing signage and change of use from shop (Class A1) to micro pub (Class A4)	Non Pecuniary – Known to the applicant
Cllr Unsworth	58	Planning Application No 2017/0770 – Sub-divide commercial care flats into one pair of semi-detached dwellings at 8a and 8b Park Road, Thurnscoe	Non Pecuniary – Member of Berneslai Homes Board
Cllr Unsworth	59	Planning Application No 2017/1013 – Replacement door and windows (Listed building consent) at 108, 110, 116, 118, 128, 132, 134, 138, 142, 144, 146, 148, 150, 152, 154, 156 and 160 Wath Road, Elsecar	Non Pecuniary – Member of Berneslai Homes Board
Cllr Wilson	57	Planning Application Nos 2017/0766 and 2017/0771 – Conversion of existing outbuildings and siting of wooden clad container for use as a pet crematorium; and conversion of existing outbuilding and siting of wooden clad container for use as a pet crematorium (Planning and Listed building consent at Cannon Hall, Bark House Lane, Cawthorne)	Non Pecuniary – Involvement with the National Lottery “Parks for People” project which has a number of Planning applications at Cannon Hall
Cllr Spence	57	Planning Application Nos 2017/0766 and 2017/0771 – Conversion of existing outbuildings and siting of wooden clad container for use as a pet crematorium; and conversion of existing outbuilding and siting of wooden clad container for use as a pet crematorium (Planning and Listed building consent at Cannon Hall, Bark House Lane, Cawthorne)	Non Pecuniary – Employee at Cannon Hall Farm

<u>Councillor</u>	<u>Minute No.</u>	<u>Subject</u>	<u>Interest</u>
Cllr Spence	64	Planning Application Nos 2017/0766 and 2017/0771 – Conversion of existing outbuildings and siting of wooden clad container for use as a pet crematorium; and conversion of existing outbuilding and siting of wooden clad container for use as a pet crematorium (Planning and Listed building consent at Cannon Hall, Bark House Lane, Cawthorne)	Non Pecuniary – Employee at Cannon Hall Farm
<u>Overview and Scrutiny Committee</u>			
Cllrs Tattersall, Charlesworth, G Carr and Wilson	31	The Continuous Service Improvement of Children’s Social Care and Safeguarding Services	Non-Pecuniary – Members of the Corporate Parenting Panel insofar as the discussion related to this
Cllr Lofts	31	The Continuous Service Improvement of Children’s Social Care and Safeguarding Services.	Non-Pecuniary – Membership of the Adoption Panel insofar as the discussion related to this
Cllrs G Carr, Charlesworth and Tattersall	36	Special Educational Needs and Disability (SEND) Local Area Inspection and Barnsley Self-Evaluation	Non-Pecuniary – Insofar as the discussion related to their positions on the Corporate Parenting Panel
Cllrs G Carr, Charlesworth and Tattersall	37	Update on Family Centres	Non-Pecuniary – Insofar as the discussion related to their positions on the Corporate Parenting Panel
Cllrs G Carr, Charlesworth and Tattersall	39	Children’s Social Care Reports	Non-Pecuniary – Insofar as the discussion related to their positions on the Corporate Parenting Panel
<u>Central Area Council</u>			
Cllr Williams	11	Quarter 1 Performance Management Report insofar as the discussion related to the YMCA	Non-Pecuniary – Member of the YMCA